

**Rural Municipality of Miltonvale Park Council  
MINUTES**

**Milton Community Hall**

**7:00 p.m., July 16, 2025**

**Present:** Mayor Hal Parker, Councillors Paul Poole, Jamie Taylor, Leo Doucette, and Rosemarie Ramsay (*by telephone*), CAO Shari MacDonald

**Absent:** Andrew Frizzell and Spencer MacDonald

**1. CALL TO ORDER**

Mayor Parker called the meeting to order at 7:00 p.m. and thanked Councillors for attending this abbreviated meeting.

**2. DECLARATION OF CONFLICT OF INTEREST**

Councillor Taylor noted that he is married to Leone Curtis, the municipality's yoga instructor and was recently named to the board of EART – the Emergency Animal Response Team.

**3. APPROVAL OF AGENDA**

Motion 2025:77– Moved by Councillor Jamie Taylor, seconded by Councillor Leo Doucette that **the agenda be approved**. Motion carried, 4-0.

**4. PUBLIC PRESENTATIONS/PETITIONS/DELEGATIONS** -There were no public presentations or delegations scheduled.

**5. ADOPTION OF MINUTES**

Motion 2025:78– Moved by Councillor Leo Doucette, seconded by Councillor Paul Poole that **the minutes of June 18 2025, be approved with the correction of several typos**. Motion carried, 4-0.

**6. BUSINESS ARISING FROM THE MINUTES**

- a. **Solar Farm** - The CAO reached out to Heather MacLeod with PEI Energy Corporation regarding the potential for a solar field on the former landfill site, and Ms. MacLeod is going to find out who would be the most appropriate contact from the province for further discussions.

**7. CORRESPONDENCE**

- a. **Maritime Electric Tree Planting** – There is the opportunity to have Maritime Electric employees plant free trees at public places, such as a school, community or park. Applications are due July 18, 2025 at 11:59 p.m. This could be a great opportunity for the parkland to be established after the PURD subdivision is finalized. TD Bank also has a tree planting program.

**8. REPORTS FROM STANDING AND AD HOC COMMITTEES**

a. **Environment and Community Living**

- a. **Canada Day** – The Canada Day celebrations were very successful. The missing burgers were found in the shelter the following week.

- b. **Activities continuing**
  - i. **Yoga** has moved to earlier times on Tuesdays; 7:55 a.m. for mat class and 9:10 a.m. for chair.
  - ii. The **Community Garden** is starting to distribute produce, with greens passed out recently.
- c. **PEI Seniors Secretariat Funding** -The 2025-26 grant was approved for \$2750 for a project called “Art, Heart, and Depart...on a Bus Tour.” he plans will need to be scaled back as full funding was not received, but staff is planning the bus tour for this summer.
- d. **Gender | Equity | Diversity | Inclusion and Community Enhancement Program** - Movies are continuing on Sunday evenings and a dumpling making workshop is planned for Wednesday, July 23 at 4:30.
- e. **ParticipACTION Grant** -Miltonvale Park and Charlottetown are the finalists for PEI. The population of municipalities is factored into the decision making. The winners will be announced on July 21 or 22, 2025.
- f. **Park**
  - i. **Enabling Accessibility Fund-**
    - a. **Parking Lot Lights** -The municipality sent requests to five electricians for proposals for lighting for the parking lot at the community park. Council reviewed the proposals and prices for lights for the parking lot that were received from R Cudmore Electric, MB Eye Electric and B Holden Electrical. It was noted that Cudmore Electric planned to reseed. Concrete bases were a desirable option. Council now would also like to have outlets installed at the top of the lights to be able to connect security cameras.

Motion 2025:79– Moved by Councillor Jamie Taylor, seconded by Councillor Leo Doucette that **the July 15, 2025 estimate from R. Cudmore Electric for four post lights, two wall lights and concrete posts be accepted for \$32,750, and they be asked to also install four electrical outlets at the top of the lights.** Motion carried, 4-0.

- b. **Parking Lot/Trail** – Four paving companies were contacted to provide estimates for the parking lot. Island Construction visited the site but have not submitted a quote. M&M do not have time to take on the project and Hynes Paving’s small paver is currently broken. Island Coastal do not do this type of project. The CAO will reach out again to Island Construction, and Council may need to meet again to confirm a paving quote. Island Construction also had Laird’s Tree Service visit the site, who recommended trimming the trees near the trail.

- ii. **Canada Community Building Fund –**

Motion 2025:80– Moved by Councillor Jamie Taylor, seconded by Councillor Leo Doucette that **Miltonvale Park accept the quote from Accelerated HVAC for a 18,000 BTU Tosot Heat pump, plus an additional \$250 to purchase an extended warranty, to allot \$4500 + HST to install it at Miltonvale Community Park.** Motion carried, 4-0.

