

**Community of Miltonvale Park
COUNCIL MINUTES**

Milton Community Hall

7:30 p.m., Wednesday, September 21, 2016

PRESENT: Chair Hal Parker, Councillors Tamsyn Cosh-MacKenzie, Philip Hooper, Helen Shaw, Denise MacDonald-Vail and Sheila Curtis; Administrator Shari MacDonald

REGRETS: Councillor Sheila MacKinnon

- 1. CALL TO ORDER** – Chair Hal Parker called the meeting to order at 7:30 p.m.
- 2. PRESENTATION OF AGENDA** – The agenda was circulated to Council previously.
- 3. INTRODUCTION OF ADDITIONAL AGENDA ITEMS**

Motion 2016:81 - Moved by Councillor Helen Shaw and seconded by Councillor Tamsyn Cosh-MacKenzie that **Council approve the agenda with the addition of “Appreciation” and “Communities 13 Inc. Representative.”** Motion carried.

4. DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST

No conflict of interest items were identified.

5. APPROVAL OF MINUTES

Motion 2016:82 – Moved by Councillor Sheila MacKinnon, seconded by Councillor Denise MacDonald-Vail that **the minutes of July 20, 2016 be approved with typos corrected** (Pg. 6, paragraph 4 “Brushes” to “bushes” and Pg. 7 “subcommittees”). Motion carried.

6. PRESENTATIONS and OTHER

- a. **Cornwall and Area Watershed** - Coordinator Karalee McAskill had hoped to attend the Council meeting, but did not. She submitted an extensive report of recent and planned activities.
- b. **Resident’s Concerns** - Chair Parker noted that he had recently been approached by a resident who expressed concerns over recent planning decisions, and their impact upon the residents, and upon Council’s reputation.
- c. **Communities 13 Inc. Representative**

Motion 2016:83 - Moved by Councillor Tamsyn Cosh-MacKenzie and seconded by Councillor Sheila Curtis that, **if confirmation is received from Brian Dollar, he be appointed the community’s representative to the board of Communities 13, Inc.** Motion carried.

d. Appreciation

Motion 2016:84 - Moved by Councillor Phillip Hooper and seconded by Councillor Helen Shaw that **gift cards to the value of \$100 for Canadian Tire and gasoline be given to Dean**

Dollar in appreciation of his caretaking efforts at the “Welcome” sign at the entrance to the Community in Springvale. Motion carried.

7. BUSINESS ARISING FROM THE MINUTES/OLD BUSINESS

- a. **Notional Gas Tax** – Eastlink is currently pricing the area for 960 MB service and expects the estimate to take 3-4 weeks to calculate. Wicked Eh are also very interested in moving ahead with a partnership with the community. They note they are using new technology and could provide 10MB minimum upload and download. Federal officials have suggested that the “stacking” rules may loosen next spring, as federal investments are now capped at 50%.
- b. **THREE for MVP** –There has still not been any uptake on the new program to encourage community engagement. The information was circulated to local Women’s Institute branches.
- c. **Community Pasture** –The contract with farmer Earl Hambly needs signing. The provincial program that would provide two-thirds for the berm and swale at the pasture has been depleted for this year. Applications will resume April 1, 2017, and the Province has said the work could be completed in the early spring. Soil testing still needs to take place.
- d. **Provincial Infrastructure Fund** –The Community received confirmation of a \$5000 grant for fencing at the Community Park – some for the base line on the ballfield, while the majority is to fence the proposed tennis/pickleball courts, which are yet to be approved through the Canada 150 Infrastructure Fund.
- e. **Website** – The administrator will prepare an RFP for website re-design.
- f. **Cooperation/Amalgamation** – The Chair and administrator attended a second meeting with many communities in the fire district. The prevalent concern was the protection of the rural community. The group hopes to have another meeting in late September. Many municipal representatives were not aware of changes proposed in the new Municipal Government Act, which will significantly increase the requirements for municipalities, to a minimum level, including land use planning, emergency measures planning, and having a publicly accessible office, open at least 20 hours/week. A draft “common principals” document was circulated to communities after the meeting for feedback. It was hoped that if a new rural municipality were formed, tax rates would not be significantly impacted, and perhaps satellite offices could be established, and if a large number of communities were to combine, a larger-than-proposed transition Council would be required.
- g. **Cornwall – Canada 150 Meeting Report** – The administrator attended a meeting in Cornwall, along with a representative from the Community of Afton. Cornwall has plans to have four special events throughout the year to celebrate special events through the history of Canada, such as the repatriation of the constitution where they hope to have living history, foods and entertainment typical of the era. Councillors were not interested in partnering with Cornwall in an event such as this. There was some

