

**Rural Municipality of Miltonvale Park Council
MINUTES**

Milton Community Hall

7:00 p.m., November 19, 2025

Present - Mayor Hal Parker, Councillors Paul Poole, Jamie Taylor, Andrew Frizzell, Spencer MacDonald, and Leo Doucette (7:03 p.m.); Staff - CAO Shari MacDonald

Regrets – Councillor Rosemarie Ramsay

1. CALL TO ORDER

Mayor Parker called the meeting to order at 7:00 p.m.

2. DECLARATION OF CONFLICT OF INTEREST

Councillor Taylor noted that he is married to Leone Curtis, the municipality's yoga instructor and is on the board of EART – the Emergency Animal Response Team. Councillor Frizzell noted he has application MP-1248 on file for subdivision and consolidation, and had applied for rezoning. Councillor Doucette noted he has an application for an addition to an accessory building, upon his arrival.

3. APPROVAL OF AGENDA

Motion 2025:124– Moved by Councillor Spencer MacDonald, seconded by Councillor Jamie Taylor that **the agenda be approved, with permission to re-arrange agenda items, if necessary, during the meeting.** Motion carried, 4-0.

- 4. PUBLIC PRESENTATIONS/PETITIONS/DELEGATIONS** – Arnold MacRae had asked to address Council on the subject of assuming the cost of the street lights for the Strathrae subdivision; however, he did not attend the meeting. If Council wanted to create a separate tax rate group for the 2026-27 fiscal year, they would need to pass a motion at this meeting before the annual December deadline for the establishment of tax rate groups. The Council would likely want to recoup the cost of electricity, maintenance and replacement, in the long term.

5. ADOPTION OF MINUTES -October 15, 2025, Regular Meeting

Motion 2025:125– Moved by Councillor Paul Poole, seconded by Councillor Spencer MacDonald that **the minutes of the Regular Meeting on October 15, 2025 be approved, with the correction of typos.** Motion carried, 5-0.

6. BUSINESS ARISING FROM THE MINUTES

- a. **Solar Field** – The CAO has almost completed the submission to CRIS (Climate Ready Infrastructure Service) regarding a solar field. She met virtually with Nathalie Lapointe, from FCM's Green Municipal Fund (GMF). There is no deadline for the feasibility study in that category. The GMF requires that a Phase 2 environmental study be done on the property, but none have been done, according to Barry

Jackson, at the Province. The CAO asked one engineering company for a price but did not get a response, so will check with other firms.

- b. **2025/2026 [Anti-Racism Grants | Government of Prince Edward Island](#) - Miltonvale Park - Eye on the World - (\$10,226)** The municipality applied for a Christmas wreath-making workshop for newcomers, two Drum Circles, a welcome panel discussion, eight Acadian step dance classes, two Lunch and Learns, a Welcome Potluck Supper, and three food presentations in which Newcomers would be invited to showcase foods of their countries, from January - March, and a Community Garden Workshop in March.
- c. **FPEIM [Semi-Annual Meeting](#)** – Mayor Hal Parker, the CAO and co-op student Zachary Addison attended the meeting. There was much discussion on issues in the municipal world, facilitated by Gordon McIntosh, as well as presentations from Women in Leadership, and Canoe Insurance, which insures municipalities. They also attended a tour of the [Eastern Kings Wind Farm](#). Miltonvale Park was presented with the Municipal Achievement Award. Councillors suggested that this win be publicized.
- d. **Website** – The website is still being updated by TechnoMedia. The municipality should include updated photos of Councillors.
- e. **AMAPEI Meeting** – The CAO attended the Association of Municipal Administrators’ meeting in Murray Harbour on October 24. Topics included the PEI Infrastructure Secretariat, AER & MCEG (Reporting and Project Tracking and Audits), PEI Department of Finance, Taxation & Property Records (MATI, Assessment Rolls, Tax Certificates, Best Date for Budget Numbers & a follow-up Teams meeting); Municipal Crisis Management and “A New Communications Age” and PROVEN-HR, Jennifer Doherty, CEO, presented a collaborative session: “Employee Communications & Retention.” There was a lot of valuable information shared.
- f. **Appreciation Night** – Councillors were reminded to RSVP for the supper on November 28, at 6:30 p.m. at the Milton Community Hall.
- g. **Heat Alert and Response System (HARS)** – Zach Addison attended the information session on October 30th and reported that the system should be ready by spring, 2026. They plan to develop and refine the proposed HARS Protocol (July–Oct. 2025), conduct engagement sessions (Oct.–Nov. 2025), prepare a “What We Heard” Report (spring 2026), then launch the HARS System in spring 2026. Councillor Taylor noted that the Cymbria Lions Club has a sign on Rte. 6 that they are an EMO Warming Centre. The municipality does have three portable signs for that purpose.
- h. **EV chargers at the park** – The CAO was in contact with Richard Little from CEVES regarding the income that the municipality does not appear to be receiving. He had not submitted our banking information, but now has it, and the municipality should soon receive the money earned (\$123.19). The chargers were used 99 times between their

installation in August 2024 and September 2025, with 58 of those happening in July and August 2025. It was suggested that there should have been a charger located closer to the building at the Milton Community Hall.

- i. **Kind Community** – To continue the discussion from the October meeting, Kind Community members have two options to join: a free visitor, where Miltonvale Park would have access to public events, but would not be able to contribute to the community itself, or a paid monthly subscription of 29 AUD (26.51 CAD). The paid subscription allows access to community events, networking, resources, science of kindness, playlists, content and other forms of collaboration. However, if we were to join and possibly be the first community from Canada, there would be no one locally who could we collaborate with.
<https://choosethetude.com/>

7. CORRESPONDENCE -

- a. **Canada Summer Jobs 2026** - Applications will be accepted until December 11, 2025. The municipality intends to apply for four positions: at the watershed, park, garden, and office.
- b. **FireSmart -All FireSmart Canada Resources** -Communities can apply for the Neighbourhood Recognition Program Incentive and The Wildfire Community Preparedness Day Award until January 31, 2026. FireSmart's app Begins at Home also re-launches in October. It was suggested Miltonvale Park investigate applying for rubber mulch to place around trees.
- c. The **DRC: Silence, Resistance, & Sovereignty** held a [virtual panel discussion](#) on November 18, 2025, by donation. All the contributions will go directly to people in the Democratic Republic of Congo impacted by the genocide:
- d. **Lennon House Donation** -Devin Wolters, Community Engagement Officer for the registered charitable organization in Rustico, which offers safe, substance-free, supportive residential programming for up to 23 Islanders who are seeking recovery from substance misuse disorder and co-occurring mental health issues, requested a donation. Their commercial dishwasher has reached the end of its lifespan, and they want to replace it with a JET-TECH Undercounter Commercial Dishwasher, (\$5,609.99 + tax), and are reaching out to municipalities to support their *Clean Start Campaign*. All municipalities that contribute will be recognized through their social media channels and a media release. Donors include the Rural Municipalities of Linkletter, Miscouche, and North Shore, and the City of Summerside.

