

Community of Miltonvale Park Regular Council Meeting Minutes
Milton Community Hall 7:30 p.m., Thursday, May 22, 2014

Present: Chair Hal Parker, Councillors George Piercey, Sheila Curtis, Tamsyn Cosh-MacKenzie, Gail Ling, Sheila MacKinnon; Administrator Shari MacDonald

Regrets: Councillor Walter Carver

1. CALL TO ORDER

Chair Parker called the meeting to order at 7:30 p.m.

2. PRESENTATION OF AGENDA – DECLARATION OF CONFLICT OF INTEREST

The agenda was presented. It was suggested that Councillor Ling may be in conflict for a development decision, to be confirmed later in the meeting.

Motion 2014:52 – Moved by Councillor George Piercey, seconded by Councillor Sheila MacKinnon, **that the agenda be approved.** Motion carried.

3. APPROVAL OF MINUTES

Motion 2014:53 – Moved by Councillor George Piercey, seconded by Councillor Sheila Curtis, **that the minutes of the April 24, 2014 Regular Council Meeting be approved by Council, with the correction of a typo on page 5, and the addition that Application #MP-909 on page 4 of the minutes included “a liquid manure storage tank”.** Motion carried.

4. BUSINESS ARISING

a. **PEI 2014 Story and Song** – May’s show featured Meaghan Blanchard and Andy Walker. The June 6th show has Marion Reid and John MacAllar as performers.

b. **Community sign** – It was suggested that Brad Coles could repair the community sign, at least for the present time. Chair Parker has once again raised the issue of the broken sign with the Department of Transportation and Infrastructure Renewal.

c. **Utility** – Chair Parker and Councillor Piercey are still trying to meet with the Minister and Deputy Minister of Transportation and Infrastructure Renewal regarding a utility and Gas Tax funding, and Chair Parker intends to contact the Minister again. It was suggested, in a related area, that it might be beneficial to send a letter to Minister Sheridan, noting the community is about to review its Official Plan and Bylaws, and asking if there are contingency plans in place for the Special Planning Area Regulations, or new Acts. It was noted that the new plan and bylaws should address injunctions and possible fines, to allow for easier, faster enforcement.

Councillor Ling arrived at 7:38 p.m.

d. **Repayment Infrastructure** – The total cost of the servicing project was \$1,801,435. The direct cost to the community, not including staff time or ineligible legal fees was \$36,265. The amount to be refunded to Infrastructure is \$146,566.

e. **FPEIM's Annual Meeting** - The Chair and Administrator attended this meeting in Kensington on April 28, 2014. The resolutions presented on fracking and weekend meetings were not approved. Heather Moyses was an excellent speaker. Many provincial politicians also spoke, including Premier Ghiz, Opposition Leader Steven Myers, and Minister Wes Sheridan. Sessions were held on Infrastructure, Asset Management, and PEI Fire Services.

5. CORRESPONDENCE

Councillors reviewed the circulated list of correspondence.

Motion 2014:54 – Moved by Councillor Tamsyn Cosh-MacKenzie, seconded by Councillor Sheila Curtis **that May 29 be proclaimed as Day of the Honey Bee and a letter be sent to the federal Minister of Agriculture, Gerry Ritz, requesting he proclaim May 29 National Day of the Honey Bee, establish a honey Bee Research Center of Excellence on PEI, encourage municipal governments to support backyard beekeeping, and place a moratorium on Neonicotinoid pesticides.**
Motion carried.

Motion 2014:55 – Moved by Councillor George Piercey, seconded by Councillor Sheila MacKinnon **that Fred Mullins to be given the opportunity to review the finances of the municipality from 2010-2013 to see if there are eligible PST rebates, for a fee of 33.3% of the rebate.** Motion carried.

The Department of Canadian Heritage has granted the community \$575 for Canada Day celebrations.