- iii. **Playground Inspection** – The report from Recreation PEI notes that there should be some bolts sheared, weeds removed and the safe zone extended, more pea gravel installed, and a zone created around the smallest plastic slide. There are gaps that should be closed on the slide on the new structure, and S hooks tightened and some D bolts replaced.

Motion 2025:81– Moved by Councillor Leo Doucette, seconded by Councillor Paul Poole that **pea gravel be purchased from Mathesons, as required**. Motion carried, 4-0.

- g. **Speed Signs** – The office received a price quote from ATS Speed Sentry Signs through Canoe Procurement for two 33131373 114801-01 I-SAFE2 SL Speed Displays. Each complete system costs \$5,772.81, so two would cost \$11,545.62 + taxes and freight. The municipality did receive over \$18,000 in Municipal Capital Expenditure Grant recently.

Motion 2025:82– Moved by Councillor Jamie Taylor, seconded by Councillor Paul Poole **Miltonvale Park purchase three speed sentry signs from ATS Speed Sentry Signs**. Motion carried. 4-0.

They could be placed on the Colville Road, the Sleepy Hollow Road and further out the Rustico Road. The speed sign on the Crabbe Road should be moved to the top of the hill. The Province had agreed to do this.

iii. **Emergency Measures**

- a. **Emergency Shelter Kits**–The kits (59H”x48W” x28D”) need to be stored inside, and should be able to go down the basement stairs.

Motion 2025:83– Moved by Councillor Paul Poole, seconded by Councillor Jamie Taylor **that Miltonvale Park sign the lease agreement with EMO for one Emergency Shelter Kit**. Motion carried. 4-0.

- b. **Wildfire Community Preparedness Day Funding** – The municipality will order magnets to distribute, and Councillors reviewed a draft magnet. There was a FireSmart display at Canada Day.

iii **Personnel Committee**

- a. **Development Officer – Shared Services Agreement** --The municipality had passed a Shared Services Bylaw with West River and Kingston for planning services. The municipalities plan to sign an agreement which would come into effect either when funding is received from Municipal Affairs or when the CAOs agree to do so.

Motion 2025:84– Moved by Councillor Paul Poole, seconded by Councillor Leo Doucette, that **Miltonvale Park sign the Shared Services Agreement with West River and Kingston for Planning Services**. Motion carried. 4-0.

iv **Finance/Payment of Accounts** -Councillor Ramsay

- a. **Remittance** –The Credit Union bill-paying limit has now been increased and the remittance to Canada Revenue Agency was paid for the quarter ending June 30.

b. **Reports and Payment of Accounts** –The financial statements were not available for the meeting, although no unusual expenditures were noted.

c. **Audit** –MRSB were at the Council Office on July 10 and 11 to perform the 2024-25 audit. It seems to have gone smoothly.

**9. REPORT FROM CAO** – The CAO wrote a June newsletter, prepared for and carried out Canada Day, and prepared for the audit. The ParticipACTION report has been submitted. Reports which need to be submitted include the Canada Day report and the Fiona Disaster Recover Grant in September.

## **10. PLANNING**

### **a. Permits Issued**

1. Permit MP-25-10 - Steven Thomsen & Thelma Murphy were approved for a change of use for a Tourism Establishment on Parcel No 1046879 located at 360 Rustico Road, Milton Station
2. Permit No MP-25-11 -PID 1063999 located at Rustico Road Rte.7, North Milton, for a single unit dwelling.
3. Subdivision Letter -Preliminary Approval for PID 283226, located at 371 Sleepy Hollow Road to subdivide 39 Lots for 62 dwellings.
4. Approval was also issued for phase two of the Strathrae subdivision.

### **b. Building Permits issued by Province**

The Province issued three building permits for new houses:

1. PID 1173491 at Applecross Ave, approved on April 28, 2025.
2. PID 1168814 at 667 Crabbe Road -Rte. 256 on April 3, 2025.
3. PID 281006 at 17774 Rte. 2 on April 3, 2025

### **c. Inquiry**

There was an inquiry regarding PID 281996 and the possibility of subdividing three or more lots from the parcel at North River Road. It was believed that some of the land is wet.

### **d. Official Plan and Bylaw Amendment**

The Municipality has not heard anything further from the Province regarding the Special Planning Area Regulations, although the CAO had reached out to Glenda MacKinnon-Peters, Director of Lands, but she was out of the office at that time.