Motion 2025:126– Moved by Councillor Paul Poole, seconded by Councillor Leo Doucette that **Miltonvale Park donate \$500 to Lennon House towards the purchase a dishwasher**. Motion carried, 5-0.

- e. **Celebrate Canada** The [Celebrate Canada](#) application period is open until 4 p.m. ET November 21. The CAO will submit an application for the usual Canada Day activities.
- f. **Public Services and Procurement Canada's GCDonate** program had 3M masks and nitrile gloves in assorted sizes on our GCDonate platform, with free shipping. The CAO ordered one case of gloves, as they are used regularly at the Milton Community Hall.
- g. **Municipal Affairs** – Tracey Allen circulated **Tips for CAOs** and included resources for creating the municipality's projected operational budget, capital budget and asset management plan. These included the [Operating Budget template](#) , [Asset Management template](#) plus an infographic, information on [Filing Financial Plans](#) , [Public facing searchable financials for municipalities](#) and the [Guidebook for Local Governance](#) , which outlines Council's role in financial management (page 54). Councillors suggested some items for consideration in the 2026-27 budget: Cameras at the community park, generator installation, propane oven, and either a lean-to, roll-out awning, or patio stones and a gazebo over the side of the park shelter.
- h. FPEIM circulated information on a **Now Is The Time** event, hosted by the PEI Coalition for Women's Leadership, and including a conversation on community building, Friday, November 21st, from 4 - 6 pm at The Queue, Pilot House. Included will be a brief introduction to municipal politics, the role of community members in decision-making, what you want to see improved or changed in your municipality and how people can make local change happen.
- i. **New Food Grant** - The Community Food Fund will provide up to \$10,000 in financial assistance to eligible organizations, or individuals partnering with community-based organizations to support the purchase of food for clients of services such as: Food banks, Community fridges, Food cupboards, Food pantries, Food hampers. Ryan Ritskes is preparing an application for food hampers before the December 1st deadline. It may be possible to prepare hampers near Christmas.
- j. November 7 - Tracey Allen, with Municipal Affairs shared information about **Animal Control Bylaws**. Municipalities should confirm that they have the capacity to enforce these bylaws, before they adopt one. If dangerous dogs are addressed in the bylaw, this will become the responsibility of the municipality. If dangerous dogs are not mentioned in a bylaw, then issues related to dangerous dogs will remain under provincial jurisdiction. Municipal Affairs and the Department of Agriculture will provide feedback on municipal Animal Control Bylaws.
- k. **Wildflower Garden** - Hannah MacLean of the Cornwall and Area Watershed Group will complete an application for funding for a wildflower garden and she asked for background information about the Community Gardens e.g. overview, size, location, purpose, management, future plans, etc.

- l. **Planning Today, Protecting Tomorrow: Emergency Readiness for Local Governments** – The CAO listened to this short webinar which explored essential strategies and best practices to build agility and resilience in local government, on November 18.
- m. **Resident Concern** – On November 5, a resident of Meadowvale Park reached out to the office to note he was cold and his heater is faulty. The municipality has no fund or policy to deal with individual hardship.
- n. **Municipal Affairs Newsletter** – New information included the [Municipal Leaders Talk Program](#), a free and confidential counselling service designed specifically for mayors, councillors, and CAOs, as municipal leadership comes with unique pressures—balancing public expectations, personal responsibilities, and the challenges of working in small communities where speaking openly can be difficult. This program offers access to trained counsellors experienced in a wide range of areas, including stress, anxiety, trauma, family issues, grief, substance misuse, and more. Counselling is flexible, confidential, and free. To access the program, call 902-894-8006 or 1-800-736-8006 (toll free). Appointments are scheduled at your convenience.
- o. **Climate Challenge Fund** - The Climate Challenge Fund (CCF) is now accepting 2026–27 applications for innovative climate action projects that support PEI’s Net Zero Framework and the Building Resilience: Climate Adaptation Plan. This fund is open to First Nations, municipalities, businesses, academic institutions, and not-for-profits, and offers up to \$100,000 per project to initiatives that align with one or more of the fund’s objectives, such as reducing greenhouse gas emissions, promoting climate education, or implementing nature-based solutions. Applications can be submitted online at [Apply to the Climate Challenge Fund](#) or by email. Contact ClimateChallenge@gov.pe.ca.
- p. The Institute of Public Administration Canada (IPAC) PEI Chapter is hosting a free **Panel Discussion “[Leading in Uncertain Times](#)”** at the Holland College Florence Simmons Performance Hall, from 10:00 - 11:30 a.m. Wednesday, November 26, 2025. The panel of experts will provide perspectives on how to manage risk, adapt to new circumstances, innovate, and deliver excellence. Space is limited, and RSVPs are required by November 19. ipacpei@gmail.com.
- q. CMHC has a new **housing catalogue** for designs to hasten building permit approvals and held a [Housing and Infrastructure Data and Research Conference](#), November 12-13.
- r. **Survey** -Ending gendered and racialized violence and harassment in Canadian politics is essential to achieving equal representation and will take a collective effort to achieve. The [Violence & Harassment in Politics Working Group](#) is an interprovincial, cross-sector group working to raise awareness and address sexual harassment, misogyny, and racism in politics—during elections and while in office. They ask that

elected officials, spouses and candidates complete a 5-minute anonymous [survey](#) about safety in politics, before November 30th.

- s. **Water Usage Report** – Charlottetown forwarded their most recent quarterly report of water usage. It was noted there is significant housing development underway in Winsloe, which will increase water usage. It is believed that the City has proposed a tree planting project on the current wellfield in Miltonvale Park. The Mayor would like to see the 1880 law regarding water rights changed, and noted that if a fee were charged on water usage, revenues could be significant.

