

# **Community of Miltonvale Park Regular Council Meeting Minutes**

**Community Office – Winsloe Lions Hall      4:30 p.m. Tuesday, January 27, 2009**

**Present:** Chair Brian Andrew, Councillors Joe Murphy, George Piercey, Sheila MacKinnon, Betty Pryor, MLA Bush Dumville, Development Officer Alfie Wakelin, Administrator Shari MacDonald

**Regrets:** Councillor Gail Ling

## **1. CALL TO ORDER**

Chair Andrew called the meeting to order at 4:35 p.m.

## **2. PRESENTATION OF AGENDA – DECLARATION OF CONFLICT OF INTEREST**

No conflict of interest issues were identified.

Motion 09-01: Moved by Councillor Sheila MacKinnon, seconded by Councillor George Piercey that **the agenda be adopted**. Motion carried.

## **3. MLA BUSH DUMVILLE**

Chair Andrew welcomed Mr. Dumville to the meeting, and he and council discussed several issues including the new Land Use Commissioner, water and sewer issues involving the City of Charlottetown, Infrastructure programs, Special Planning Area regulations and the suggestion that an extension to Upton Road would benefit the community. Mr. Dumville was thanked for his attendance and left the meeting at 5:12 p.m.

## **4. APPROVAL OF MINUTES**

Motion 09-02: Moved by Councillor Betty Pryor, seconded by Councillor Sheila MacKinnon that **the minutes of the November 25, 2008, Regular Council Meeting be approved as circulated**. Motion carried.

## **5. DEVELOPMENT ISSUES**

Development Officer Alfie Wakelin notified council that a preliminary application was received from Phillip O'Halloran for a proposed development and that additional information and fee are required prior to consideration. Access and zoning issues may be a concern. The development officer was invited to attend future planning board meetings or provide input on the draft official plan and bylaws. Mr. Wakelin was thanked for his attendance and left the meeting at 5:40 p.m.

## **6. BUSINESS ARISING**

- a. **Councillor Position** – The administrator advised councillors that the Special Election Meeting to elect one councillor will be held in conjunction with the Annual General Meeting in March.

- b. **Community Pasture** – Council has received word from the province that they are willing to rent the pasture lands for \$1, providing the community receives approval through the Lands Protections Act (LPA), provides insurance coverage and pays approximately \$375 to register the deed. The LPA application for permission will be submitted when the required information is obtained from the province. There is no fee for this application for PEI-based corporations. Council has not yet received the final installment of payment for 2008 or the first installment for 2009; however, the farmer has been in contact with the office.
- c. **Exercise Project** – The successful yoga program with 15 participants (10 from within the community) finished in December. There is \$143 remaining in the fund to subsidize next classes– tentatively beginning Wednesday, February 18.
- d. **EMO** - The administrator has not been able to make contact with Municipal EMO Coordinator Gary Robbins to arrange further EMO training for council. The administrator will send a letter by post to ascertain if Mr. Robbins is still willing and able to continue in this role. The next newsletter could be used to recruit other individuals who may also have an interest in Emergency Measures.
- e. **Federation of PEI Municipalities** - Councillors Ling, Pryor and Murphy and the Administrator attended the November meeting, which involved much discussion of issues facing municipalities. The theme that emerged was that resources don't match responsibilities. Infrastructure, revenues, demographics, land use planning, outdated legislation, increasing energy costs and small size of many municipalities were identified as issues. Recommendations included incorporation for all areas, or, a new tax structure to eliminate the incentive to build outside municipalities, reinstatement of the tax credits, new fiscal tools, better regional cooperation, and improvements to land use planning.

## 6. CORRESPONDENCE

Council reviewed the circulated list of correspondence received since the last meeting and acted on the following:

- a. **CMHC Housing Outlook Seminar** - Councillor Murphy expressed an interest in attending this February 19 morning seminar at the Delta in Charlottetown at a registration cost of \$90 per person.

Motion 09-03: Moved by Councillor Sheila MacKinnon, seconded by Councillor George Piercey that **the Council will pay the associated costs for Councillor Joe Murphy to attend the February 19, 2009 CHMC Seminar, if available.** Motion carried.

- b. **Water Tests** – The administrator was requested to contact Kevin Curley, IWMC, to ensure the Sleepy Hollow residential water tests,

usually scheduled in November and delayed until January, are performed in a timely manner.

