Community of Miltonvale Park Regular Council Meeting Minutes

Community Office – Winsloe Lions Hall 5:00 p.m., Tuesday, September 28, 2010

Present: Vice Chair George Piercey, Chair Betty Pryor, Councillors Walter Carver Tamsyn Cosh-MacKenzie, Hal Parker, and Gail Ling; Administrator Shari MacDonald

Regrets - Councillor Sheila MacKinnon

1. CALL TO ORDER

Vice Chair Piercey called the meeting to order at 5:04 p.m. and noted that Chair Pryor had been delayed by an appointment.

2. PRESENTATION OF AGENDA – DECLARATION OF CONFLICT OF INTEREST

The agenda was accepted, and no conflicts of interest were identified.

3. APPROVAL OF MINUTES

Motion 10:89 - Moved by Councillor Hal Parker, seconded by Councillor Tamsyn Cosh-MacKenzie that **the minutes of the July 27, 2010, Regular Council Meeting be approved as circulated.** Motion carried.

4. BUSINESS ARISING

a. Terms of Reference for Committees

Motion 10:90 - Moved by Councillor Gail Ling, seconded by Councillor Walter Carver that **the Terms of Reference of the Emergency Measures Organization (EMO) Committee be approved as circulated.** Motion carried.

It was noted that Councillor Carver would be Vice Chair of the EMO Committee.

Chair Pryor arrived at 5:16.

Motion 10:91 – Moved by Councillor Gail Ling and seconded by Councillor Hal Parker that **the circulated Terms of Reference for the Finance Committee be approved with the following changes: the deletion of "2). One (1) Councillor" from its structure; the deletion of "voting ex-officio", after Council Chairperson, and the removal of the last sentence in the quorum requirements.** Motion carried.

b. **Canadian Union of Postal Workers Request**

Motion 10:92 – Moved by Councillor Gail Ling and seconded by Councillor Hal Parker that **the Community of Miltonvale Park support the following Canadian Union of Postal Workers motions (Resolution on Canadian Postal Service Charter and Cuts to Public Postal Service and Jobs and Resolution on People's Postal Declaration):**

WHEREAS Canada Post plans on cutting thousands of jobs in hundreds of communities across the country by modernizing and reviewing its operations and privatizing philatelic and call centres.

WHEREAS Canada Post is also cutting services by eliminating rural mail box delivery, closing post offices, removing street letter boxes and other means.

WHEREAS these cuts are indicative of a Canada Post that increasingly puts commercial interests before the public interest.

WHEREAS the government's *Canadian Postal Service Charter* does not adequately protect the public interest or the public nature of our post office, especially when Canada Post is considering cuts to the public postal service or privatizing parts of its operations (e.g. post offices, call centre, etc.)

BE IT RESOLVED THAT the Community of Miltonvale Park write a letter to Rob Merrifield, the Minister responsible for Canada Post and ask that he 1) instruct Canada Post to stop cutting public postal service and jobs and start acting like the public service people want it to be, 2) consult with the public, municipalities, members of Parliament, postal unions and other major stakeholders to dramatically improve the *Canadian Postal Service Charter.*

and

WHEREAS Canada Post is spending $2.5 billion on new plants, vehicles, equipment and other items to modernize our public post office.

WHEREAS the corporation is expecting to save millions annually from modernization, largely through productivity gains that pave the way for Canada Post to eliminate thousands of jobs in communities all across the country.

WHEREAS Canada Post is also making cuts to service by closing post offices, eliminating rural home delivery, removing street letterboxes and other means.

WHEREAS the gains flowing from postal modernization could be used to preserve and improve public postal services and jobs.

BE IT RESOLVED that the Community of Miltonvale Park agrees to sign the People's Postal Declaration which calls on Canada Post 1) to share the benefits of postal modernization with the people who own Canada Post –the public; 2) to pursue more socially responsible objectives as it transforms our post office for the future. Motion carried.

c. **Community Sustainability/Strategic Planning Workshop** – Councillors noted they would prefer a Saturday workshop, held off-site, possibly at the Howard Johnson Dutch Inn, with a hired facilitator. The administrator and Chair will coordinate this.

d. **Milton Community Hall –** Councillor Parker reported the Hall had applied for Accessibility Funding for washroom renovations, and is applying for a New Horizons for Seniors Grant. It was agreed that the Hall would make a presentation at the next Council meeting.