2025 Extraction (m3)					
Month	Brackley	Union	Suffolk	Miltonvale	Total
Jul-25	68,683	211,842	106,043	207,581	594,149
Aug-25	94,202	204,477	97,554	208,030	604,263
Sep-25	118,177	174,571	84,112	197,744	574,604
Total Q3	281,062	590,890	287,709	613,355	1,773,016

- t. Webinar - **Canoe Benefits** held a webinar for municipal staff on October 28.
- u. **Recreation PEI Newsletter**
 - i. [Anti-Racism Resource Highlight - 21 Things You May Not Know about the Indian Act](#): This easy-to-understand book by Bob Joseph breaks down the Indian Act into small sections to demonstrate how legislation continues to shape, control, and constrain the lives and opportunities of Indigenous Peoples. It includes other key materials: a timeline of the residential school system, the 94 Calls to Action, and a glossary. Recreation PEI will lend this book.
 - ii. [Aboriginal Coaching Modules](#) -The Aboriginal Coaching Modules (ACM) is a national coach training curriculum that reflects the uniqueness of Indigenous culture, values and lifestyles. Modules include: Holistic Approach to Coaching, Dealing with Racism in Sport, Individual and Community Health and Wellness. There is a workshop at Credit Union Place, November 29th, 8:30 a.m.-4:30 p.m. [Coaching Association of Canada](#)
 - iii. [CPRA's Fall Pre-Budget Submission](#) -The key areas are a Collective Impact Model, Infrastructure Renewal, a Crisis Preparedness Fund, Workforce Development. Councillors can [add their names](#) in support of these important advocacy efforts. The [Fall 2025 Pre-Budget Submission](#) is online. The **2025 Position Statement on Active Outdoor Play** and resources are also available [online](#).
 - v. [Community Tree Grants](#) Tree Canada’s Community Tree Grants program is accepting applications for 2026 projects until December 1, 2025. Grants of up to \$10,000 provide support for community greening, innovation and stewardship initiatives. Grant recipients receive funding and technical support to help start, upgrade, or achieve their greening goals. The municipality would benefit from

knowing the plans for the former pasture land. Red oaks should be planted at least 20 feet from the pavement. Ryan Ritskes will be asked to investigate this grant, as he is a trained arbourist.

- vi. **Awareness Days** -from October to January were shared.
 - 1. **October 22- Take Me Outside Day** - raises awareness about outdoor learning.
 - 2. **November 20- National Child Day** acknowledges the importance of children’s rights and a commitment to upholding them.
 - 3. **December 3- International Day of Persons with Disabilities** is a UN day to promote the rights and well-being of persons with disabilities at every level of society and development.
 - 4. **December 10- Human Rights Day** is an international day celebrating the adoption of the UN’s Universal Declaration of Human Rights which states that each person is entitled to fundamental rights.
 - 5. **January 29, 2026- Atlantic Physical Literacy Day** is a day to celebrate and learn about being competent, confident, and motivated to move.
- v. **Malpeque Bay** – asked for a list of suggestions for items to have available for an EMO Reception Centre.
- w. **Conflict of Interest** - A letter was received from Gezinus Vos alleging a Conflict of Interest Violation against a Councillor on November 17. The complainant will be given an opportunity to speak to the complaint at the next Council Meeting. The process will be addressed later in the meeting.

8. REPORTS FROM STANDING AND AD HOC COMMITTEES

1. Environment and Community Living

- a. **Cornwall and Area Watershed Group (CAWG)** – Councillor Taylor reported that CAWG had met twice and as the result of budgetary issues, made the difficult decision to do short-term layoffs for four weeks in December and January for their two full-time staff, who will then work 20 hours weekly until the first of April. David Morgan is a new CAWG board member, and brings three years’ experience as CAWG staff to the board. He is an Environmental Studies Graduate student at UPEI. CAWG is entering a float in the Cornwall Christmas Parade.
- b. **Mosquito Control** - \$450 has been received from residents in the Crabbe Road area. The approximate cost for mosquito control was estimated by Bugbusters to be \$500 of the \$4575 total cost,
- c. **Canada Day** – The CAO will make the application to the [Celebrate Canada Fund](#) before the November 21 deadline.
- d. **Activities**

- i. **Yoga** – The municipal yoga continues on Tuesdays - 8:30 a.m. on the mat and 10 a.m. using a chair.
 - ii. **Exercise** – Seniors fitness continues with Michele Gallant on Mondays and Wednesdays at 9 a.m. (\$6) and using online instruction on Fridays (\$1). Classes will stop for about four weeks in mid-December.
- e. **Garden** -The leeks and parsnips are still in the ground. Ryan Ritskes got \$60 of bulbs at the Vesey' blowout sale to plant in garden, and also has the two boxes of bulbs from the Rural Beautification Awards. There will be tulips for the garden, and other bulbs for the bed by Rte. 7 at the hall. Ryan has said there is no need to compensate him for his whipper snipper that was taken from the garden.
- f. **PEI Seniors Secretariat Funding** - The 2025-26 project "Art, Heart, and Depart...on a Bus Tour" was approved for \$2750 (requested \$4774). The bus tour was held in August. The project also requested an emergency first aid course for seniors, and four outdoor painting classes; however, the budget shortfall will required adjustments to the scope. The First Aid Course may be held.
- g. **Gender | Equity | Diversity | Inclusion and Community Enhancement Program** Movies continue on many Sundays. The office recently heard from a new resident who appreciated the invitation to the Welcome Supper, which they received late due to the postal strike. The office has had discussions with Ain'Z from the PEI Trans Network regarding Trivia. Ain'Z suggested a series of events often works better than a one-off, and also thought that transportation might be an issue. The Milton MVPs project might be able to continue an event to make a short series. The PEITN clientele is 18-45ish, and they suggested that Sunday afternoons "Crafternoons" could be popular, along with kitchen/cooking, arts, activities, and movies. A Dreamcatcher workshop is planned for Thursday, December 11, at 9 a.m.
- h. **Chat and GBT – (NHS 2025-26)** – Margaret Prouse presented apple recipes on October 28 and slow cookers on November 18, to 21 people. Supper Club on October 23 served beef stew to over 75 people. Four people enjoyed pumpkin carving on Fri. Oct 24. Upcoming activities include food presentations on Healthy Snacks on the new date of December 16, and Air Fryers on January 20. The Supper Club on November 27 will serve beans/war cake and have speaker Captain Greg Gallant of the Armoury Regiment Museum speak about "Prince Edward Island and the Second War". The next Supper Club will be Tuesday, January 13. The other activities outlined in the grant included starting a pole walking group, Mi'kmaq basket weaving, an art class, and an improv series and show. The project ends in late March, 2026.
- i. **Halloween** –Approximately 40 youth attended the Halloween treat bag drive thru on October 25 from 2-3:30. As Charlottetown had changed

the date of trick or treating, the office canvassed residents regarding changing the date for Trick or Treating; however, most don't get enough trick or treaters to have a preference.

