Community of Miltonvale Park Regular Council Meeting Minutes
Community Office – Winsloe Lions Hall 5:00 p.m., Tuesday, November 23, 2010

Present: Chair Betty Pryor, Councillors George Piercey, Gail Ling, Tamsyn Cosh-MacKenzie, Hal Parker; Administrator Shari MacDonald

Regrets - Councillors Sheila MacKinnon **Absent** – Walter Carver

1. CALL TO ORDER

Chair Pryor called the meeting to order at 5:00 p.m.

2. PRESENTATION OF AGENDA – DECLARATION OF CONFLICT OF INTEREST

The agenda was accepted, and Chair Pryor noted she would leave the room when the lot consolidation application of an adjacent property owner was discussed.

3. APPROVAL OF MINUTES

Motion 10:114 - Moved by Councillor Gail Ling, seconded by Councillor Tamsyn Cosh-MacKenzie that **the minutes of the October 26, 2010 Regular Council Meeting be approved as circulated.** Motion carried.

4. BUSINESS ARISING

a. **Community Sustainability/Strategic Planning Workshop** – The workshop was held on Saturday, November 6th with facilitator Laura McPherson, and went well. Council will revisit the need for further planning, and next steps early in 2011. Time constraints and the priority of water and sewer issues are a limiting consideration.

b. **No Trespassing Order** – Information was circulated regarding peace bonds and the Trespass to Property Act. The park will continue to be monitored, and any incidents recorded. The administrator will follow up with the RCMP regarding an earlier incident which they investigated.

c. **Appreciation Night** – Council, committee members, staff, the former Chair and spouses will be invited to a supper on December in appreciation for their efforts throughout the year.

5. CORRESPONDENCE

Councillors reviewed the circulated lists of correspondence and approved the following:

Motion 10:115 - Moved by Councillor Gail Ling, seconded by Councillor Tamsyn Cosh-MacKenzie that **Council follow the donation and gift policy and donate $100 each to the North Milton, South Milton and Springvale Women's Institutes and $1200 to the Milton Community Hall for their respective projects.** Motion carried.

6. COMMITTEE REPORTS

a. Planning Board

i .Planning Board Chair Hal Parker updated Council on development applications and issues and reported on the recommendations of the November 16, 2010 Planning Board meeting. Councillor Cosh-MacKenzie will contact the local watershed group regarding the possible concerns about contaminants in Coles Creek. The Planner and Development officer met with the Peters family regarding their rezoning application, and they will be asked to confirm their agreement in writing to remain a non-conforming property, for the present time. The Development Officer is investigating two properties where development is occurring without a permit.

Chair Pryor relinquished the Chair to Councillor Piercey and left the meeting room at 5:45 p.m. while an application for lot consolidation was discussed.

Motion 10:116 - Moved by Councillor Gail Ling, seconded by Councillor Hal Parker that **Council move the adoption of the Planning Board report and accept its recommendations.** Motion carried.

(Clarification noted during approval of the minutes at the January 25, 2011 meeting that preliminary approval was not given for the lot consolidation on property 283184).

Chair Pryor re-assumed the Chair at 5:57 p.m. and the agenda was adjusted to hear the Environment and Community Living Committee report earlier in the meeting.

b. **Environment and Community Living Committee**

i. Canada Day Funding Motion

Motion 10:117 – Moved by Councillor Tamsyn Cosh –MacKenzie, and seconded by Councillor Gail Ling **that Administrator Shari MacDonald be authorized to submit a**

funding request to the Department of Canadian Heritage in relation to the Celebrate Canada Program for organizing activities to celebrate Canada Day. Motion carried.

ii**. Park Upgrade Update** – Councillor Cosh-Mackenzie noted that the community was awarded 50% funding from the Community Recreation Support Program (Facility Development) to create a walking track around the perimeter of the park. The slide installation has been stalled until the ground freezes, due to the wetness of the area.

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c. Finance/Payment of Accounts

i. **Remittance** –The remittance has been paid for October 2010.

ii. **Reports and Payment of Accounts**

Motion 10:118 - Moved by Councillor Gail Ling, seconded by Councillor George Piercey **that the financial statements for October 2010 be approved as circulated.** Motion carried.

It was noted that none of the signing authorities on the TD investment account are currently on Council; therefore, the investment was renewed for a two year term, as flexibility for changes was restricted.

Motion 10:119 - Moved by Councillor Gail Ling, seconded by Councillor Tamsyn Cosh-MacKenzie **that any two of the following three people be recognized as signing authorities for all the Miltonvale Park Community accounts at TD Canada Trust: Administrator Shari MacDonald, Chair Betty Pryor and Finance Chair Gail Ling.** Motion carried.

d**. Personnel** – Councillor Ling reported that she and Councillor Parker had met with staff for their regular performance review. The Development Officer plans to transfer development files to a data base. The Administrator left the office from 6:13-6:20 during a discussion of her compensation and the following motion:

Motion 10:120 – Moved by Councillor Gail Ling, seconded by Councillor Tamsyn Cosh-MacKenzie **that the upcoming budget will reflect the wage increase for the administrator as discussed at the Council meeting**. Motion carried.

It was noted that it has been at least eight years since Council honoraria was reviewed, and with the upcoming preparation of the budget,

Councillors were asked to consider the issue. It was hoped a fair method to compensate for time and effort could be used. The honoraria levels paid by other municipalities were circulated. Two councillors noted they were content with the present honoraria.

e. **EMO** – There is a session on Emergency Planning at the upcoming FPEIM meeting.

f. **Water & Sewer** - **Servicing Project** – The City notified the community that the province recently granted them permission for a Groundwater Extraction Permit for the Coles Creek watershed. According to George Somers, Department of the Environment, the City will negotiate directly with nearby landowners and farmers may be required to have nutrient management programs. Several committee members will meet soon to plan strategy and meetings with other government officials. The city has not yet named its water and sewer committee.

g. **Report from Staff** - A report from the administrator was circulated, summarizing activities over the past month and outlining upcoming duties, such as attending FPEIM meeting, organizing the new Seniors project, editing the newsletter, and requesting proposals for accounting and legal firms.

7. BUSINESS

Concern –Speeding –Sleepy Hollow Road
A resident filed a concern regarding speeding vehicles on the Sleepy Hollow Road, and her poor treatment by officers who stopped her for questioning in August. Chair Pryor will discuss these concerns with Deputy Chief McGuigan of the Charlottetown Police and Council will send a letter to the RCMP, requesting the area be more closely monitored for speeding.

8. NEXT MEETING DATE

The next regular meeting is scheduled for 5:00 p.m., Tuesday, January 25, 2011.

9. ADJOURNMENT

The meeting was adjourned at 7:05 p.m.

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Chair Administrator

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Date Approved