

**Milton Community Hall
Annual General Meeting AGENDA
7:30 p.m. Feb. 15, 2022, Milton Community Hall**

1. **Call to order** – President Ernie Coles
2. **Agenda**
3. **Minutes** - January 25, 2021 Annual Meeting
4. **Business Arising from the Minutes** –
 - 4.1 Constitutional Updates

BY-LAWS OF MILTON COMMUNITY HALL INC.

Amendments to the Constitution – Proposed Feb. 15, 2022

Replace “Chairman” with “Chair” throughout the bylaws.

Replace “Company” with “Society” throughout the bylaws

ARTICLE IV- Membership

Add “A member of the Society participating by telephone or electronic means in a meeting is considered to be present at the meeting” *to the end of “d.”*

ARTICLE V- Directors

- f. **Replace** “~~The President of the Society, or in his absence, the Vice-President, or in his absence, any Director appointed among those present shall preside as Chairman at meetings of the Board of Directors.~~” with “The President of the Society shall preside as Chair at meetings of the Board of Directors. In the absence of the President, the Vice-President shall preside as Chair. In the absence of the Vice-President, any Director appointed among those present shall preside as Chair at meetings of the Board of Directors.”
- j. **Replace** “~~as the carry out~~” with as to carry out”
- k. **Replace** “~~a honorarium~~” with “an honorarium”

Add

- l. “Meetings of the Board of Directors and general meetings of the Society may be conducted by electronic means. For a general meeting, information necessary for members of the Society to access the electronic meeting should be included in the public notice for the meeting. A board member may participate in a board meeting by telephone or by electronic means. A member may participate in discussion or vote on any matter, if the member has a copy of the report or recommendation to be considered and is otherwise eligible to vote.”

ARTICLE VII- Officers.

- b. **Replace b. with** “At its annual general meeting, the members of the Society shall elect by majority vote a President, who shall hold office until the next annual meeting. **Not withstanding Article V. h.**, the President shall preside at all meetings of the Society and of the Board of Directors and shall present a report **from the Board of Directors** at the annual general meeting. The President shall have general supervision of the affairs of the Society, shall perform the

duties usual to the office of the President and shall perform such other duties as may be assigned to him by the Board of Directors. The President may, in his or her discretion, order the calling of all meetings of the Society and shall cast a vote only in the case of a tie vote. No member shall hold the office of President for more than two (2) years consecutively.”

ARTICLE VIII- Audit

Replace a. and b. as follows:

a. An auditor for the Society may be appointed annually by the members of the Society at the annual general meeting. If an auditor is not appointed, ~~then the Treasurer shall perform the audit function as specified herein.~~ then the Society shall appoint a member or members to conduct a review of the books and records of the Society and deliver a report to the Board of Directors at least 90 days prior to the next annual meeting.

b. The Society shall provide a written report to the members at the Annual General Meeting as to the financial position of the Society and the Report showing the receipts and expenditures of the Society in the preceding fiscal year. ~~Any auditor's report shall be presented to the members at the annual general meeting.~~

ARTICLE X- Meetings

Replace b. 2. as follows:

b. 2. Consideration of the Board of Directors' Report;

5. Reports

5.1 **President** -Ernie Coles

5.2 **Treasurer** (Financial Statements 2021 and Budget 2022) -Phil Hooper

5.3 **Directors**

5.4. **Summary of Activities**

Milton Community Hall Rentals and Activities 2021

COUNCIL ACTIVITIES

232 fitness classes (Exercise -28, Line Dancing -76, yoga-120, tai chi -8)

Presentations – 8 – (Easter Desserts, Healthy Eating, Gardening, Summer Salads, French cooking -3, Sea Glass workshop)

Regular Council and Planning Board Meetings -15

8 events -FVP blankets, Canada Day, Halloween, John McAllar Concert, French Concert, Strawberry and Ice