- j. **ParticipACTION** – The \$15,000 prize money was received, and the municipality has one year to decide what to use it for. There has been no further word regarding ParticipACTION's potential partnership opportunity for Heritage Canada funding under their multi-culturalism and racism, anti-hate project.
- k. **Park**
 - i. **Park shelter use/rent** –The CAO circulated an updated fee schedule for Fees Bylaw 2017:01 (See Schedule A), which will be reviewed and adopted later in the meeting.
 - ii. **Pickleball policy** – A draft pickleball policy had been circulated and reviewed, and changes suggested from the October meeting were included.

Miltonvale Park Pickleball Court Policy

- November 18, 2025

Purpose

The purpose of this policy is to provide fair and organized access to the pickleball courts located at Milton Community Park, ensuring that courts are available for both casual users and organized play.

Court Access

- **Open Hours:** Courts are open daily from dawn until dusk.
- **General Use:** Courts are available on a first-come, first-served basis, unless a valid reservation has been made.
- **Time Limit:** If courts are not reserved, court use is limited to 1 hour per group, if others are waiting.
- **Group Size:** Courts are intended for groups of 2 to 4 players per court. Larger organized play must reserve courts in advance.
- **The Basketball court** may be used as a pickleball court if no basketball players are on the court at the time of arrival. Basketball players are not included in the time limit rule for other pickleball players. The Basketball court can be reserved for pickleball in advance.
- **Coaching or Lessons** – No coaching or lessons are permitted without a Memorandum of Understanding (MOU) signed between the coach/instructor and the Municipality. The MOU outlines the insurance requirements, and fees to be paid. The cost to the instructor, as of 2026, is \$10/hour.

- **Reservations:**

- *The Miltonvale Pickleball Club has the ability to reserve time slots in advance for group play, and to require that those who play at that time pay a fee to the Club, and belong to Pickleball Canada.*
- *Outside of the hours booked by the Miltonvale Pickleball Club, individuals can reserve time slots for play. These bookings will be made for individuals no more than three days in advance, and for not more for two hours in length.*
- *Bookings for recognized groups can be made three weeks in advance, and would not ordinarily be for more than four hours in length.*
- *The Basketball court can be reserved for pickleball in advance.*
- **Who May Reserve:** *Residents, community groups, and local organizations may reserve courts through Miltonvale Park for large group play and special events.*
- **How to Reserve:** *Contact Miltonvale Park through admin@miltonvalepark.com or at 902 368-3090.*
- **Fees -** *Fees may apply, at the rates outlined in the Miltonvale Park Fees Bylaw.*

Code of Conduct

- *Respect all players, staff, and court rules.*
- *Use appropriate footwear and equipment.*
- *No food, glass containers, or alcohol on the courts.*
- *Music and amplified sound must be kept at a reasonable level.*
- **No coaching or private lessons without prior approval.**
- *Clean up after use—leave no trash or equipment behind.*

Enforcement & Violations

- *Repeated violations of court rules or abusive behavior may result in temporary or permanent suspension of court access.*
- *Emergencies or maintenance may cause courts to close without notice.*

Contact Information: For reservations, maintenance issues, or general questions, contact:

Miltonvale Park CAO Phone: 902 368-3090

Email: admin@miltonvalepark.com

Website: www.miltonvalepark.com

On-site - **Miltonvale Park Summer Staff** - Phone: 902-368-7587

– miltonvalepark.staff@gmail.com

.....

Motion 2025:127– Moved by Councillor Leo Doucette, seconded by Councillor Jamie Taylor that **Miltonvale Park approve the Miltonvale Park Pickleball Court Policy - November 18, 2025**. Motion carried, 5-0.

The current Fees Bylaw states, “**Use of the Tennis/pickleball courts - 413 Sleepy Hollow Road** - There will be a \$25/hour charge to a maximum of \$100/day to reserve and book the courts.”

- iii. **Playground inspection** – There was no further progress regarding the deficiencies that were identified in the summer. Someone drove over the topsoil Mathesons had placed along edges of the newly paved trail to get to the dog park. A picnic table has been moved to stop vehicle traffic.
- iv. **Closure** – Brad Coles was asked on November 11 to close the park for the winter
- v. **Generator** – The generator is still at the hall, and has not yet been installed at the park.
- vi. **Dog Poop Bags** – Refills have been ordered.
- l. **Strathrae Park** – No bill has been received yet from Spruce Grove for the work they have done at Strathrae this fall. The fence has not been installed.
- m. **Enabling Accessibility Fund**-Two accessible picnic tables have been ordered. Fundy Fence had a drum set in stock and will sell it to Miltonvale Park, so it should arrive very soon. Kevin MacLeod is constructing the base, near the flagpole, and removing several of the old white posts. The deadline to complete the project is December 15 and report is due 15 days later.
- n. **Canada Community Building Fund** – There has been no progress regarding getting the propane items purchased and installed.
- o. **Speed Signs** – The Province installed the 3 ATS Speed Sentry Signs (Sleepy Hollow Rd., Colville Rd., Rustico Rd.). Appreciation was extended to Councillor Poole for calibrating them. The signs are set to

not display any speed which is more than 10 km/hr. over the speed limit, but are programmed to say “Slow Down.”