Motion 10:93 – Moved by Councillor Gail Ling and seconded by Councillor Tamsyn Cosh-MacKenzie **that the Council provide a letter of support for the New Horizons for Seniors grant application**. Motion carried.

5. CORRESPONDENCE

Councillors reviewed the circulated lists of correspondence and discussed the following:

Funding for Seniors Programming to meet six priority areas is available from the PEI Seniors Secretariat with an application deadline of October 8, 2010. Concern was noted re the timing of this as, although it is an important focus, the immediate priority of Council is water and sewer. Funding is available for wages.

Motion 10:94 - Moved by Councillor Tamsyn Cosh-MacKenzie and seconded by Councillor Gail Ling **that the Council submit an application to the Seniors Secretariat to hire someone to assess the needs of the Seniors in the Community and develop appropriate programming.** Motion carried.

The administrator will develop the application and circulate it for approval and comments.

6. COMMITTEE REPORTS

a. Planning Board

i .Council agreed at 5:50 to go in-camera to discuss development applications. At 6:07, the regular meeting resumed. The follow permits were issued since the July 2010 meeting:

Permit 2010-22 to PID 283564 at 17290 Rte 2, to renovate and enlarge a private storage building.
Permits 2010-09 (fence –PID 283697) and 2010 -17 (fill –PID 704213) were granted to adjacent properties on the Sleepy Hollow Road.

ii. **Application Forms and Fees**

New application forms for development and subdivision had been circulated. Staff had since recommended that the apostrophe be corrected in the address, and that graph paper background be used on the paper for the diagram.

Motion 10:95 - Moved by Councillor Tamsyn Cosh-MacKenzie and seconded by Councillor Gail Ling **that Council adopt the new development application forms with the changes as recommended.** Motion carried.

Motion 10:96 - Moved by Councillor Hal Parker and seconded by Councillor Gail Ling, that **the following fee structure be adopted for Miltonvale Park Zoning and Subdivision Control Bylaw Fees**:

Miltonvale Park Zoning & Subdivision Control Bylaw Fee Schedule

Development Permits Application	**Fee**
Residential	$0.10/sq. ft. Min $25.00-Max $1,000.00
Commercial	$0.20/sq. ft. Min $25.00-Max $1,000.00
Agricultural/Forestry	$0.10/sq. ft. Min $25.00-Max $200.00
Institutional	$0.20/sq. ft. Min $25.00-Max $1,000.00
Wind Energy System	$2.00/$1,000.00 construction costs Min $25.00-Max $1,000.00
Accessory Building	$0.10/sq. ft. Min $25.00-Max $1,000.00
Deck, Pool or Fence	$20.00
Change of Use	$50.00
Demolition/Moving	$25.00
Excavation Pit	$200.00
Other	$50.00
Sign Permit Application Fee	
Sign	$25.00

Variance, Amendment, Rezoning, Variance Application Fees

Variance	$50.00(no public meeting) + associated costs*
	$200.00 (public meeting required) + associated costs*
Official Plan or Bylaw Amendment/Rezoning	$300.00 + associated costs*

Subdivision Application Fees

Subdivision—up to 5 lots per subdivision	$250.00/lot (Max $750.00)
Subdivision—more than 5 lots per subdivision	$250.00/lot (Max $750.00)
Lot Consolidation	$100.00
Lot Revision in a Subdivision	$100.00

Agreement Fees

Development, Subdivision or Wind Energy Agreement	$150.00
Other Agreements	$75.00

General Fees

Permit Extension (prior to expiration of permit)	$20.00
Permit Renewal (after expiration of permit)	Full Fees after 12 months
Copy of Official Plan	$5.00
Copy of Bylaws	$10.00

Fees will be doubled if construction commences prior to issuance of the permit.