support for a local storytelling event, which may not be costly enough to justify the Canada 150 application.

8. CORRESPONDENCE

- a. **Communities 13 AGM** –Although the annual meeting is scheduled for Tues, Sept 27 at 6:00 p.m., it may be changed, as the Charlottetown area meeting for the new Municipal Government Act is scheduled for the same evening.
- b. **Cornwall** – The Chief Administrative Officer from Cornwall contacted the Council Office regarding the North River Fire Department, after their very successful Chase the Ace lottery. The fire department confirmed that they no longer intend to increase the current rate by the previously announced 0.5 cents, but intend to keep the rate at 7.5 cents for the next three years.
- c. **Request for Donation**

Motion 2016:85 - Moved by Councillor Tamsyn Cosh-MacKenzie and seconded by Councillor Sheila Curtis that **Council formally ratify donation of \$100 to Brodie Koughan for his trip to National Midget Baseball Championships in Quebec in August 2016.** Motion carried.

- d. **Application for Soil Conservation** –The funds are now depleted for 2016; if extra funds available they will be dispersed on a first come, first served basis. If the project at the Community Pasture has not been started and no money has been spent, the Community can reapply on April 1. The projected cost was approximately \$5200 plus tax.
- e. **Federation of PEI Municipalities** –The FPEIM semi-annual meeting will take place on Saturday, Oct 22 at Credit Union Place, Summerside. The meeting begins with registration at 9 a.m. and continues until 3 p.m. The agenda includes the Charlottetown Youth Retention Initiative; the Toolkit for Municipal Restructuring; Storyteller Dennis King; Revenue Sharing and an update on the Municipal Act Development and roundtable discussions on it. The registration deadline is October 14, and the fee is \$57.

Motion 2016:86 - Moved by Councillor Tamsyn Cosh-MacKenzie and seconded by Councillor Sheila Curtis that **Council authorize the necessary expenditures to send the administrator and up to three Council members to the FPEIM Semi Annual Meeting on October 22, 2016.** Motion carried.

- f. **New Municipal Government Act** –There will be province-wide conversations from September 22-29, 2016, with one at Charlottetown Rural on Tuesday, September 27 with an Open House from 4-7 p.m. with Municipal Affairs Staff; 7:00 –7:45 Welcome and Presentation on the Act, with the Open House resuming until 8:30. RSVPs are required. The Chair and Administrator are planning to attend.

Motion 2016:87 – Moved by Councillor Helen Shaw, seconded by Councillor Denise MacDonald-Vail that **up to \$150 be approved for mileage for Council and staff to attend the Municipal Act consultations.** Motion carried.

- g. **Parachute** requested Council proclaim October 16-22, 2016 as National Teen Driver Safety Week. Council will promote the week in its media.

10. REPORTS

A. Environment and Community Living

a. **Watershed Update** –The Cornwall and Area Watershed Group (CAWG) was very pleased with our summer student Matthew Locke. Paperwork has been completed for the Canada Summer Jobs program. CAWG Coordinator Karalee MacAskill submitted a detailed report of recent and planned activities, and thanked the Community for the support to CAWG. They received \$16,000.00 in Habitat Stewardship Funding for community outreach work in North River Watershed, based on educating landowners to mitigate fish kills and conserve and protect fish habitat and population. This will include electrofishing, information handouts and visits to landowners, REDD surveys, and the design of a Conservation and Stewardship plan for the North River. CAWG hopes that the Community can help with publicity and help to identify champions.

