# Community of Miltonvale Park Regular Council Meeting Minutes
## Community Office – Winsloe Lions Hall 5:00 p.m., Tuesday, October 26, 2010

**Present**: Chair Betty Pryor, Councillors George Piercey, Walter Carver, Tamsyn Cosh-MacKenzie, Hal Parker; Administrator Shari MacDonald

**Regrets** - Councillors Sheila MacKinnon and Gail Ling

### 1. CALL TO ORDER

Chair Pryor called the meeting to order at 5:24 p.m.

### 2. PRESENTATION OF AGENDA – DECLARATION OF CONFLICT OF INTEREST

The agenda was accepted, and no conflicts of interest were identified. It was noted that time constraints may require adjustment of the agenda as the meeting progressed.

### 3. APPROVAL OF MINUTES

Motion 10:104 - Moved by Councillor Hal Parker, seconded by Councillor Tamsyn Cosh-MacKenzie that **the minutes of the September 28, 2010 Regular Council Meeting be approved as circulated.** Motion carried.

### 4. BUSINESS ARISING

a. **Community Sustainability/Strategic Planning Workshop** – Saturday, November 6th was identified as the date for the workshop, with Council, Planning Board, the Water and Sewer committee, and staff invited. Two facilitators will be approached for their availability.

b. **Milton Community Hall** – Councillor Parker reviewed the upcoming renovations for the hall and circulated concept drawings. The plan is to add 5 feet to the front of the building to build accessible washrooms in that area, to enlarge the kitchen to include the former washroom area and to add about 12 feet to the back of the building and renovate the upstairs. It is hoped that Council will consider moving back, when renovations are completed.

c. **Seniors Secretariat Application** – The Community applied for $6190 to survey residents and seniors in the community (EMO, social/ engagement/recreation needs, housing, transportation needs, and communication), participate in two focus group sessions (with lunch) and

host four follow up activities (based on survey findings, e.g. community kitchen/cooking class, fitness class, speaker).

## 5. CORRESPONDENCE

Councillors reviewed the circulated lists of correspondence and approved the following:

Motion 10:105 - Moved by Councillor George Piercey, seconded by Councillor Tamsyn Cosh-MacKenzie that **Council pay the associated costs to send up to four (Councillors and/or the administrator) to the FPEIM Semi-Annual Meeting in Tignish, on November 27, 2010.** Motion carried.

## 6. COMMITTEE REPORTS

### a. Planning Board

i .Planning Board Chair Hal Parker updated Council on various issues.

Motion 10:106 - Moved by Councillor Hal Parker, seconded by Councillor George Piercey that **if the Department of Environment is not satisfied with the conditions on Parcel 283085, by Friday, October 29, at 5:00 p.m. that Permit 2010-11 be revoked, on Monday, November 1, 2010.** Motion carried.

A letter to revoke the permit would be reviewed by a lawyer.

Motion 10:107 - Moved by Councillor Hal Parker, seconded by Councillor George Piercey that **Council follow Planning Board's recommendation to have the Development Officer and Planner meet with Mr. Peters to fully explain options regarding re-zoning, and non-conforming use, and to report back to Council for its approval at the November meeting.** Motion carried.

Motion 10:108 - Moved by Councillor Hal Parker, seconded by Councillor Walter Carver that **Council issue Permit 2010-23 for Parcel 81758 to replace a mobile home with a mini-home and that Council deem this residential use acceptable for this parcel, as per Section 12.2.xii. of the Bylaws.** Motion carried.

Council agreed with Planning Board's assessment that it was advisable to engage the services of the planner for applications involving re-zoning and official plan amendments. No other permits have been issued since the September meeting. The Chair and Planning Board Chair will meet regarding an appointment to complete Planning Board.

As Councillor Cosh-MacKenzie had to leave the meeting early, it was agreed to hear the Environment and Community Living report.

**b. Environment and Community Living Committee**

i**. Park Upgrade Update** - Soccer field levelling has not been done. Soccer nets and anchors have arrived. Eastern Fence has been having difficulty arranging a time to drill holes to install the slide, flagpole, and basketball backboards. The maintenance man has been told he can make other arrangements for the slide. The "Welcome" sign will be installed in the spring. Some new benches still need staining. The shelter will soon be winterized.

ii. **Vandalism** – The park caretaker had the back window of her car broken on October 12 while she was at the community park. The RCMP was called and the suspect apprehended. The RCMP officer suggested Council obtain a no trespassing order against the youth.

Motion 10:109 - Moved by Councillor Tamsyn Cosh-MacKenzie, seconded by Councillor Hal Parker that **Council reimburse Joanie MacKinnon $250 for her automobile insurance deductable.** Motion carried.

An appreciation note will also be sent to Ms. MacKinnon.

Motion 10:110 - Moved by Councillor Tamsyn Cosh-MacKenzie, seconded by Councillor Hal Parker that **Council hire Joanie and Jeff MacKinnon at $14/hr for security at the Community Park over the Hallowe'en weekend, with the specific hours to be left to their discretion.** Motion carried.

Motion 10:111 - Moved by Councillor Hal Parker, seconded by Councillor Tamsyn Cosh-MacKenzie that **the administrator be asked to investigate a no trespassing order, and its repercussion and report for the November Council meeting.** Motion carried.

iii. A **Central Region Sport & Recreation Council (CRSRC)** is being formed to assist in providing information, education and program delivery to communities and organizations where gaps exist in the areas of sport, recreation, physical activity and healthy living delivery. The first meeting was held Oct. 6 with representatives from eight municipalities. A board is being put in place to create a plan and to become incorporated. That council will be in place until an annual meeting to be held in May/June at which time a new board will be established based on the bylaws.

Councillor Cosh-MacKenzie left the meeting at 6:35 p.m.

**c. Finance/Payment of Accounts**

i. **Remittance** –The remittance has been paid for September 2010.

ii. **Reports and Payment of Accounts**

Motion 10:112 - Moved by Councillor Hal Parker, seconded by Councillor George Piercey **that the financial statements for September 2010 be approved as circulated.** Motion carried.

Motion 10:113 – Moved by Councillor Hal Parker, seconded by Councillor Walter Carver **that Council reinvest the TD investment for a one year term at the TD.** Motion carried.

d**. Personnel** – The initial six month review for the Development Officer and Administrator's annual performance reviews will be scheduled for early November.

e. **Water & Sewer** - **Servicing Project** – The design plans have been adjusted based on comments received from the Environment Department. The correctional facility does not feel it has an immediate need for water. The application to infrastructure requires finalized cost estimates and financing plan by November 15, 2010, as well as a letter from the City. The administrator will discuss obtaining a letter outlining cooperation from Joe Coady, the City's Director of Public Works. The water and sewer committee will meet with the City's new water and sewer committee after the November 1 elections.

f. **EMO** – No report.

g. **Report from Staff** - A report from the administrator was circulated, summarizing activities over the past month and upcoming duties.

7. **BUSINESS**

**Appreciation Night** - Council and committees and spouses will enjoy a meal out to be arranged by the administrator, from suggestions made at the meeting.

## 8. NEXT MEETING DATE

The next regular meeting is scheduled for Tuesday, November 23, 2010 at 5:00 p.m.

## 9. ADJOURNMENT

The meeting was adjourned at 7:37 p.m.

Betty Pryor _____ Shari MacDonald _____

Chair Administrator

November 23, 2010

Date Approved