*Associated costs would be public meeting costs (such as hall rental and advertisement) and consultant fees.
Note: Council will have the final decision in determining the applicable fee.
Motion carried.

iii. **Posting Planning Decisions –** According to legislation, Planning Decisions are to be posted in the municipality. They are posted on-line and on the office door; however, to meet legal requirements they will now be posted at the Milton Community Hall. Residents will be advised of this in the next newsletter.

iv. **Comments from the Province regarding Special Planning Area** - Municipal Affairs recently communicated they are not prepared to offer comments as to whether development applications meet requirements of the special planning area regulations. The Development Officer will continue to monitor this.

As Councillor Cosh-MacKenzie had to leave the meeting early, it was agreed to hear the Environment and Community Living report.

b. Environment and Community Living Committee

i. Honoraria for Caretaker

Motion 10:97 - Moved by Councillor Tamsyn Cosh-MacKenzie and seconded by Councillor Hal Parker **that Joanie MacKinnon receive $400 honoraria for her caretaker work at the park this summer**. Motion carried.

ii. **Park Upgrades** – The estimate was received for a walking trail. It was suggested that the trail be graveled or crushed asphalt.

Motion 10:98 - Moved by Councillor Tamsyn Cosh-MacKenzie and seconded by Councillor Gail Ling that **Council apply to the Community Recreation Support Fund to create a walking trail at the Community Park**. Motion carried.

iii. A **Summer Summary** and report from student Danielle Stewart was circulated. There were about 111 "people visits" at the park this summer, not counting Canada Day. It was suggested that more advertisement, such as a flyer, be done next summer. The ballfield was not used this summer. A machine for marking sports field lines was a suggested purchase.

iv. **Communities 13, Inc. AGM** – A summary of the General Manager's Report from the September 27, 2010 meeting was circulated. They operated in a breakeven position last year.

v. **Halloween**

Motion 10:99 - Moved by Councillor Tamsyn Cosh-MacKenzie and seconded by Councillor Walter Carver **that Jeff and Joanie MacKinnon be approached to provide security for the community park for the Halloween, and given discretion regarding the hours necessary for this.** Motion carried.

Motion 10:100 – Moved by Councillor Gail Ling, seconded by Councillor Tamsyn Cosh-MacKenzie **that Council donate $50 to Green Valley Farm Market for Halloween Prizes, if they are holding a Halloween activity.** Motion carried.

Councillors noted that the Great Pumpkin Weigh-off has been moved from the community to York this year.

vi. **Sport and Recreation Council – Central PEI**
No one was available to attend the October 6, 2010 meeting to establish a central region sport and recreation council. Council will request to be kept informed of developments.

c. Finance/Payment of Accounts

i. **Remittance** –The remittance has been paid for July and August 2010.

ii. **Reports and Payment of Accounts**

Motion 10:101 - Moved by Councillor Gail Ling, seconded by Councillor Hal Parker **that the financial statements for July and August 2010 be adopted as circulated.** Motion carried.

Motion 10:102 – Moved by Councillor Gail Ling, seconded by Councillor Hal Parker **that the Finance committee review the TD Bank term deposit which comes due in November and make recommendations for its reinvesting**. Motion carried.

d**. Personnel** – The initial six month review for the Development Officer and Administrator's annual performance reviews will be scheduled for October.

e. **Water & Sewer**

i. **Servicing Project** – The committee met with representatives from the City of Charlottetown in August.

ii. **Correctional Centre** – A copy of the septic assessment was received from the Province. Chair Pryor attended the August grand opening for the addition to the facility.

Motion 10:103 – Moved by Councillor Gail Ling, seconded by Councillor Walter Carver that **the Community of Miltonvale Park submit an application to the Community Fund to obtain infrastructure to solve the servicing issues in Sleepy Hollow.** Motion carried.

f. **EMO** – None of the Councillors was available to attend the October EMO course. National courses are focusing on larger municipalities this year.

g. Report from Staff

A report from the administrator was circulated, summarizing activities over the past month and upcoming duties.

7. **BUSINESS**

It was noted the FPEIM is addressing the signage jurisdictional issue.

8. NEXT MEETING DATE

The next regular meeting is scheduled for Tuesday, October 26, 2010 at 5:00 p.m.

9. ADJOURNMENT

Vice Chair Piercey declared the meeting adjourned at 7:34 p.m.

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Chair Administrator

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Date Approved