Cream Social, Games Night, Chocolate Bar Bingo

10 Seniors meals

3 Public meetings (budget, 2 Official Plan)

4 movies

Sewing Bees -15

Appreciation Dinner

NRFD Santa Tour

HALL ACTIVITIES

2 Senior meals

Coffee Club -74

Lobster Take Out

AGM and 5 hall meetings

Presentations - Tax help, Seniors & Planning, Rag Rug

Biscuit Sale

Christmas Craft Fair

2 yard sales

HipHop Class

Concerts - Janet McGarry, Fascinating Maritime, Ladies,

Christmas in the Kitchen

The Rolling Pin

Prize Bingo

Hall Activities NOT Held in 2021Community Play,

Rhubarb Social, Apple Social, Small Halls Concert, Card Parties, Singing/Ukulele

Rentals

Seniors College -15

Sheep breeders Association -2

NFU -3

Watershed First Aid Training

Small Halls – 6 meetings

Lady Slipper Needle Arts -9

Emergency Animal Response Team -8
 Residential Renters Association -5
 Coalition for the Protection of PEI Lands -3
 Agricultural Insurance -1
 Cornwall and Area Watershed -1
 Malpeque Federal Riding -2
 First Aid Workshops -5
 Pentecostal Missionary
 Ch. Rural Comm. School
 PEI Photo Club -2
 Fairview Baptist
 Soil and Crop
 PEI Beekeepers AGM
 Parker Yard Sale
 Crystal Chapter Easter Star
 Sirens
 Federal Election Poll
 Cookies & Kindness (kitchen) -5
 Young at Heart -Sr Storytelling -4

The Open Bible Baptist Church

42 services

Family Events/Parties

Parker Realty Christmas
 Rosewood Staff Christmas
 Baby Showers -4
 Bell Family Supper
 Birthday parties -4
 50th Anniversary -1
 Chishti -2

Complimentary Meetings

Just for Fun Band -4
 Association for Rural Community Hall
 Wheatley River 4-H Club – approx. 15 -including project and club meetings, Cheese pick up and Communications Day
 TOPS – 43
 North Milton WI - 8 meetings and Turkey Dinner
 Takeout

6. Business

6.1 Nominating Committee and Election – Ernie Coles and James Marjerrison

President – James Marjerrison

Vice President – Joyce Blackett

Treasurer – Phil Hooper

Secretary – Shari MacDonald

Past President – Ernie Coles

Appointed by board (2)– Lindsey Rhynes

Members at Large

1. Pauline Smith

2. Philip Jefferson

3.

WI Rep – N. Milton

Thank you to retiring board members -Shanda Rae, Kevin Hooper and Hal Parker

6.2 Appointment of Auditor/Reviewer

6.3 Signing Authorities -Motion required for banking for any two of four executive officers to be signing authorities

6.4 2022 Updates

6.4.1 Activities Calendar 2022

Regular events: Mondays and Fri Exercise - at 9; Coffee at 10; line dancing at 1& 2:30; Monday - Drawing 10:30, Tuesday – 9& 10:30 yoga & TOPS -6:15; Thursday 9 a.m. yoga- Sunday morning - church, Tai Chi -Mondays and Thursdays at 7; Planned weekend rentals to Dessert Factory beginning in March (approx. 6 hour, around our events)

Upcoming Rentals

Feb 16 -YAH Senior Storytelling and Council Meeting
 Feb 23 – Seniors lunch; Small Halls, Public Budget Meeting
 Feb 26 – Radiant Rural Halls
 Mar 2- 4-H
 Mar 8 -Lady Slipper Needle Arts Guild
 Mar 9 -Seniors Lunch
 Mar 11 -4-H Communications

Mar 13 -Radiant Rural Halls
 Mar 14 -WI
 Mar 16 -Council Meeting
 Mar 25 & 26 -Radiant Rural Halls
 Apr 5 -4-H
 Apr 23 -PEI Woodlot Owners
 Apr 27 -Seniors College
 June 28 -4-H Achievement Day
 July 3 -Wedding ceremony

6.4.2 **Rental Schedule** – Approval of new rent schedule

6.4.3 **COVID-19**

6.4.3.1. \$2500 funding received from the **COVID-19 Operational Support Program** from the Province in 2021 and 2022.

6.4.3.2. Funding received for **tablet** for Vax Pass checking from Innovation PEI

6.4.3.3. Red Cross “**Stop the Spread**” Program – rapid tests, with reporting required.

6.4.4 **Summer Students** – Application made for two hall students (facilities office manager and maintenance) through Canada Summer Jobs.

6.4.5. **Programs**

6.4.5.1. **PEI Senior Secretariat Project** (Stories, Seminars and Skill Sets) -until late March 2022; (presentations to be organized, COVID delays!)

6.4.5.2. **New Horizons for Seniors Elevator** (\$25,000)

6.4.5.3. **Youth on Board** – Cassidy MacNeill and Mathis Blais

6.4.5.4. **Applications** -Platinum Jubilee (3 teas and a concert) and New Horizons for Seniors (lighting and props room in basement)

6.4.6. **Maintenance Update** – Rock mulch installed, council file room built and two Level 2 EV Charges installed in 2021. Hall elevator project -Council is waiting to hear from two funding application

7. **Next Board Meeting** -

8. **Adjournment**