6. COMMITTEE REPORTS

i. Environment and Community Living

- a. **Watershed Group** – Councillor Curtis attended the most recent Cornwall Area Watershed Group meeting. Councillor Cosh-MacKenzie is following up with their coordinator about a letter regarding the City. A Loyalist Road resident is hoping to construct a small bridge on his property, with the assistance of CAWG. They are having a stream clean up in Cornwall on June 14. People who live along the creek have been asked if they would allow sampling. Councillor Cosh-MacKenzie attended the Watershed Alliance meeting on April 6. The Alliance is awaiting details on a pilot project. Watershed groups have received the same funding levels as in the previous two years.
- b. **NRFD Annual Meeting** –The administrator attended the North River Fire Department on May 1. They appreciate prompt payments, and have had difficulties accessing information on tax rates from the province, and some communities. The North River Rural Community Fire Company received \$25,000 to purchase new bunker gear, air packs, air masks, air bottles, an F containment station, and other rescue equipment. They have a new ATV type “go anywhere” rescue vehicle.
- c. **Park – Shelter & maintenance** – Maintenance man, Brad Coles has turned on the water and fixed the rolling door. He is going to build a shelf in the utility closet, and complete other maintenance tasks, including interior paint.
- d. **Summer Jobs** –Alyssa Fraser accepted a position through Canada Summer Jobs for the Environment and Community Living Director. MLA Bush Dumville has told us we will receive a Jobs For Youth position for the park, for Emily Sewuster, but other details are not available
- e. **Park programs** –The Bedeque Bay Environmental Management Association may be interested in locating pollinator way stations at the park, which could include planting wild flowers.
- f. **Insect Control** – Atlantic Bugbusters has been engaged and installments paid for insect control in the Loyalist Road area. Swallow boxes could be purchased and installed in other areas, including the community park.
- g. **Canada Day** – One entry was received for the T-shirt contest. Joanne Reid submitted the design along with a thoughtful description. The drawing will be professionally enhanced before printing.

Motion 2014:56 – Moved by Councillor Sheila MacKinnon, seconded by Councillor Tamsyn Cosh-MacKenzie **that Baxter Ramsey be engaged to make the design print ready, and Councillor Ling and the administrator be given authority to approve the design.** Motion carried.

Bryson Guptill will perform again at Canada Day. The refrigerator freezer will be checked to ensure the ice cream will remain frozen. Councillor Curtis is scheduled to work on Canada Day and is not able to help at the Park.

h. Seniors Projects

- i. **New Horizons for Seniors** – The report will be finalized and submitted by due May 25. The chairs arrived.
- ii. **Coffee and Exercise** – Attendance is still strong. Exercise will continue until June 9. There is a Learn to Run 5K Wed at the trail by the Fire Training School
- iii. **Photography class**- Eleven people were in attendance for the class on May 13, led by Alex Corbett. He intends to offer another before June 23, possibly splitting the classes into “point and shoot” and DSLR cameras.

- i. **Community Garden** – There was interest expressed from Donnie Gallant, who lives in Meadowvale Park, in gardening in the plot at the park.

Motion 2014:57 – Moved by Councillor Tamsyn Cosh-MacKenzie, seconded by Councillor Sheila MacKinnon **that private residents be allowed to plant small garden plots in the community park, and be given the responsibility for maintaining those plots, as a pilot project, that may be expanded next year.** Motion carried.

The administrator will advertise the opportunity and allocate plots. Councillor Ling can provide pepper and tomato plants. Councillor MacKinnon arranged for the garden to be tilled and manure added.

- j. **Ball field**- The men’s team is interested in Wednesday nights again, starting immediately. The summer fee is \$125 for one night for the season, according to the policy.
- k. **Dog Run** – It was suggested that the Community consider a free range fenced area at the park. There was concern regarding liability and the safety of small dogs. It was suggested any fence be double gated, and signage would be important. The administrator will contact Cornwall to see how their dog park is run.
- l. **Central Region Sport and Recreation Council** – The administrator met with Executive Director John Whitty, who outlined possible collaborations this summer – Play in the Park, a week-long day camp, regular cycling social

evenings, and staff training. The CRSPC annual meeting is being held on June 5.

Motion 2014:58 – Moved by Councillor Tamsyn Cosh-MacKenzie, seconded by Councillor George Piercey that the Community work with the **Central Region Sport and Recreation Council to support programming that is appropriate to the Community**. Motion carried.

Councillor Cosh-Mackenzie left the meeting at 8:37 p.m.

i. Emergency Measures

There was no information to report.

iii. Finance/Payment of Accounts

a. **Remittance** –The Receiver General was paid for April 2014.

b. Reports and Payment of Accounts

Motion 2014-59: Moved by Councillor Gail Ling, seconded by Councillor Sheila Curtis **that the income statements for April 2014 be approved as circulated**. Motion carried.

Councillors appreciated the inclusion of the current month's ledger.

c. **AER** – ABCE redid the Infrastructure Annual Expense Return to correct an error. A Request for Proposals will be prepared for accounting services.

d. Credit Card

Motion 2014-59: Moved by Councillor Gail Ling, seconded by Councillor Sheila Curtis **that the Community of Miltonvale Park apply to the Provincial Credit Union for a Global Payment MasterCard**. Motion carried

e. **Line of Credit** – Due to the introduction of \$25/monthly fees, the line of credit was cancelled.

iv. Planning Board

a. **Development Applications and Permits** – Updates were given for ongoing issues.