- p. **Active Transportation** – The contract was received for \$25,000 for benches, bike stands and bike repair stations, which still need to be ordered. The first installment of \$12,500 has been received.
- q. **Solar Light Field** –The CAO is still working on applications for funding the feasibility study.
- n. **100 Radon Test Kit Challenge** – Ninety-nine of the test kits (from the 100 registered and 10 people on the waiting list) were picked up by residents and Islanders from as far away as Northport. The final test kit was set up at the Milton Community Hall before the October 17th date. The radon kits are to be returned to the municipal office February 16-20, then sent away for evaluation.
- o. **Rural Beautification Society (PEIRBS) Community Spirit Award** – Miltonvale Park was announced as the winner of Rural Municipality Community Spirit Award and received \$1500 to beautify the municipality. The municipality was also awarded \$300 for the Best Community Vegetable Garden in PEI. The municipality will be looking for suggestions for spending the money. An apiarist could be consulted regarding a welcome structure for bees. For seniors interested in bees, beehives that are half the usual size can be obtained. There could be a session on operating a smoker.
- p. **Age Friendly PEI** – Due to illness, AFPEI Coordinator Marcy Bouchie and Carolyn Francis postponed the meeting planned with the CAO for October 17, about Age-Friendly Communities.
- q. **APM Centre** – The CAO and Sheila Curtis attended the Communities 13 Inc. AGM Meeting, Wednesday, Oct 22, 2025. Sheila Curtis still serves as Miltonvale Park’s representative to the Board. New members who are interested in working on the 2nd ice surface and expansion were named to the board. The APM Centre will need to have a discussion with municipalities regarding their level of commitment and possible financial contributions for an expansion. There was discussion at the meeting about Cornwall’s concern over the fairness of the allocation of board members. They have tripled their population, but have not increased their allotted seats, but due to amalgamations, West River now has five seats on the board. There are usually director-at-large positions, which could be used by Cornwall.
- r. **Summer Students - Canada Summer Jobs 2026** –Applications close on December 11, 2025, and students could work at the park, watershed, or the office. Resident Ruth Awuja is now eligible to work and is currently interested in working at the park.
- s. **Family Violence Prevention Week Blankets** – Pauline Smith delivered the remainder of the blankets made during May’s activity to Anderson House on November 7.

2. Emergency Measures

- a. **Generator at park** – The generator needs to be installed at the park.
- b. **Wildfire Community Preparedness Day Funding** –There is a new grant opportunity with a deadline of January 31, 2026. Ryan Ritskes can be asked for assistance. The funds are to be used to promote FireSmart information, possibly during their annual information day in May.

3. **Personnel Committee**

- a. **Development Officer – Shared Services Agreement** –It appears that the Shared Services agreement will be moving ahead, if it obtains Executive Council approval.
- b. **Co-op Term** – Zach Addison will be working until mid-December. He is planning to work on the “to do” list and complete an audit of municipal activities, as a project.
- c. **CAO Contract** – The CAO hasn’t had a chance to revise the contract as per the suggestions from the HR workshop at the AMA conference, but will aim to do so by January 31.

4. **Finance/Payment of Accounts -Councillor Ramsay**

- a. **Remittance** –The remittance was paid for September 2025. The next payment will be due in early January, for wages to the end of December.
- b. **Honoraria** – Councillor remuneration was distributed in October. The next payment is due at the end of December.
- c. **Reports and Payment of Accounts** –The financial information was circulated and reviewed. No unusual payments or bills were noted. See Appendix B.
- d. **Fee Bylaw** The new fee schedule will be addressed later in the meeting.
- e. **Investment** – A deposit of \$107,472.30 matured on October 21. It was decided at the October meeting to not reinvest then, due to upcoming expenses. The current balance in the chequing account is \$117,726.08

Motion 2025:128– Moved by Councillor Paul Poole, seconded by Councillor Jamie Taylor that **Miltonvale Park deposit in \$50,000 in an 18-month term deposit at 2.8%**. Motion carried, 5-0.

- f. **Insurance** -Westland has asked for updated values, and Councillors recommended increasing all items by 10% this year, and suggested that another 10% be added again next year.
- g. **Audit** -The Auditor’s letter was received following the audit. It noted that some employees were being paid for 40-hour weeks, and then adjusted at end of their terms, and they suggested that could be problematic. The CAO had already stopped doing this for summer staff at start of 2025. It had been the practice to allow students to work the maximum time possible. Auditors also noticed errors in CRA deductions, but did not share what these errors were. The CAO returned the required paperwork to MRSB and submitted the Audit to the Province. The AMIR is not required this year.

9. REPORT FROM CAO -Shari MacDonald

Attended – The CAO attended the FPEIM meeting on October 18 in Eastern Kings; and the AMA meeting in Murray Harbour, and the APM AGM. She met with Karen Turner for Zach’s Co-Op check in, attended Climate Challenge Fund Webinar, and a Shared Services virtual meeting with Municipal Affairs, Kingston and West River, and met with the Mols, D. Carragher, the Development Officer and Councillor Taylor on November 6.

Applied – The CAO made application for an Anti-Racism Grant.

Applications to Do– The CAO plans to apply for Provincial and Federal Feasibility Studies, & CRIS, Canada Day 2026 funding, Canada Summer Jobs, and the RGI for radios; however, no money remains for RGI items in 2025-26.

Attending – The CAO intends to participate in the AMA webinar with the Property Tax Department on December 15, and a Webinar on HST/GST Reporting for Municipalities on November 26.

Completed – The office staff completed the fee schedule for the bylaw, organized many events, activities and promoted them, ordered the picnic tables and drums, and organized the Radon meeting.

To do – Outstanding items include the agreement for garden, filing, installation of EAF drums and picnic tables, purchasing items for the AT grant, activities to complete current grants, and the CAO contract.

Absence -The CAO will be off work for several days, beginning November 20 for cataract surgery.

10. PLANNING

a. Permits Issued

MP-25-17 was issued on 11/13/25 on the Loyalist Rd-Rte. 256, Springvale, at PID 748681 to construct a 4000 sq. ft. Agricultural and Resource Use (Storage Building- Not for Human Habitation).

b. Applications in progress

- i. **Application #MP 1236** -Single unit dwelling on Heather Drive
- ii. **Application #MPS 301** - PID 280792 for a 1-Lot off subdivision.
- iii. **Application #MPS 303**- PID 280800 for a 1-Lot off subdivision

At 8:33 p.m., Councillor Doucette noted that he had submitted the following application and will revise the application to better meet the bylaws.

iv. Application #MP 1248- PID 1101070, for an addition to an existing Accessory Structure. The size of the accessory building currently exceeds the maximum gross floor area of an individual accessory building for lots other than Farm or Resource Use property, Commercial Zone, or Industrial Zone. To consider approving the proposed increase in the size of the accessory building, the applicant was asked to relate the use of the remaining space in the building and the proposed addition to a Farm or Resource Use. The Development Officer determined that it is difficult to classify the existing accessory building as an agricultural use from the information received. It appears to exceed the permitted size; therefore, it cannot be

expanded or have additional structures attached to it. The applicant had noted, prior to the meeting, that he would like to change the application to a stand-alone structure. The Development Officer will process a new application when it is submitted.

v. **Application #MP 1256-PID 478792** for an addition to existing single unit dwelling.

