Community of Miltonvale Park Regular Council Meeting Minutes

Community Office – Winsloe Lions Hall 5:00 p.m., Tuesday, February 23, 2010

Present: Chair Betty Pryor, Councillors Walter Carver, Tamsyn Cosh-MacKenzie, Gail Ling, Sheila MacKinnon, Hal Parker, and George Piercey; Guest - Chief Kirby Wakelin, North River Fire Department
Administrator - Shari MacDonald

1. CALL TO ORDER

Chair Pryor called the meeting to order at 5:00 p.m.

2. PRESENTATION – CHIEF KIRBY WAKELIN, NORTH RIVER FIRE DEPARTMENT

Chief Wakelin will be invited to speak upon his arrival.

3. PRESENTATION OF AGENDA – DECLARATION OF CONFLICT OF INTEREST

The agenda was accepted, and no possible conflicts of interest were identified.

4. APPROVAL OF MINUTES

Motion 10:09: Moved by Councillor George Piercey, seconded by Councillor Sheila MacKinnon that **the minutes of the January 26, 2010, Regular Council Meeting be approved as circulated.** Motion carried.

5. BUSINESS ARISING

a**. Annual General Meeting** – The AGM will be held on March 29th, with a storm date of March 30th, at the Winsloe Lions Hall, beginning at 8:00 p.m. The administrator will distribute information to committee chairs for annual reports to be reviewed and returned to the office by March 12. Meeting packages will be prepared and circulated before March 20, when the first advertisement of the AGM will appear in the Guardian.

PRESENTATION – Chief Kirby Wakelin arrived and was introduced to the Council. He is the new Fire Chief and is hoping to keep in closer contact with the communities. The NRFD offered to send the community monthly statements regarding fire calls. The department is available to speak to groups, on topics such as fire safety and wood stoves, and do presentations and tours. They can also walk through some establishments to become familiar with them and point out hazards. They have recently done renovations on their fire station and are

building a new bay for a future purchase of a ladder truck. Firefighters from our community include Bill Sigsworth and Gerald Compton. Chief Wakelin noted the new 911 system now picks up the location of Island cell phones, and calls go directly to Med Com, which is a more direct system. He asked that Council inform the Fire Department if new roads are constructed. The department no longer asks for building plans of houses. Chief Wakelin will investigate the service pertaining to the one residence from the community located on the Winsloe Road. If their fire due issues need to be addressed, it will be an agenda item for the March meeting.

Chair Pryor thanked Chief Wakelin for his informative visit prior to his departure from the meeting at 5:20 p.m.

b. **Animal Control** – The committee of the whole budget meeting of February 16th did not recommend that the Community fund animal control at this time.

c. **Terms of Reference for Committees** – Chair Pryor circulated draft Terms of Reference for standing committees to the appropriate chairs for review, and for the Planning Board and Water and Sewer Committee to the entire Council for review. Comments were requested, and it is hoped that these terms of reference can be adopted at the next meeting.

d**. Skills PEI Program** – It was reported at the budget meeting that the Skills PEI program can be used to construct 5 benches, 1 Doggie bag dispenser, 1-2 wooden frames for garage cans, 24 fence posts, 1 flower box for the community sign, and if time is available, to construct the gazebo which the community will be providing all materials needed. The estimate of cost has not yet been received.

e. **Communities Planning Cooperation** – Chair Pryor reported that the Chairs and a Planning Board representative from the 13 Special Planning Area communities, along with Bonshaw, Hunter River, West River, Darlington and Afton and another community will be meeting at the Milton Community Hall on March 4th, 2010, as a follow up to a successful meeting with approximately ten communities on February 9th. A meeting may be held after that one for more community representatives. The purpose is to work towards regional planning. The intent is not to amalgamate, but to cooperate and share services, possibly establishing a joint planning board with one representative from each community. There is expected to be financial support available, as well as possible planning services. Some communities without plans may prepare interim plans. It is expected the province may strengthen the requirements in their planning regulations.

Motion 10:10: Moved by Councillor Gail Ling, seconded by Councillor Tamsyn Cosh-MacKenzie that **Miltonvale Park continue to be part of this regional planning group process.** Motion carried.

6. CORRESPONDENCE

Councillors reviewed the circulated lists of correspondence and were pleased to note there is no office rent increase proposed for the 2010 year. A "Miltonvale Park" sample pen was received, and Council briefly discussed having a pen or a pin produced for future promotional purposes.

7. COMMITTEE REPORTS

a. **Finance/Payment of Accounts**

i. **Remittance** –The remittance has been paid for January 2010.

ii. **Reports and Payment of Accounts** – As the accounting system has not yet been rolled over to 2010, a summary of income and expenses for January, and also those expenses and income until mid February had been circulated.

Motion 10:11 Moved by Councillor Gail Ling, seconded by Councillor George Piercey**, that the circulated financial statements be adopted, and that bills identified in the financial report, totalling $2197.99 for January and $7954.60 to date in February be considered approved.** Motion carried.

iii. **Budget for 2010 –**The budget that was approved at the February 16th committee meeting, has been updated to reflect a decrease in taxation expected in 2010 of $1,181.88 due to an overpayment by the province in 2009. APM payments were also revised to reflect the portion of the annual payment which will be paid during the first 3 months of the year ($2,752.83) and the entire debt repayment will be shown as a separate line item at the end of the budget of $85,406.23. This pre-payment will result in a savings of $41,223.54 in interest payments for the community. The proposed balanced budget projects income and expenses of $252,130 for 2010, and no increase in the tax rates.

