# Community of Miltonvale Park Regular Council Meeting Minutes

**Milton Community Hall** **4:30 p.m., Monday, November 26, 2012**

**Present**: Chair Hal Parker, Councillors George Piercey, Gail Ling, Sheila MacKinnon, Tamsyn Cosh-MacKenzie, Connor Jay, Development Officer Sandy Foy, Administrator Shari MacDonald; Resident Seymour Hurry.

**Absent:** Councillor Walter Carver

## 1. CALL TO ORDER

Chair Parker called the meeting to order at 4:49 p.m.

## 2. PRESENTATION OF AGENDA – DECLARATION OF CONFLICT OF INTEREST

The agenda was presented. Chair Parker noted he would absent himself from the Planning Board report pertaining to surveying lots greater than 10 acres, due to his wife's acting for the purchaser.

## 3. APPROVAL OF MINUTES

Motion 2012:114- Moved by Councillor George Piercey, seconded by Councillor Sheila MacKinnon that the **minutes of the October 23, 2012 Regular Meeting be approved as circulated.** Motion carried.

## 4. BUSINESS ARISING

a. **Mailbox –**The Council mail is now being delivered to the community mailbox at the hall. (7B New Glasgow Road –Rte. 224, North Milton PE C1E 0S7).

b. **Diamond Jubilee Medal and Open House**– Saturday January 5, 2:00-4:00 p.m. at the Milton Community Hall. A celebratory event will be held in conjunction with a hall grand opening with finger foods and local entertainment.

c. **2014 Fund** –Possible ideas were suggested for a community application to the Sesquicentennial 2014 Fund: Digitizing church records (potential for a province wide activity), Creation of a library stocked with PEI or Canadian authors, possibly including agricultural or "rural" books; a storytelling festival or series. These could be small or mid-sized grants.

Motion 2012:115 - Moved by Councillor Sheila MacKinnon, seconded by Councillor Tamsyn Cosh-MacKenzie that **Planning Board Report be moved ahead to this point in the meeting.** Motion carried.

**Planning Board Report:**

Chair Parker updated Council on issues and applications.

Motion 2012:116 - Moved by Councillor Sheila MacKinnon, seconded by Councillor Tamsyn Cosh-MacKenzie that **Council instruct lawyer Scott Barry to send the proposed letter to RD Holdings, Inc.** Motion carried.

Motion 2012:117 - Moved by Councillor George Piercey, seconded by Councillor Sheila MacKinnon that **Council follow the recommendation of Planning Board and pursue option #2, and request that the province delay re-issuing the 2013 excavation pit permit for the Coles' property.** Motion carried.

Councillor Ling arrived at 5:12 p.m.

Motion 2012:118 –Moved by Councillor George Piercey and seconded by Councillor Sheila MacKinnon that, **as recommended by Planning Board, Council grant preliminary approval to subdivision MPS103 (David and Brenda Coles), subject to the lot having a frontage of 150 feet and an area of 1 acre and receipt of at least seven copies of a survey plan showing the lot pinned and certified by an accredited member of the Association of Prince Edward Island Land Surveyors.** Motion carried.

Motion 2012:119 – Moved by Councillor George Piercey and seconded by Councillor Tamsyn Cosh-MacKenzie that **Council approve the subdivision of one lot for MPS104 (Hurry)**. Motion carried.

Mr. Hurry left the meeting.

Motion 2012:120 – Moved by Councillor Sheila MacKinnon and seconded by Councillor Gail Ling that **the following timetable be adopted for the Official Plan and Bylaw review: January 2013—Presentation of initial package of amendments to Planning Board and Council; April 2013—Presentation of final package of amendments to Planning Board and Council. May 2013—Public meeting for comments and meeting for first reading; June 2013—Second reading and adoption of the amendment package.** Motion carried.

Motion 2012:121 – Moved by Councillor Gail Ling and seconded by Councillor Sheila MacKinnon that **Council confirm that the Development Officer, in consultation with Planning Board Chair or Planning Board, has the authority to issue subdivision approvals for applications in all areas except permanent commercial,**

**institutional, industrial or multiple family residential.** Motion carried.

Chair Parker excused himself from the room at 5:25 due to possible conflict of interest and Vice Chair Piercey assumed the chair.

Motion 2012:122 – Moved by Councillor Tamsyn Cosh-MacKenzie and seconded by Councillor Sheila MacKinnon that **Council adopt a policy to allow the requirement for a survey for a subdivided parcel greater than ten acres to be waived, following the provisions of the Provincial Policy.** Motion carried.

It was suggested that council would still encourage landowners to have a survey done.

Motion 2012:123 – Moved by Councillor Gail Ling and seconded by Councillor Sheila MacKinnon that **Council grant preliminary approval for subdivision MPS#105 (Carter), in accordance with the policy waiving the survey.**

Chair Parker returned to chair the meeting at 6:05 p.m.