The Development Officer did not receive a response to the letters sent on October 14, 2025, regarding three outstanding files. Developers were notified the files would be declared void unless outstanding items were submitted in a timely manner.

c. **Amendments - Official Plan and Bylaw Amendment** – The municipality has not yet heard from the Province regarding the Future Land Use Map Official Plan amendment.

d. **Complaints/Concerns/Enforcement**

- i. The CAO, Development Officer and Councillor Taylor met on November 6 with Eva and David Mol and Detry Carragher regarding their concerns with PIDs 283325, 658799, 458190, 283317, and 283309. The CAO responded by email to clarify some of their impressions of the meeting. Their concerns will be discussed at a closed meeting at the end of this meeting.
- ii. The owner of 283259 inquired about a newly arrived small accessory building that was placed over the property line by the adjacent landowner, and does not meet setbacks.
- iii. A resident wrote to report an ongoing drainage issue in which surface water is directed from a neighbour's property onto theirs, causing significant erosion and damage to a gravel driveway, and directing water onto the North Yorke River Road.
- iv. The property owner at 700443 has a vehicle for sale on his front yard, although his permit expressly prohibits vehicle sales from the property.

The Development Officer will investigate and follow up, as appropriate.

e. **Shared Services** –The CAOs of Miltonvale Park, West River and Kingston-Emyvale met with Erin Kielly of Municipal Affairs regarding the logistics for the Shared Services agreement for Development Services. As West River currently uses 61.5% of the Development Officer's time, they would be the recipient of the funding for the project.

f. **Updates:**

- a. The Province made a change to the **Water Act Well Construction Regulations** Subsection 9(5), removing the restriction that wells need to be drilled in a specific location if they have been noted on a development plan. The intent behind this change is to allow for greater flexibility on site when choosing an optimal location for a well. Miltonvale Park development permits should now include the minimum requirements for well placement

when they are issued, to ensure developers know the minimum setbacks required.

- b. The Province's **Housing Development** in Sleepy Hollow may be on hold. The future of the potential parkland and the cottages onsite are not known at this time. There is funding available for naturalization and parkland, if the province would consider turning the land over to the municipality.

10. INQUIRIES BY MEMBERS OF COUNCIL - Councillor Doucette asked if there are any development requirements regarding hosting a wedding, and was directed to the Development Officer.

11. INTRODUCTION AND READING OF OFFICIAL PLAN AMENDMENTS and BYLAWS

- i. **Revised Schedule for the Fees Bylaw.**

Motion 2025:129– Moved by Councillor Paul Poole, seconded by Councillor Leo Doucette that **Miltonvale Park approve the new Schedule A of Fees for Bylaw 2017-01 (See Appendix A)**. Motion carried, 5-0.

Councillor Frizzell left the meeting at 8:56 p.m.

Motion 2025:130– Moved by Councillor Jamie Taylor, seconded by Councillor Paul Poole that **Miltonvale Park extend the Council meeting to 9:15 p.m.** Motion carried, 4-0,.at 8:58 p.m.

Motion 2025:131– Moved by Councillor Spencer MacDonald, seconded by Councillor Paul Poole that **the meeting be moved to a closed meeting under the authority of section 119. 1.g of the Municipal Government Act, to address the conduct of an investigation under, or enforcement of, an Act or Bylaw.** Motion carried, 4-0,.at 8:59 p.m.

*Motion 2025:132C– Moved by Councillor Spencer MacDonald, seconded by Councillor Paul Poole that **the meeting return to an open meeting.** Motion carried, 4-0,.at 9:14 p.m.*

The complaints will be discussed further at the next Council meeting.

12. ADJOURNMENT

Motion 2025:133– Moved by Councillor Leo Doucette, seconded by Councillor Spencer MacDonald that **the meeting be adjourned**. Motion carried, 4-0 at 9:15 p.m.

Mayor

CAO

January 21, 2026
Date approved

Next Meetings:

Regular Council Meeting- Wednesday, December 17 at 7 p.m. only if required;
otherwise, Jan. 21

Committee Meetings – Planning Board – Thurs Dec. 4, 7 p.m. if required

Schedule A
Rural Municipality of Miltonvale Park Fees - approved November 19, 2025
Fees Bylaw 2017-01

Type	Amount and Description	Payment Terms
<p>1. Recreation Facility Fees</p>	<p>There will be no charge for drop-in use of the facilities at the Miltonvale Community Park, 413 Sleepy Hollow Road, during the hours the Community Park is open.</p> <p style="text-align: center;">1. Use of the Softball Field - 413 Sleepy Hollow Road</p> <p>There will be a charge of \$200 for one daily use per week, per season, for adult rentals and a charge of \$100 for youth ball teams to reserve and use the field for a specific day/evening for the season.</p> <p>If the field is left in an unacceptable condition more than once, than the team shall forfeit the booking for the remainder of the season, with no reimbursement of fee.</p> <p>Youth teams from the Rural Municipality-of Miltonvale Park may use the fields free of charge.</p> <p style="text-align: center;">2. Use of the Tennis/Pickleball Courts - 413 Sleepy Hollow Road</p> <p>The Miltonvale Park Pickleball Group may reserve up to 20 hours/week in exchange for their annual donation.</p> <p>There may be a \$20/hour charge to a maximum of \$100/day to reserve and book the courts (\$5/pickleball court per hour; \$20 for entire court or \$7.50 for use as a tennis court) as per the Miltonvale Park Pickleball Court Policy, for individuals and other groups. The CAO, in consultation with the Mayor and/or Finance Chair, may reduce these fees at their discretion.</p>	<p>Rental fee is due and payable upon receipt and no later than 21 days of the date of the invoice.</p>