b. **Seniors Projects**

1. **New Horizons for Seniors Program** –Sixteen people attended the road trip August 24 to Belfast Mini Mills and Orwell Corner, and the day was much enjoyed. Supplies were purchased from the Mini Mills (felt, roving and needles) for a craft day with the 4-Hers and seniors. Eight weeks of mindfulness classes are scheduled to begin Tuesday, Oct 11 (1-3:00 p.m.) with instructor Dianne Birt. Margaret Prouse has been contacted regarding the Healthy Eating classes and dates should soon be announced. The three community kitchens are not yet organized but have been discussed at the North and South WI meetings, and may involve making meat pie and/or lasagna.
2. The application for **Senior Secretariat** funding for activities related to a community history, and information gathering was not funded.
3. **Community Play** –Last year the Miltonvale Park Players was a project of the Council, funded through the New Horizons for Seniors Program. The Milton Community Hall will be consulted to determine the most appropriate structuring for the hosting of the play. Council will continue to promote and encourage the play.
4. **Exercise Classes** and **Chair Yoga** will be starting the first week in October. It is expected that the cost for the Monday and Friday fitness classes will be \$3/class, while chair yoga remains “by donation”.

c. **Community Park** –Two cameras are working and were repositioned and new, larger memory cards purchased. The Administrator submitted the report for the Enabling Accessibility Project for the U-Swing and Swirl. Summer student Carolyn Crane submitted a detailed park report, highlighting the significantly increased use this summer. Her suggestions for 2017 were to move the garden, have locked dispensers in washroom for toilet paper and paper towel and consider having DNS Grasscutting drag the infield regularly.

d. **Pickleball/Tennis** – The Canada Infrastructure Program 150 (CIP 150) application was made to shorten the soccer field to regulation U12 size and convert a portion to tennis/pickle ball courts. The Community should hear the status of the application soon. The fence for the softball field and courts received \$5000 Provincial Infrastructure Funding.

B. **Emergency Measures** – Nothing to report.

C. **Finance/Payment of Accounts**

a. **Remittance** –The Receiver General is now paid quarterly, with the July-September payments due mid-October.

b. **Reports and Payment of Accounts** –The financial statements for July and August were circulated. Income and expenses for July were \$16,119.75 and \$14,115. Income for August was \$30,754.95, including a Gas Tax payment of \$14,486, while expenses were \$25,460.82, and included installation of the new park equipment. It was noted that legal fees are higher than budgeted. Total current assets, to August 31, 2016, were \$441,654.04

Motion 2016:88 - Moved by Councillor Philip Hooper and seconded by Councillor Sheila Curtis that **the financial statement for July and August 2016 be approved as circulated.** Motion carried.

c. **Insurance** –The Finance committee is still planning to do an RFP; and Councillor Hooper has begun work on an outline.

D. **Personnel** – The administrator's hours are close to those budgeted.

E. **Planning Board**

a. **Permits Issued Since Last Planning Board Meeting**

- i. **Approval for MP-0988** was issued on 2016-07-20 for 1158 Rustico Road on PID 0784686. Council approved a variance to permit an accessory apartment (mini home) of up to 960 square feet and a variance to permit three accessory buildings on the parcel. Permit to be issued when conditions are met.
- ii. **Permit No. 2016-11** was issued on 2016-08-08 at Sleepy Hollow Road on PID 0283226 to erect a farmable berm and swale.
- iii. **Permit No. 2016-12** was issued on 2016-08-08 at 413 Sleepy Hollow Road on PID 0694703 to erect two fences & convert part of a soccer field to a tennis court.
- iv. **Permit No. 2016-13** was issued on 2016-08-15 at 29 Rustico Road on PID 0719278 to erect a 520 square foot private storage building.
- v. **Permit No. 2016-14** was issued on 2016-08-23 at 972 Rustico Road on PID 1060508 to erect a 2,800 square foot agricultural building.
- vi. **Permit No. 2016-15** was issued on 2016-09-05 at 720 Rustico Road on PID 0853895 to erect a 256 square foot extension to a deck and install a hot tub.