## 7. COMMITTEE REPORTS

### a. Finance/Payment of Accounts

#### i. Reports and Payment of Accounts –

Motion 09-04: Moved by Councillor Betty Pryor, seconded by Councillor George Piercey, that **the financial statements for November and December 2008 be approved as circulated.** Motion carried.

**ii. Remittance** – It was noted that the payments for the November and December remittances have been made to the Receiver General for Canada.

**iii. Budget** – It was suggested that the Finance Chair set a date for a special budget meeting, approximately 90 minutes in length. Councillors would be willing to meet on a Saturday morning, if necessary.

### b. Personnel

No issues to report this meeting.

### c. Planning Board

#### i. Official Plan and By-laws Update

The Planning Board met January 26, 2009 with the Water and Sewer Committee and Council regarding the Official Plan, and how recommendations from the water/wastewater study might impact the plan. Policies in the 1996 official plan were also reviewed as to their continued validity. The group plans to continue their discussion Feb 3<sup>rd</sup> at 4:30. Planner Phil Wood will then prepare a draft plan and present it to council for review before taking it to the residents for comments. A newsletter highlighting changes would be circulated prior to a public meeting, hopefully to be held in early-mid-March.

#### ii. Special Planning Area Update

Work continues regarding the SPA project. The committee met with the Minister in December, and was encouraged to submit concerns to the new Land Use Commissioner. Some members of the Management Committee for the Special Planning Area Regulations Project will be meeting with Strategic Planning Committee of the Provincial Government on February 11<sup>th</sup>. Indications are that the costs for this project will exceed the level of funding provided by the Capacity Building Funds. Councillor Pryor will contact Albert MacDonald, of Community, Cultural Affairs and Labour and the other municipalities in the project to attempt to garner more funds.

**iii. Development Permits** – Since the November meeting, Permit 2008-26 was issued for a residence and agricultural buildings on the Rustico Road (PID 281782), and Permit 2008-27 was issued for an addition to Charlottetown Metal Products on the North Yorke River Road. A lot revision was approved for Cornelius Aten, Rte. 2, and the MacKinnon and Clements subdivision applications are still pending.

**d. Water and Sewer**

**i. Waste Water and Water Sustainability Study Update**

Councillor Piercey reported the committee met with consultant Kelly Galloway on December 9, 2008 to review the draft report. Discussion at the joint Planning Board/Water & Sewer Committee meeting revealed that Council is hesitant to establish its own utility, as once one has been established, IRAC may exert influence to require the utility to extend itself further than Council might wish. It was felt that Council's role might be to encourage the province to adopt higher standards, rather than Council assuming responsibility (and liability) currently shouldered by the province. Council would provide information on maintaining systems to residents.

**ii. Reserve Fund**

The designation of a reserve fund will be placed on the agenda at the next meeting.

**d. Parks and Recreation**

**i. Park Plan Update**

Councillor Pryor will assist Councillor MacKinnon with budget requests for this committee for 2009.

**ii. Motion for Funds for Summer Student**

Motion 09-05: Moved by Councillor Sheila MacKinnon, seconded by Councillor Betty Pryor that the **Council apply to the applicable funding programs to hire two students (40 hours and 30 hours weekly) to work at the Community Park for ten weeks for the summer of 2009.** Motion carried.

**iii. Motion for Canada Day Funding**

Motion 09-06: Moved by Councillor George Piercey, seconded by Councillor Sheila MacKinnon that **Administrator Shari MacDonald be authorized to submit a funding request to the Department of Canadian Heritage in relation to the Celebrate Canada Program for organizing activities to celebrate Canada Day.** Motion carried.

**e. Report from Staff**

**i. Administrator**

The administrator circulated a report highlighting her recent activities. The old fax machine will be moved to the park shelter, for use during the summer.

**ii. Development Officer**

Alfie Wakelin continues to work on an as-needed basis during the winter. It was agreed that the Development Officer will use the same mileage rate as Councillors and the administrator.

**8. BUSINESS**

**i. Budget 2009**

Committees should be preparing budgets for inclusion in the Council budget.

**ii. Annual General Meeting**

The annual general meeting date was set for Monday, March 30, with a storm date of March 31, 2009.

**9. NEXT MEETING DATE**

The next regular council meeting will be February 24, 2009.

**10. ADJOURNMENT**

Motion 09-07: Moved by Councillor Sheila MacKinnon, seconded by Councillor George Piercey that the meeting be adjourned. Chair Andrew declared the meeting adjourned at 6:21 p.m.

Brian Andrew

Chair

February 24, 2009

Date approved

Shari MacDonald

Administrator