	<p>3. Use of the Basketball/Pickleball Court - 413 Sleepy Hollow</p> <p>There may be a \$5/hour charge to a maximum of \$25/day to reserve and book the Basketball/Pickleball court. The CAO, in consultation with the Mayor and/or Finance Chair, may reduce these fees at their discretion.</p> <p>4. Use of the Recreational Soccer/Cricket Field.</p> <p>There will be a fee of \$10/day or \$75 for a particular day/evening for the season to reserve the soccer field. The CAO, in consultation with the Mayor and/or Finance Chair, may reduce these fees at their discretion.</p> <p>Drop- in use of the recreational facilities is free.</p> <p>5. Use of the Park Shelter outside of Recreation Program Hours</p> <p>For Residents – Residents of the Municipality are permitted use of the Park Shelter, for \$25/day. The rental fee for a youth group with ties to the community, or any group based in the community will be \$25. A damage deposit of \$100 cash, cheque or email transfer is required. In the event the actual cost for damage or clean up exceeds \$100, the user shall be responsible to reimburse the Municipality for the actual costs incurred.</p> <p>For Non-Residents – Non-residents may use the Park Shelter for a fee of \$100. Damage deposit is \$200. Actual costs will be charged if damage occurs or if clean up is required. The Rural Municipality of Miltonvale Park may waive or reduce fees for non-profit or other similar uses, at the discretion of the CAO, in</p>	<p>Damage deposit is required at the time of booking</p> <p>A damage deposit of \$200 may be required at time of booking. Rental fee is due and payable upon receipt and no later than 21 days of the date of the invoice.</p>
--	---	--

	consultation with the Mayor and/or Finance Chair.	
2. Recreation/Seniors/Community Programming	<p>Fees for activities for recreation/seniors/community programming may range between \$1-\$50 and will be determined on a case-by-case basis and advertised/promoted for each activity.</p> <p>The Municipality may charge fees that are higher for persons or businesses that do not reside or maintain a place of business in the Municipality.</p>	At time of use.
3. Permits and Approvals	See the Zoning and Development Bylaw.	

Appendix B – Financial Report – October 31, 2025

Rural Municipality of Miltonvale Park
Balance Sheet As at 10/31/2025

Rural Municipality of Miltonvale Park
Balance Sheet As at 10/31/2025

ASSET

Current Assets		
Cash		256.95
Bank - chequing		117,940.75
Chequing - Infrastructure		154,716.73
Bank - shares		4,124.07
CU Deposit receipt - 43-1	103,900.00	
CU Deposit receipt - 44-1	51,950.00	
CU Deposit receipt - 42-1	103,900.00	
CU Deposit receipt -45-1	52,148.94	
Subtotal - Investments		311,898.94
Accounts receivable		23,168.43
Accounts Receivable -Other		37,756.43
Accrued Interest		0.00
GST receivable		18.76
HST receivable		23,344.08
Prepaid expenses		13,653.46
Total Current Assets		<u>686,878.60</u>
Capital Assets		
Land - Community Park		11,505.00
Community - Equipment	140,168.26	
A/A Community -Equipment	-47,708.67	
Net Equipment		92,459.59
Community - Computer	15,386.18	
A/A Community - Computer	-13,121.77	
Net Computer		2,264.41
Park - Buildings	146,598.19	
A/A Park- Buildings	-113,622.72	
Net Buildings		32,975.47
Park - Equipment	309,348.30	
A/A Park -Equipment	-121,836.64	
Net Park Equipment		187,511.66
Park - Paving-land improvements	332,407.10	
A/A Park & Land Improvements	-106,997.77	
Net Park-Paving Land Improvem...		225,409.33
Sewer -Sleepy Hollow Servicing ...		0.00
Leasehold Improvements		27,569.35
A/A Leasehold improvements		-2,705.44
Total Capital Assets		<u>576,999.37</u>
Other Assets		
Communities 13 Inc.		0.00
Official Plan		24,148.90
A/A Official Plan		-9,659.56
Total Other Assets		<u>14,489.34</u>
TOTAL ASSET		<u><u>1,278,357.31</u></u>

LIABILITY

Current Liabilities		
Accounts payable		2,875.87
Accounts Payable Other		968.25
Visa Credit Card 0659		2,148.22
Vacation Pay Payable		10,936.61
EI Payable	458.26	
CPP Payable	1,161.44	
Income Tax Payable	1,022.91	
Payroll Remittance		2,642.61
Accruals		2,500.00
Deferred Revenue		114,366.15
Deferred Revenue -Gas Tax (CC...		98,764.62
Total Current Liabilities		<u>235,202.33</u>

Printed On: 11/19/2025

Long Term Liabilities		
Communities 13 Inc. Facility		0.00
Total Long Term Liabilities		<u>0.00</u>
TOTAL LIABILITY		<u>235,202.33</u>
EQUITY		
Equity		
Current Earnings		124,668.39
Federal Contribution Received		47,266.00
Accumulated Amortization -Fed1 ...		-47,266.00
Prov. Contribution Received		1,085,115.52
Accumulated Amort - Prov. Contr...		-1,085,115.52
Retained Earnings		657,381.59
Prior Period Adjustment		0.00
Investment in TCA -Beginning		0.00
Annual Adjustment for Investmen...		-192,172.48
Investment in Tangible CapitalAs...		453,277.48
Total Equity		<u>1,043,154.98</u>
TOTAL EQUITY		<u>1,043,154.98</u>
LIABILITIES AND EQUITY		<u><u>1,278,357.31</u></u>