- e. **Appeals** – IRAC sent a letter to the parties involved in IRAC Appeal LA-24011 on July 11 looking for the index to the files and the Municipality’s response to the appellants’ request in the fall for copies of other documents. The lawyer has not been in touch with the municipality yet regarding this letter.
- f. **Enforcement** – The Development Officer, Mirko Terrazas sent a letter to the owner of a tourist establishment in a duplex in Sleepy Hollow which is not approved to operate by the municipality. Star & Stable had asked for a review and exemption regarding their oversized sign; however, social media reports today note that they are closing their Christmas store in early August.

## 11. INQUIRIES BY MEMBERS OF COUNCIL

**Traffic Issues** - Councillor Taylor noted that he had been speaking with an RCMP officer regarding speeding and dangerous driving. He was advised to record a license plate and description of the vehicle and call 911. There are sometimes RCMP patrols in the area which can be dispatched. He has received follow up calls from the RCMP on several occasions. There is also a non-emergency number that can be called. Reports from residents are recorded and kept on file.

The speed sensor signs have a “camera.” It was suggested that the province be lobbied to reduce the speed on the turn on the Sleepy Hollow Road.

Motion 2025:85– Moved by Councillor Jamie Taylor, seconded by Councillor Paul Poole, that **Miltonvale Park work with the Province to have the speed limit reduced on the turn on the Sleepy Hollow Road.** Motion carried. 4-0.

## 12. OTHER

## 13. INTRODUCTION AND READING OF OFFICIAL PLAN AMENDMENTS and BYLAWS

Motion 2025:86 – Moved by Councillor Paul Poole, seconded by Councillor Leo Doucette that **Bylaw # 2025R-2024-14-A02 be hereby read for a first time.** Motion carried, 4-0.

Motion 2025:87 – Moved by Councillor Jamie Taylor, seconded by Councillor Rose Ramsay that whereas Bylaw # 2025R-2024-14-A02 was read at the Council Meeting on July 16, 2025, **Be it resolved that the Miltonvale Park Bylaw # 2025R-2024-14-A02, be hereby approved.** Motion carried, 4-0.

### Rural Municipality of Miltonvale Park, PEI A Bylaw to Repeal BYLAW # 2024-14-A02 Bylaw # 2025R-2024-14-A02

#### Title

This bylaw shall be known and cited as a “Bylaw to Repeal the Amendment of the Development Bylaw for the Rezoning of PID 283325 and PID 658799”

#### Authority

Pursuant to Section 126 of the *Municipal Government Act* R.S.P.E.I. 1988, Cap. M-12.1., Power to amend and repeal bylaw or resolution.

#### Enactment

BE IT ENACTED by the Council of the Rural Municipality of Miltonvale Park that Bylaw 2024-14-A02, the Amendment of the Development Bylaw for the Rezoning of PID 283325 and PID 658799 is hereby repealed.

#### Effective Date

This Bylaw to Repeal the Amendment of the Development Bylaw for the Rezoning of PID 283325 and PID 658799, Bylaw# 2024-14-A02, shall be effective on the date of approval and adoption below.

**First Reading:**

This Bylaw to Repeal Bylaw to Repeal the Amendment of the Development Bylaw for the Rezoning of PID 283325 and PID 658799, Bylaw# 2024-14-A02, was read a first time at the Council meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

This Bylaw to Repeal the Amendment of the Development Bylaw for the Rezoning of PID 283325 and PID 658799, Bylaw# 2024-14-A02, was approved by a majority of Council members present at the Council meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**Second Reading:**

This Bylaw to Repeal the Amendment of the Development Bylaw for the Rezoning of PID 283325 and PID 658799, Bylaw# 2024-14-A02, was read a second time at the Council meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

This Bylaw to Repeal the Amendment of the Development Bylaw for the Rezoning of PID 283325 and PID 658799, Bylaw# 2024-14-A02, was approved by a majority of Council members present at the Council meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**Approval and Adoption by Council:**

This Bylaw to Repeal the Amendment of the Development Bylaw for the Rezoning of PID 283325 and PID 658799, Bylaw# 2024-14-A02, was adopted by a majority of Council members present at the Council meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**Signatures**

\_\_\_\_\_  
Mayor (signature sealed)

\_\_\_\_\_  
Chief Administrative Officer (signature sealed)

**14. ADJOURNMENT**

Motion 2025:88 – Moved by Councillor Leo Doucette that the meeting be adjourned, and Mayor Parker declared it so at 7:55 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

\_\_\_\_\_  
September 17, 2025

Date approved

Next Meetings: It may be required to meet before August to award a contract for paving.

Regular Council Meeting- Wednesday, August 20 at 7 p.m., if required

Committee Meetings – Planning Board – Thursday, August 7, 7 p.m., if required