

**Miltonvale Park Community Council  
Annual General Meeting Minutes  
Monday, March 30, 2015**

**Council members present:** Chair Hal Parker, Councillors Tamsyn Cosh-MacKenzie, Helen Shaw and Philip Hooper

**Administrator:** Shari MacDonald

**Residents and landowners present:** George Piercey

**Regrets:** Councillors Sheila Curtis, Sheila MacKinnon, Denise MacDonald-Vail

**1. CALL TO ORDER & WELCOME**

Chair Hal Parker called the meeting to order at 7:30 p.m., and welcomed those in attendance.

**2. APPROVAL OF AGENDA**

Motion 2015-36: Moved by Councillor Tamsyn Cosh-MacKenzie and seconded by Councillor Philip Hooper that **the agenda be approved as circulated**. Motion carried.

**3. MINUTES OF MARCH 24, 2014 ANNUAL GENERAL MEETING**

Motion 2015-37: Moved by Councillor Tamsyn Cosh-MacKenzie, and seconded by Councillor Helen Shaw **that the minutes of the March 24, 2014 Annual General Meeting be approved as circulated**. Motion carried.

**4. REPORTS**

**A. Chair's Report**

Chair Parker highlighted his report in the meeting package and expressed appreciation for those who had contributed to the community over the past year.

Motion 2015-38: Councillor Tamsyn Cosh-MacKenzie moved, and Councillor Philip Hooper seconded, **the adoption of the Chair's Report**. Motion carried.

**4. COMMITTEE REPORTS**

- i. **Planning Board** – Planning Board Chair Hal Parker referred to the report circulated in the meeting package. He thanked the members of the Planning Board and staff, including new planner, Janice Harper. The Official Plan will be under review in the upcoming year. There was one appeal against the community at the Island Regulatory and Approvals Commission (IRAC) in 2014, and Council is waiting to hear the results. There were more permits issued in 2014, however, they were for less value than in 2013, as there were no major construction projects.

Motion 2015-39: Moved by Councillor Philip Hooper and seconded by Councillor Helen Shaw **that the Planning Board Report be adopted.** Motion carried.

- ii. **Water and Sewer** – Chair Parker briefly highlighted the written report and noted that the committee has been disbanded as the original purpose, obtaining a solution to the Water and Sewer issues in the Sleepy Hollow area, had been fulfilled.

Motion 2015-40: Moved by Councillor Philip Hooper, seconded by Councillor Tamsyn Cosh-MacKenzie that **the Water and Sewer Committee Report be adopted.** Motion carried.

- iii. **Environment and Community Living** – Councillor Tamsyn Cosh-MacKenzie reviewed the highlights from 2014. The Community Park hosted the summer drop-in program and well-attended Canada Day celebration, and a small community garden was established. Swallow boxes and homemade mosquito traps will help to reduce bugs in the park. The Community participated in Family Violence Prevention Week, and held a Christmas decorating contest. The pasture lease has expired. The Cornwall and Area Watershed Group is working in the North River Watershed area. Many seniors' events were held this year. Communications increased with more frequent event flyers. PEI 2014 funding supported the 2014 Minutes of Story and Song series, and an enhanced Canada Day. Council was pleased to see an increase in the number of bursaries awarded in 2014.

Motion 2015-41: Moved by Councillor Helen Shaw and seconded by Councillor Philip Hooper that the **Environment and Community Living Report be adopted.** Motion carried.

- iv. **Emergency Measures Organization** – Chair Parker reviewed the EMO Report, and noted that the national Sustaining Communities Conference in Charlottetown in February 2014, was very informative. A 15 week project to hire an Emergency Measures Coordinator has just been approved for the community.

Motion 2015-42: Moved by Councillor Tamsyn Cosh-MacKenzie and seconded by Councillor Helen Shaw **that the EMO Report be adopted.** Motion carried

- v. **Personnel** – The personnel committee report was circulated in the meeting package, and highlighted by committee chair Philip Hooper.

Motion 2015-43: Moved by Councillor Philip Hooper and seconded by Councillor Tamsyn Cosh-MacKenzie **that the Personnel Report be adopted.** Motion carried

- vi. **Queens County Landfill** – Chair Parker outlined highlights from the Queens County Landfill Report and noted the water monitoring report is available in the office. As a result of the on-site meeting with Island Waste Management Corporation (IWMC) CEO Gerry Moore, IWMC trucks will no longer access the landfill site via Royalty Road.