Motion 2014-60: Moved by Councillor Sheila MacKinnon seconded by Councillor George Piercey that **regarding Application #MP-0910, since the 600 sq. foot barn**

on the property is used for agricultural purposes, that Council grant a variance to allow a 780 square foot accessory building for private storage to be constructed on parcel 700443 (Arthur Neill), provided the existing 192 sq. foot building be disposed of, in an appropriate manner. Motion carried.

Motion 2014-61: Moved by Councillor Sheila MacKinnon seconded by Councillor Sheila Curtis that Council approve application MP-0913, to demolish the existing accessory building and replace it with a 168 sq. ft. storage building, subject to its being located at least 20 ft. from the side lot line and at least 50 feet from the front lot line, of parcel 0444232 (Meadowvale Park). Motion carried.

Councillor Ling left the meeting at 8:46 p.m. due to potential conflict of interest.

Motion 2014-62: Moved by Councillor George Piercey seconded by Councillor Sheila MacKinnon that Council grant final approval to the subdivision of one lot from 281428 (Estate of J. Ann Coles) and note on the plan that the access driveway of parcel 827907 will have to be moved to the safe location when and if further development is proposed. Motion carried.

Councillor Ling returned to the meeting at 8:49 p.m.

The following permits were issued since the last meeting:

- i. Development permit No. 2014-02 was issued on 2014-04-17 for parcel 1013374 at 536 Rustico Road to demolish two agricultural buildings and erect a 21,360-square foot dairy barn and a 110-foot diameter manure storage tank.
- ii. Permit 2014-03 was issued on 2014-04-28 to parcel 1058486 at 380 Rustico Road to place a hot tub on a deck.
- iii. Subdivision application MPS-114 received preliminary approval to subdivide a lot, on 2014-04-24, for parcel 804203 on the Crabbe Road.
- iv. Subdivision application MPS-110 received final approval to subdivide a lot approximately 1.52 acres in size, on 2014-05-08, for parcel 283036 located at 17313 Rte. 2

Concerns were expressed regarding fill placed on parcel 283085 during its use as a construction laydown zone. The Development Officer is monitoring the situation.

2. Official Plan – The Request for Proposals (RFP) has been circulated, with a closing date of June 11.

v. Personnel

The staff performance reviews were held in May. The committee was pleased with the performance of both staff.

Motion 2014-63: Moved by Councillor George Piercey seconded by Councillor Sheila MacKinnon that **Council grant the Administrator a raise of \$1/hour, effective immediately, and a further \$1/hour later this year, at a time to be determined by Council.** Motion carried.

Motion 2014-64: Moved by Councillor Sheila MacKinnon, seconded by Councillor Gail Ling that **Council grant the Development Officer a \$3/ hour raise, effective June 1, 2014.** Motion carried.

vi. Water & Sewer

The Audited Expense Return for the water and Sewer project has been submitted.

vii. Report from Staff

The administrator completed the April StatsCan labour market survey, organized and promoted his month's 2014 Story and Song, and hired summer student Alyssa Fraser, with the assistance of Councillor Ling. The next task is to complete the New Horizons for Seniors project report. She is still planning do a website revamp, more booking for PEI 2014, finalize the report for Farm Credit Canada's AgriSpirit Fund – Hall project, and complete FPEIM's Municipality's Viability Assessment Tool-kit –and more filing, and begin to get the June Newsletter ready and plan Canada Day.

It was suggested that Council may want to look at distributing shorter newsletters more frequently. It is thought that residents appreciate getting them in their mailboxes, especially senior residents who may not be on-line. It is hoped that new signage will be approved that will allow residents to pick up community newsletters and post posters in central locations. It was also suggested that the website could be easier to navigate and forms should be easier to find. A Milton Community Hall page would also allow community events to be posted on the website.

8. BUSINESS

Motion 2014-65: Moved by Councillor George Piercey seconded by Councillor Sheila MacKinnon that **the Administrator be approved to attend the Association of Municipal Administrators –PEI Annual Meeting on June 13, 2014 at the Milton Community Hall.** Motion carried

9. NEXT MEETING DATE

The next regular meeting is scheduled for Thursday, June 26, 2014.

10. ADJOURNMENT

Motion 2014-66: Moved by Councillor Sheila MacKinnon **that the meeting be adjourned.** Chair Parker declared it so at 9:22 p.m.

Chair

Administrator

Date Approved