5. **CORRESPONDENCE**

Councillors reviewed the circulated lists of correspondence.

a. **Women's Institutes**

Motion 2012:124- Moved by Councillor Gail Ling, seconded by Councillor Tamsyn Cosh MacKenzie that **the Community of Miltonvale Park donate $100 to the South Milton WI to support their flowerbed and $100 to the North Milton WI to assist with their acquisition of tablecloths for the Milton Community Hall.** Motion carried.

b. **Infrastructure**

Motion 2012:125 - Moved by Councillor Gail Ling, seconded by Councillor Sheila MacKinnon that **the Community of Miltonvale Park make application to the Building Canada fund for a generator, ditch infilling and crushed asphalt for the Community's EMO Warming Center.** Motion carried.

6**. COMMITTEE REPORTS**

**a. Composition and Mandates**

Motion 2012:125 - Moved by Councillor Sheila MacKinnon, seconded by Councillor George Piercey that **the structure of the Planning Board be amended to include "at least" one councillor.** Motion carried

*Composition of Planning Board - The Chair and Vice Chair, at least one (1) Councillor, minimum of two (2) members from the community , the Council Chairperson (voting ex-officio), Administrator (non-voting).*

Motion 2012:126 - Moved by Councillor Sheila MacKinnon, seconded by Councillor George Piercey **that the following appointments be approved:**

**Vice Chair of Council: George Piercey**

**Water and Sewer Committee- George Piercey (Chair), Sheila MacKinnon (Vice Chair) and Don Aitken, Council Chair Hal Parker and the Administrator (non-voting).**

**Planning Board: Hal Parker (Chair), Councillors George Piercey (Vice Chair), Sheila MacKinnon, Connor Jay, Residents Steve Dickieson, Charles MacKenzie, Betty Pryor and the Administrator (non-voting).**

**Environment and Community Living Committee – Tamsyn Cosh-MacKenzie (Chair), Sheila MacKinnon (Vice-Chair), Connor Jay, Council Chair Hal Parker and the Administrator (non-voting).**

**Personnel – Walter Carver (Chair), Gail Ling (Vice Chair), Sheila MacKinnon, Council Chair Hal Parker and the Administrator (non-voting).**

**Emergency Measures – Gail Ling (chair), Walter Carver (Vice Chair), Connor Jay, Council Chair Hal Parker and the Administrator (non-voting).**

**Finance – Gail Ling (Chair), Walter Carver (Vice Chair), George Piercey, Council Chair Hal Parker and the Administrator (non-voting).**

Motion carried.

**a. Environment and Community Living**

i. **Halloween Security** – Halloween was quiet at the Community Park. The roof of the shelter has been repaired. Some of the eaves trough should be replaced; however it was decided to leave the repairs until spring.

ii. **Pasture** – There was one proposal received for the community pasture. Once the 2012 rent has been received, Council intends to come to an agreement for a two year term, which is the limit of the current long term lease of the land from the Province.

**b. EMO –** It was noted that towers for communication capability

should be investigated, and that phone lines for those on Council should be protected for emergency situations. The generator should be arriving soon.

**c. Finance/Payment of Accounts**

i. **Remittance** - The remittance was paid for October 2012.

ii. **Reports and Payment of Accounts**

Motion 2012:127- Moved by Councillor Gail Ling, seconded by Councillor Tamsyn Cosh-MacKenzie that **the financial statements for October 2012 be accepted as circulated**. Motion carried.

Motion 2012:128- Moved by Councillor Sheila MacKinnon, seconded by Councillor Connor Jay **that the signing officers for the Community of Miltonvale Park be any two of the following: Chair Hal Parker, Finance Chair Gail Ling, and Administrator Shari MacDonald.** Motion carried.

**d. Planning Board –**See above.

**e. Personnel** – Annual performance reviews are now due.

**f. Water and Sewer** –The Provincial Correctional Centre has made application to connect to the municipal sewer.

**g. Report from Staff** – The Administrator will be on vacation November 27-December 3, 2012.

7. **BUSINESS**

**a. Goals for New Council** – Councillors briefly discussed goals for the upcoming year, and will review information from previous planning activities. This topic will also be considered at the January meeting.

b. **Budget for 2013** – Councillors are asked to consider what funds their committees might require. The playground safety report deficiencies should be addressed, as well as gravel for the parking lot. The soccer field could be lengthened. Posts at the park should be repainted and re-aligned. The purchased of a freezer could be considered.

c. **PEI 2014** - The Administrator will do preliminary work on the ideas mentioned earlier.

d. **Resolution for Regular Meeting Time**

Motion 2012: 129 Moved by Councillor Gail Ling, seconded by Councillor Tamsyn Cosh-MacKenzie that **the regular monthly meetings will be held on the 4th Thursday of each month at 7:30 p.m., with the exception of December. Meetings for July and August may be cancelled if no business is urgent.** Motion carried.

8. **NEXT MEETING DATE**

The next regular meeting is scheduled for 7:30 p.m., Thursday, January 24, 2013.

9. **ADJOURNMENT**

Chair Parker adjourned the meeting at 7:20 p.m.

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Chair Administrator

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Date Approved