Motion 2015-44: Moved by Councillor Philip Hooper and seconded by Councillor Helen Shaw **that the Queens County Landfill Report be adopted.** Motion carried.

- v. **Communities 13 Inc.** – Chair Parker referred the meeting to the written report for Communities 13 Inc. He noted that he and the administrator attended the Communities 13

Annual Meeting, which is held each September. This past year, APM Centre received a donation of \$160,000 which allowed them to pay down their debt.

Motion 2015-45: Moved by Councillor Tamsyn Cosh-MacKenzie and seconded by Councillor Philip Hooper **that the Communities 13 Inc. Report be adopted.** Motion carried.

## **5. AUDITOR'S REPORT AND PRESENTATION OF FINANCIAL STATEMENTS -2014**

Finance Chair Philip Hooper noted that the Community had received a clean audited report for 2014.

Motion 2015-46: Moved by Councillor Philip Hooper, seconded by Councillor Helen Shaw **that the financial statements for the Community of Miltonvale Park for 2014, as audited by MRSB, be adopted as presented.** Motion carried.

## **6. PROPOSED BUDGET AND APPROVAL OF ESTIMATES - 2015**

Finance Philip Hooper reviewed the proposed revenues for the 2015 year, as presented in the budget. Residents are able to vote to approve the expenditures. If the expenditures presented in the 2015 budget are accepted as printed, the tax rates would remain 14.6 cents/\$100 non-commercial and 80.6 cents/\$100 for commercial properties.

Councillor Hooper outlined the anticipated operating revenues of \$263,430 and proceeded to review expenditures before the vote on each specific category.

Motion 2015-47: Moved by Councillor Philip Hooper, seconded by Councillor Tamsyn Cosh-MacKenzie, **that "General Administrative" expenditures of \$57,540 be approved.** Motion carried.

Motion 2015-48: Moved by Councillor Philip Hooper, seconded by Councillor Helen Shaw, **that "Facilities and Public Property" expenditures of \$30,660 be approved.** Motion carried.

Motion 2015-49: Moved by Councillor Philip Hooper, seconded by Councillor Tamsyn Cosh-MacKenzie, **that "Fire Protection" expenditures totaling \$51,930 be approved.** Motion carried.

Motion 2015-50: Moved by Councillor Philip Hooper, seconded by Councillor Helen Shaw, **that "Planning and Zoning" expenditures of \$76,300 be approved.** Motion carried.

Motion 2015-51: Moved by Councillor Philip Hooper, seconded by Councillor Tamsyn Cosh-MacKenzie **that "Community Development" expenditures of \$18,650 be approved.** Motion carried.

Motion 2015-52: Moved by Councillor Philip Hooper, seconded by Councillor Helen Shaw, **that "Professional Services and Memberships" expenditures of \$9,850 be approved.** Motion carried.

Motion 2015-53: Moved by Councillor Philip Hooper, seconded by Councillor Tamsyn Cosh-MacKenzie that **“Recreation and Parks” expenditures of \$18,500 be approved.** Motion carried.

Motion 2015-54: Moved by Councillor Philip Hooper, seconded by Councillor Helen Shaw that **the “Capital” expenditures of \$330,520 be approved.** Motion carried.

Motion 2015-55: Moved by Councillor Philip Hooper, seconded by Councillor Helen Shaw that **the Community approve the 2015 budget as presented.** Motion carried.

## **7. PROJECTED TAX RATED FOR 2015**

Motion 2015-56: Moved by Councillor Philip Hooper, seconded by Councillor Tamsyn Cosh-MacKenzie that **the tax rate for the Community of Miltonvale Park for 2015 be 14.6 cents/\$100 for non-commercial and 80.6 cents/\$100 assessment for commercial properties.** Motion carried.

## **8. NEW BUSINESS**

### **a. Capital Investment Plan**

Motion 2015-57: Moved by Councillor Philip Hooper, seconded by Councillor Tamsyn Cosh-MacKenzie that **the Community of Miltonvale Park approve the submission of the circulated Capital Investment Plan to the Provincial Infrastructure Secretariat.** Motion carried.

### **b. Issues or Concerns from Residents**

No concerns were raised.

## **9. ADJOURNMENT**

Motion 2015-58: Moved by Councillor Philip Hooper, and seconded by Councillor Helen Shaw that **the meeting be adjourned,** and Chair Parker declared it so, at 8:01.

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Chair

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Administrator

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Date Approved

*Annual General Meeting  
March 30, 2015*

**DRAFT**

*Community of Miltonvale Park  
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