- vii. **Permit No. 2016-16** was issued on 12/09/2016 at 270 Royalty Road on PID 728352 to complete erecting a fence and erect a 96 square foot accessory building to be used for private storage only.
- viii. **Permit No. 2016-17** was issued on 19/09/2016 at 813 Rustico Rd on PID 0281691 to erect 1200 sq. ft. agricultural building (machine shed).
- ix. **Permit No. 2016-18** was issued on 19/09/2016 at 813 Rustico Rd on PID 0281691 to erect 672 sq. ft. barn.

b. Other Applications

- i. There are no further developments regarding Application #MPS-279, MPS-280 & Rezoning—Andrew **Frizzell** or Oscar **O'Halloran** (Phillip O'Halloran) - Coffee Compost
- ii. **Applications #MP-0914 & MP-0934—O'Halloran Fill**—Our legal counsel is dealing with their lawyer's request to IRAC to make council issue the permit.
- iii. **Application #MP-0988—Cody & Shanna Farrell** –The Farrells appealed Council's approval of 960 sq. ft. apartment. Council has been asked informally to consider trying to solve, but Planning Board recommended letting IRAC continue the process.
- iv. **Application #MP-0987—Trevor Pyke & Rhonda Gallant** –Legal counsel recommends waiting for Supreme Court ruling on baby barn before taking action on the oversize accessory building (greenhouse).
- v. **Application #MP-0993—Cory & Jill Gallant** –The development officer is awaiting confirmation from the application they comply with the Architects Act.

c. Miscellaneous

- i. **Dan Doran** – Mr. Doran was contacted regarding water servicing, and informed that costs would be expected to be the developer's, as the services do not extend long Miles Boulter Drive.
- ii. **Field tile** –It was noted that many clogged field tile systems can now be remediated by suction at the far end of the tile, with minimal invasion, eliminating the need to replace the field tile.
- iii. **Accessory apartment** - The son of a resident inquired about erecting a dwelling to provide care for his parents at their property on Rte 2. The Department of Transportation will not allow a drive-way for a duplex, and the parcel can't be subdivided. There is concern from the family regarding the size of the apartment permitted in the bylaws.
- iv. **Province** - Representatives of the Province advised they intended to place 5000-6000 cubic meters of clean fill on their property 283200, on the day they wanted to start. They have decided to dump elsewhere, but will contact the Development Officer in the future with respect to future fill possibilities and necessary applications.

Motion 2016:89 - Moved by Councillor Helen Shaw and seconded by Councillor Philip Hooper that **the Planning Board Report be accepted.** Motion carried.

F. Report from Staff –The administrator submitted the reports for the Enabling Accessibility, Celebrate Canada, and Canada Summer Jobs Programs, as well as applications for the Provincial Infrastructure Fund and New Horizons for Seniors Program, and the application for funding for the berm and swale at the Community Pasture. She also organized some senior activities.

11. BUSINESS

- a. **Bus service** – Council was approached by residents in the Meadowvale Community regarding whether it would be possible for the transit bus to travel the Royalty Road. The administrator has contacted T3 Transit. A representative who discussed the request with Mike Cassidy, noted that they are currently at their maximum capacity with the number of busses they have, but that the owner could be contacted again and might have more insight. Stratford and Cornwall make significant contributions to have bus service (Cornwall contributes approximately \$75,000 annually).
- b. **Municipal Government Act** - There are a number of changes proposed in new draft Municipal Government Act. Municipalities will be required to provide planning services, emergency measures plans, and publicly accessible offices open at least 20 hours each week, which Miltonvale Park now has. All-day elections would also be implemented. There is an information session at Charlottetown Rural High School on September 27, and more information is available online <https://www.princeedwardisland.ca/en/service/municipal-government-act>. The Province is seeking feedback.
- c. **Halloween** – A Community Halloween Party for Children will be held on Saturday, October 29 from 2-4 p.m.

12. NEXT MEETING DATE

The next regular Council meeting is scheduled for Wednesday, October 19, 2016 at 7:30 p.m.

13. ADJOURNMENT

Motion 2016:90 - Moved by Councillor Denise MacDonald-Vail that the **meeting be adjourned**, and Chair Harold Parker declared it so at 9:00 p.m.

Chair

Administrator

Date approved