Community of Miltonvale Park Regular Council Meeting Minutes
Community Office – Winsloe Lions Hall 5:00 p.m., Tuesday, April 27, 2010

Present: Chair Betty Pryor, Councillors Tamsyn Cosh-MacKenzie, Gail Ling, Sheila MacKinnon, Hal Parker, George Piercey, Walter Carver (at 5:50); two residents; Administrator - Shari MacDonald.

1. CALL TO ORDER

Chair Pryor called the meeting to order at 5:00 p.m.

2. PRESENTATION OF AGENDA – DECLARATION OF CONFLICT OF INTEREST

The agenda was accepted, and no conflicts of interest were identified. Several residents were expected to attend the meeting, and if so, it was agreed the agenda would be adjusted to allow them to speak.

3. APPROVAL OF MINUTES

Motion 10:44- Moved by Councillor Hal Parker, seconded by Councillor Tamsyn Cosh-MacKenzie that **the minutes of the March 23, 2010, Regular Council Meeting be approved with the identified typos corrected.** Motion carried.

4. BUSINESS ARISING

a**. AGM Draft Minutes for Review and Posting to Website** – The AGM draft minutes were circulated to councillors for their review. Any changes should be forwarded to the administrator. They will be circulated widely next March.

b. **FPEIM Meeting Highlights** - A summary of the April 26, 2010 meeting in Souris was circulated. Councillors Ling and Parker and the administrator attended.

c. **Terms of Reference for Committees** – This will be addressed at the May meeting.

d. **Planning - Community Cooperation Update** - Draft minutes of the April 6th meeting was circulated. Councillors Ling, Piercey, Chair Pryor and the Administrator were in attendance.

Motion 10:45- Moved by Councillor Gail Ling, seconded by Councillor Sheila MacKinnon that **the Community of Miltonvale Park re-affirm its commitment to move forward with the joint planning project**. Motion carried.

e. **Community Sustainability/Strategic Planning Workshop** – Chair Pryor has investigated several options for facilitation and will also check with FPEIM.

f. **Fire Responsibilities –Winsloe Road** – The ordinary catchment area of the North River Fire Department does include the Winsloe Road, so the property located there is within its boundaries. Councillors Piercey and Ling attended the NRFD meeting and noted that their members receive a $13 honoraria per fire.

g. **Relocation of Transportation Department Section to Tignish** – A response was received from Minister Ron MacKinley, noting the decision was based on consideration of the province as whole, as well as potential locations to provide the services. He anticipates the landlord will seek an alternate tenant or use, compatible with applicable regulations. MLA Bush Dumville had been in contact with the Chair, and after he was featured in the Guardian, with Councillor Ling.

ISSUES

Two residents arrived at 5:13. They were given the opportunity to raise their concerns regarding frequent burning in their area. They have concerns about air quality, especially for the youth and the elderly in the neighbourhood. Council outlined what has been done regarding the situation to date, and options for a successful resolution to the situation were discussed. The residents left at 5:47. Council continued to discuss the issue and will send a letter to a resident to ensure he is aware of all provincial regulations and to ask for increased consideration.

5. CORRESPONDENCE

Councillors reviewed the circulated lists of correspondence. Councillors were notified of a correction to the FPEIM dues – They should be $2137.01.

Motion 10:46- Moved by Councillor Gail Ling, seconded by Councillor Sheila MacKinnon that **the Council renew the annual subscription to Municipal World at a cost of $149.03.** Motion carried.

Motion 10:47- Moved by Councillor Hal Parker, seconded by Councillor Gail Ling that **Council transfer a sum of money, to be decided by the Finance Committee, from the deposit receipts at the Credit Union to the Shares account, if there are no negative financial repercussions.** Motion carried.

6. COMMITTEE REPORTS

a. Finance/Payment of Accounts

i. **Remittance** –The remittance has been paid for March 2010.

ii. **Reports and Payment of Accounts** – Councillors were asked to ignore the handwritten note regarding the internal transfer of funds for April, as they did appear in March's statement. It was noted that the Council is not actually in a deficit position, as it appears at first glance, since the entire fire dues appear as an expense, although only 1/3 of that amount has been paid to date.

Motion 10:48 - Moved by Councillor Gail Ling, seconded by Councillor Sheila MacKinnon**, that the financial statements for March 2010 be adopted.** Motion carried.

iii. **Repayment of Long Term Debt -Communities 13, Inc.** The Communities 13 Inc. obligation was repaid on April 1, 2010.

b. Personnel - Sandy Foy has chosen to work as an "employee", rather than on contract. He will be paid bi-weekly, upon submission of his hours.

Motion 10:49 – Moved by Councillor Hal Parker, seconded by Councillor Gail Ling that Council **accept the proposed terms of mileage for the Development Officer.** Motion carried.

c. Planning Board - Development Applications and Permits
Planning Board Chair Hal Parker reviewed the Development Officer's recent activities. Permit 2010-03 was issued for PID # 280800 for a single family dwelling on the Colville Road. The Development Officer has also met with a lawyer regarding a temporary building, a resident re. a possible lot revision, and he will be meeting with another regarding a possible subdivision revision. He has also been looking into several other issues. The Development Officer suggests that Planning Board/Council

establish a fee for “other” development activities.

d. Water & Sewer - Servicing Project – The Water and Sewer Committee met with Gerry Moore of IWMC on April 6, 2010. He is very supportive of the plan for servicing. The committee also met on April 15 to review the phase 2 proposals.