Motion 10:12 Moved by Councillor Gail Ling, seconded by Councillor Sheila MacKinnon**, that 2010 Budget Version #6 be approved for presentation to the Community at the Annual Meeting.** Motion carried.

c. **Personnel**

Councillors Carver (Chair), Ling, and Parker will meeting on February 24th at 5:30 p.m. to review the applications for the Development Officer position and prepare for interviews. The administrator was invited to attend.

d. **Planning Board**

i. **Official Plan and Bylaws** – Maps and digital map files have been received, and the contractual obligation of the planner has now been fulfilled. Chair Pryor has learned that the Province will expect any communities hoping to remove themselves from the special planning area (SPA) though the adoption of an Official Plan (as recommended in the Land and Local Governance Commission Report), will still be expected to follow the spirit of the Special Planning Area regulations. Changes to the SPAs will be regulatory, rather than legislative, so could be made during any weekly session of the Executive Council.

ii. **Development Applications and Permits**

Planning Board Chair Hal Parker reported that an application was received February 23/10 for the subdivision of a 15 acre lot from property 281212 on the Loyalist Road. The Development Officer was also contacted today regarding obtaining a permit for a single family dwelling for a new lot on the Colville Road; however necessary site assessments may delay that approval. The MacPhees are still gathering neighbours' approval for their accessory building. The Longaphie permit has not yet been issued as the file is not complete.

e**. Water & Sewer**

i. **Waste Water and Water Sustainability Study** – Consultant Kelly Galloway met with ten people from Council and the community to review the Water and Wastewater Feasibility Study on February 11, 2010. Morley Foy from the Department of the Environment was also in attendance. The meeting went well. Residents are anxious to see the

next steps planned by Council, and review a more accurate rate study.

ii. Servicing – Requests for Proposals were issued today for a rate study and design project. The annual report of water sampling in the Sleepy Hollow area was recently received. Committee Chair Piercey shared a summary of findings from the 17 monitoring wells. Slightly elevated chlorine was found in one well. There was an increase in the number of wells with detectable levels of phenolics and nine wells exceeded manganese guidelines. No detectable levels of VOCs, PCBs, Dioxins or Furans were found in the two monitoring wells tested annually for these. The general finding was that levels were in the same range as previous sample sets

The committee is initiating contact with the City and IWMC regarding servicing issues.

f. Environment and Community Living Committee

Motion 10:13 – Moved by Councillor Gail Ling, and seconded by Councillor Hal Parker **that application be made to the Island Community Fund funds to develop a walking trail at the Community Park, resurface and fence (with a locking gate) the basketball court, and provide a new Community Park sign, bike rack and solar lighting at the park, as discussed at the Feb. 16, 2010 Budget meeting.** Motion carried.

g. EMO

Councilor Parker has been accepted to the March 9-11 Basic Emergency Management (BEM) Course, and Councillors Cosh-MacKenzie and Carver will be placed on a waiting list for a course in April. The committee will review and update the information already compiled (plan and bylaws). Councillor Ling will make application to the national training centre. Chair Pryor also hopes to take the BEM course.

h. Report from Staff

A report from the administrator was circulated, summarizing activities over the past month (audit and budget preparation, EMO work, funding applications for Canada Day and summer students, responding to a dog complaint and project preparation).

Motion 10:14 - Moved by Councillor Gail Ling, seconded by Councillor Sheila MacKinnon**, that Council apply for summer job funding for two positions totalling of 70 hours/weekly, which will pay $1/hr over the minimum wage.** Motion carried.

8. **BUSINESS**

a. **Canada Day**

Motion 10:15 - Moved by Councillor Tamsyn Cosh-MacKenzie, seconded by Councillor Gail Ling, **that Shari MacDonald be authorized to submit a funding request to the Department of Canadian Heritage in relation to the Celebrate Canada Program for organizing activities to celebrate Canada Day**. Motion carried.

b. Community Sustainability/Strategic Planning

The Official Plan Project included funding for a sustainability and strategic planning component. Possible topics to discuss include transportation routes, economic development, wind power, the fire department, future cooperation with nearby municipalities. Councillors are requested to come to the March meeting prepared to decide on how best to approach this opportunity.

c. **Other** – It was suggested the Community signs along Route 2 could be stabilized and beautified. There is still a sign to be erected that was destined for the top of the Sleepy Hollow Road.

9. NEXT MEETING DATE

The next regular meeting will be Tuesday, March 23rd at 5:00 p.m., and the Annual Community Meeting will be held on Monday, March 29th at 8:00 p.m. (Storm date - March 30).

10. ADJOURNMENT

Motion 10-16: Moved by Councillor Hal Parker, seconded by Councillor Sheila MacKinnon that **the meeting be adjourned**. Motion carried at 6:36 p.m.

Betty Pryor _____
Chair

Shari MacDonald _____
Administrator

March 23, 2010
Date Approved