**Rural Municipality of Miltonvale Park
Comparative Income Statement**

	Budget 04/01/2025 to 03/31/2026	Actual 04/01/2025 to 10/31/2025	Actual 10/01/2025 to 10/31/2025	Actual 04/01/2024 to 10/31/2024
REVENUE				
Grants				
Equalization Municipal Support ...	27,500.00	20,302.03	2,900.29	18,869.83
Infrastructure	1,900.00	0.00	0.00	0.00
Gas Tax	212,000.00	54,182.00	54,182.00	0.00
Canada Day & Special Days/W...	5,850.00	1,060.00	0.00	1,040.00
Seniors Project	15,125.00	2,750.00	2,750.00	0.00
Other grants	245,170.00	13,200.00	12,500.00	32,931.78
Job Funding	30,000.00	24,377.86	7,987.20	35,938.44
Taxation and planning supplem...	244,215.00	200,520.00	26,260.00	169,729.00
Interest	3,000.00	2,576.98	2,576.98	816.73
Misc. Income	0.00	18,275.64	16,589.82	4,928.85
Recreation	5,000.00	1,000.00	0.00	1,992.00
Seniors Income from Activities	12,500.00	9,934.00	1,557.20	13,552.25
Income from events (not senior)	0.00	4,032.20	40.00	2,957.00
Gov't Transfers for Capital Assets	587,930.00	0.00	0.00	43,181.69
Grants Total	1,390,190.00	352,210.71	127,343.49	325,937.57
Licences and Permits				
Development Fees	12,000.00	2,756.15	200.00	2,755.35
Land rent revenue	2,250.00	1,400.00	0.00	1,660.00
Licences and Permits Total	14,250.00	4,156.15	200.00	4,415.35
Expense Recovery				
Surplus From Reserves	68,345.00	0.00	0.00	0.00
Recovering Expenses	2,650.00	300.00	90.00	360.00
Other Income MCEG	0.00	18,394.38	0.00	0.00
Misc Expense Recovery	0.00	0.00	0.00	90.00
Total Expense Recovery	70,995.00	18,694.38	90.00	450.00
TOTAL REVENUE	1,475,435.00	375,061.24	127,633.49	330,802.92
EXPENSE				
Admin Expenses				
Depreciation - Community	3,000.00	0.00	0.00	141.82
Amortization of Deferred Grants	2,000.00	0.00	0.00	0.00
Councillor/Chair Meals Remune...	4,250.00	1,771.00	0.00	1,840.00
Council/Chair Mileage Remuner...	785.00	645.53	0.00	324.31
Councillor Chair Honorarium	4,965.00	2,530.46	0.00	3,120.11
Council Remuneration	10,000.00	4,946.99	0.00	5,284.42
Chair & Council Meeting Expen...	1,400.00	0.00	0.00	0.00
Administration Wages	56,000.00	32,916.15	4,394.12	35,415.80
EI Deduction	2,615.00	2,037.72	239.84	1,807.18
CPP Expense	5,500.00	3,955.68	557.44	3,863.74
WCB	1,385.00	643.50	0.00	514.91
Advertising	500.00	0.00	0.00	0.00
Interest and bank charges	250.00	65.00	21.25	80.50
Insurance	9,335.00	0.00	0.00	0.00
Office	4,500.00	3,958.68	669.89	3,957.63
Printing	200.00	0.00	0.00	0.00
Telephone Internet	3,200.00	1,584.21	0.00	1,849.15
Training	500.00	331.39	0.00	934.63
Travel	400.00	680.76	117.58	94.51
Meetings	750.00	1,041.41	420.01	446.72
Grants to organizations/individu...	1,500.00	2,791.20	0.00	3,877.99
Election	500.00	0.00	0.00	0.00
Website	425.00	0.00	0.00	0.00
Admin Expenses Total	103,960.00	54,952.69	6,420.13	58,269.00
Facilities and Public Property				
Insurance (Park Shelter)	1,000.00	0.00	0.00	0.00

**Rural Municipality of Miltonvale Park
Comparative Income Statement**

	Budget 04/01/2025 to 03/31/2026	Actual 04/01/2025 to 10/31/2025	Actual 10/01/2025 to 10/31/2025	Actual 04/01/2024 to 10/31/2024
Electricity	3,500.00	1,954.22	589.27	1,544.13
Community Park Maint	13,000.00	9,119.75	1,530.05	6,212.26
Sewer	550.00	545.62	0.00	0.00
Community Park Taxes	870.00	1,068.72	0.00	1,874.17
Community Hall	1,069,500.00	795.21	229.95	443.75
13 Communities Incorporated	5,000.00	120.00	0.00	5,070.00
Rent (Office)	6,000.00	3,850.00	550.00	3,500.00
Community Signs	150.00	0.00	0.00	0.00
Special Projects	0.00	4,006.22	1,059.08	197.35
Community Pasture	400.00	0.00	0.00	0.00
Depreciation -Shelter and ParkE...	11,000.00	0.00	0.00	0.00
Facilities & Public Property To...	1,110,970.00	21,459.74	3,958.35	18,841.66
Fire Protection				
Fire Hydrant Fee	10,500.00	11,347.88	0.00	11,103.57
Fire protection	85,715.00	50,074.00	0.00	46,906.00
Fire Protection Total	96,215.00	61,421.88	0.00	58,009.57
Planning and Zoning				
Planning Board	700.00	265.00	0.00	240.00
Supplies	200.00	206.60	103.30	869.47
Planner	3,000.00	247.51	0.00	1,039.53
Development Officer	15,000.00	9,756.00	1,320.00	10,406.12
Development Officer Mileage	150.00	0.00	0.00	0.00
Emergency Measures	15,000.00	0.00	0.00	1,319.27
Shared Services	500.00	0.00	0.00	0.00
Planning and Zoning Total	34,550.00	10,475.11	1,423.30	13,874.39
Community Development				
Community Beautification	7,600.00	10,158.97	0.00	20.00
Community Garden	0.00	3,060.32	338.76	12,663.68
Active Transportation	10,000.00	69.66	69.66	0.00
Special Projects	0.00	1,244.28	175.00	87.39
Community Days - Canada Day	10,500.00	6,131.88	303.58	7,835.58
Canada150,THREE for MVP, P...	0.00	0.00	0.00	1,433.36
Internet	0.00	36.41	0.00	0.00
Seniors Project	15,000.00	10,409.62	1,194.15	9,219.27
Community Promotion - Newslet...	1,800.00	629.41	0.00	566.38
Economic Development	500.00	0.00	0.00	0.00
Green Initiative	1,600.00	50.00	0.00	0.00
Community Development Total	47,000.00	31,790.55	2,081.15	31,845.66
Professional Services & Memb...				
Accounting Fees	5,200.00	5,483.69	4,719.16	5,373.68
Federation of Can. Municipalities	510.00	0.00	0.00	553.67
Federation of PEI Municipalities	2,450.00	2,487.89	0.00	2,451.04
Legal Services	9,725.00	1,401.45	0.00	5,492.63
Other-AMA, Rec,Bylaw	255.00	137.75	40.00	133.50
Total Professional Service & M...	18,140.00	9,510.78	4,759.16	14,004.52
Recreation and Parks				
Community Park Student Wages	23,400.00	47,938.02	4,980.04	43,367.31
Watershed	5,000.00	2,850.00	0.00	2,268.00
Bursaries	3,500.00	1,200.00	525.00	825.00
Recreation Programs	1,000.00	2,531.13	0.00	275.38
Wellness Program	0.00	0.00	0.00	315.00
Seniors Recreation	11,000.00	6,007.05	720.00	13,705.00
Park Admin. & Shelter Supplies	700.00	255.90	0.00	139.87
Park & Playground Dev't	20,000.00	0.00	0.00	19,619.33
Recreation and Parks Total	64,600.00	60,782.10	6,225.04	80,514.89
TOTAL EXPENSE	1,475,435.00	250,392.85	24,867.13	275,359.69
NET INCOME	0.00	124,668.39	102,766.36	55,443.23