Motion 10:50 – Moved by Councillor George Piercey, seconded by Councillor Tamsyn Cosh-MacKenzie that **Council accept the proposal from ADI Limited for Phase 1, and Phase 2 if necessary, for the Sleepy Hollow Water and Sewer Services – Consulting Engineering Services.** Motion carried.

Committee Chair Piercey wrote to the Department of the Environment, requesting that the community be kept informed of the process and progress regarding the approval of the City’s potential well site. Charlottetown CAO, Roy Main, noted that the city would consider meeting with Miltonvale Park once approval for the well was received from the province.

e. Environment and Community Living Committee – Price estimates have been received for many items in the Community Park Upgrade project.

Motion 10:51 – Moved by Councillor Tamsyn Cosh-MacKenzie, seconded by Councillor Sheila MacKinnon that **Council accept the price quote from Matheson Construction to install 1650 linear feet of multi flow drainage pipe, level the outfield, re-seed areas and crown the infield at a cost of $9300 + GST.** Motion carried.

Motion 10:52 – Moved by Councillor Gail Ling, seconded by Councillor George Piercey that **Council accept the quoted price of DNS Grasscutting for the 2010 season.** Motion carried.

It was agreed that grass cutting would be put to tender in 2011. It was noted that the light fixture on the park shelter was broken over the winter. A more vandal-proof fixture will be installed. The lock for the gate also needs to be replaced, and it was suggested a master lock be purchased. Councillor Cosh-MacKinnon will be provided with a key for the shelter. Joanie MacKinnon will be asked to provide caretaker services for the shelter again this year.

Motion 10:53 – Moved by Councillor Gail Ling, seconded by Councillor George Piercey that **Council install three security monitors at the community park.** Motion carried.

Motion 10:54 – Moved by Councillor George Piercey, seconded by Councillor Hal Parker that **once the water is turned on again at the park shelter, Joanie MacKinnon be contracted to clean it.** Motion carried.

Councillor Cosh-MacKenzie noted she had developed a poster/colouring sheet for Canada Day. Activities were discussed - loonie races, possible tree planting (although 12 trees are to be planted for the upgrades project, and earlier planting may be more successful). Food will include hamburgers, hot dogs, smaller baked potatoes and cake. Regular entertainer Peter Lamont may not be available to sing.

Councillor Cosh-MacKenzie recently attended a PEI Watershed Alliance Meeting with guest speaker Paul Tukey, author of The Organic Lawn Care Manual, a great resource which she purchased. It was recommended that the council website link to their website safelawns.org. The next newsletter could also contain information for residents.

Motion 10:55 – Moved by Councillor Sheila MacKinnon and seconded by Councillor Tamsyn Cosh-MacKenzie that **the permit fee be waived for relocation of the baby barn at the park.** Motion carried.

Motion 10:56 – Moved by Councillor George Piercey and seconded by Councillor Gail Ling **that Kari Coles be approached and hired again to care for the flowerbed for at the intersection of Rte 2 and 7, if her price estimate is reasonable.** Motion carried.

Motion 10:57 – Moved by Councillor Gail Ling, seconded by Councillor Sheila MacKinnon that **Council obtain a cost estimate from Kari Coles to develop a perennial bed at the base of the community sign in Springvale.** Motion carried.

f. EMO - Councillor Cosh-MacKenzie attended the Basic Emergency Management course in April. The community's EMO Plan needs to be updated. National emergency measures courses focus on large municipalities in 2010.

g. Report from Staff
A report from the administrator was circulated, summarizing activities over the past month.

Motion 10:58 – Moved by Councillor Hal Parker, seconded by Councillor Gail Ling that **personnel committee review the administrator's overtime hours and bring a recommendation to the May Council meeting.** Motion carried.

7. **BUSINESS**

a. **Concern from Residents** – Several issues have been taken to Council recently. Council met recently as a committee of the whole to address procedures. All complaints that council will act upon must be delivered to the office, in person, written, and with the signature of the person lodging the complaint. Various strategies were discussed, such as involving environmental officers, letters from Council (requesting a response), legal letters, mediation, or bylaws. Bylaws require enforcement, and therefore, may also have tax implications.

b. **EMO Bylaw – Second Reading**

Motion 10:59 – Moved by Councillor Gail Ling, seconded by Councillor Sheila MacKinnon that Council **accept the Second Reading of the EMO Bylaw for the Community of Miltonvale Park, and move to adopt the 2010-EMO Bylaw.** Motion carried.

8. NEXT MEETING DATE

The next regular meeting will be Tuesday, May 25th at 5:00 p.m.

9. ADJOURNMENT

Motion 10:60 – Moved by Hal Parker that **the meeting be adjourned**. Chair Pryor declared the meeting adjourned at 7:53 p.m.

Betty Pryor
Chair

Shari MacDonald
Administrator

May 25, 2010
Date Approved