

**Rural Municipality of Miltonvale Park Council  
MINUTES - Regular and Closed Meetings**

**Milton Community Hall 7:00 p.m.**

**June 18, 2025**

**Present:** Mayor Hal Parker, Councillors Rosemarie Ramsay, Jamie Taylor, Andrew Frizzell, Paul Poole (*by telephone at 7:15*), Spencer MacDonald *at 7:21*, CAO Shari MacDonald; Residents Goops Wooldridge, Gloria Wooldridge, Joanie and Jeff MacKinnon, Enid and James Gallant.

**1. CALL TO ORDER**

Mayor Parker called the meeting to order at 7:01 p.m. and noted that the meeting is a Council meeting, which is held in public, with the role of residents limited to being observers.

**2. DECLARATION OF CONFLICT OF INTEREST**

Councillor Taylor noted that he is married to Leone Curtis, a yoga instructor for the municipality, and Councillor Frizzell confirmed that he has a pending application with the municipality for a lot revision.

**3. APPROVAL OF AGENDA**

Motion 2025:61– Moved by Councillor Jamie Taylor, seconded by Councillor Rose Ramsay, that **the agenda be approved with the Volunteer and Good Neighbour Awards being moved to the end of the meeting, to take place in a closed meeting.** Motion carried, 3-0.

**4. PUBLIC PRESENTATIONS/PETITIONS/DELEGATIONS** -There were no public presentations or delegations scheduled.

**5. ADOPTION OF MINUTES**

Motion 2025:62– Moved by Councillor Jamie Taylor, seconded by Councillor Andrew Frizzell that **the minutes of April 16, 2025, be approved as circulated.** Motion carried, 3-0.

Motion 2025:63 - Moved by Councillor Rose Ramsay, seconded by Councillor Andrew Frizzell, that **the minutes of the Regular Council Meeting of May 21, 2025, be approved with corrections as noted on page 2, in the 4<sup>th</sup> paragraph and the 9<sup>th</sup> line on page 10, and that the minutes of the Closed Meeting May 21, 2025, be approved as circulated.** Motion carried, 3-0.

**6. BUSINESS ARISING FROM THE MINUTES**

- a. **Grants to individuals in need** – No further suggestions were submitted to the CAO since the last meeting. Council could amend the donations and gift policy to allow for contributions to benefits or for one-time donations for emergencies. There could be a special grant with an application form, or a special fund with tax receipts for donations. Council could also consider buying grocery gift cards for residents with money from a fundraiser, for example, the car show. Council will revisit the issue in October or November.
- b. **Radon** – Miltonvale Park registered for the 100 Kits Radon Challenge and will begin to publicize the opportunity to residents.

- c. **APM Center** – The walking track fees range from \$2.61/day, to monthly (adult- \$14, 55+ seniors & students - \$12, and family -\$28), 3-month (adult- \$31, seniors & students - \$31, and family -\$67); 6-month (adult- \$60, seniors & students - \$54, and family -\$117); 9-month (adult- \$74, seniors & students - \$67, and family- \$145) and 1-year (adult -\$85, seniors & students - \$77, and family- \$167). The CAO will poll residents to see if there would be interest in walking track memberships from October to March.
- d. **PEI Rural Beautification Society** – Miltonvale Park will enter the Community Spirit Award (Deadline -July 31) and the Community Vegetable Garden Competition (Deadline June 30). Photos of the municipality are to be submitted with the application. Mayor Parker noted his son may be able to take some drone photographs to use. Islanders can vote daily, likely in August, for a town and a rural municipality of their choice.
- e. **Election Webinar** – The CAO attended this webinar. The next general election will take place on the first Monday in November, 2026. Council must name the Municipal Electoral Officer (MEO) by the 2<sup>nd</sup> Monday in May 2026, so this would take place at the April Council meeting. The webinar discussed how to encourage people to run, and to vote and logistics involved.
- f. **Leadership Workshops with Gordon McIntosh** – The CAO attended this valuable workshop on **Municipal Capacity** and forwarded the handouts to Councillors. Mr. McIntosh suggested that Councils do service inventories, delivery reviews, consider adjustment possibilities, as well as capacity and budgets, and who is responsible for the activities, and review and reporting mechanisms. In the second session, which focused on **Developing Positive Council/Staff Relations**, conversation focused on the types of meetings and committees, and staff vs council roles, and the importance of “staying in your lane.”
- g. **Grants-in-Lieu of Property Taxes Program** – The CAO reviewed the program which requires the submission of financial records, including the income generated from the property, and doubts that the municipality would be eligible for tax relief for the Community Park.
- h. **Canoe Benefits & Procurement Webinar for PEI Municipalities**-The CAO did not attend; however, Canoe provided a recording of the webinar.

*Councillor Poole joined the meeting by phone at 7:15 p.m.*

- i. **Association of Municipal Administrators Semi-Annual Meeting & HR Training** - CAO Shari MacDonald attended this very useful session which included HR training led by Jennifer Doherty, who distributed templates for employment contracts and codes of conduct. The CAO’s employment contract that was approved at the May meeting hasn’t been signed, as the HR expert’s template suggested changes should be made. The CAO hopes to make revisions for the next meeting.
- j. **Summer Staff Training** - The summer students will attend one of two workshops on June 26. Chris O’Brien has a virtual morning workshop on situational awareness and de-escalation training, and Recreation PEI is hosting **Essential Playbook Training** for people who work directly with children, to learn practical strategies to lead fun, inclusive, and safe activities with less stress and more impact. There is also a **Fundamental Movement Skills Training** session that morning to help build physical literacy and promoting

lifelong participation in sport. The office is still arranging First Aid training for the staff who need it, and is checking to see if the Milton MVPs project would organize a course.

## 7. CORRESPONDENCE

- i. **Climate Ready Infrastructure** – The office received presentation slides and a recording of the webinar.
- ii. **Special Projects funding** -On June 17 the first installment of \$8,825.86 was received for the funding for Ryan Ritskes' position (ST 734 SPP/EDA).
- iii. **Recreation PEI newsletter** included information on the [Anti-Racism Resource Highlight](#), and a [Children's Anti-Racism Activity Tool-Kit: Inclusive Games and Art Activity](#) from the City of Winnipeg. The [Sport, Physical Activity, and Recreation \(SPAR\) Impact Calculators](#) calculates the monetary value of the economic and health impacts of SPAR for organizations and projects, and has a webinar on June 25. The [Municipal Guide - Active Living Alliance](#) includes the first three areas of practice of the [Municipal Guide to Promising and Best Practices for Disability Inclusion in Recreation and Physical Activity](#) which provides 'how-to' practices for all staff in municipal recreation departments to ensure people with disabilities are included in programs and activities.  
Trans Canada Trail's has a new inclusive [Trail Self-Assessment Tool](#) to support trail organizations in their efforts to create more diverse and inclusive spaces, programs and workplaces.  
Recreation PEI will be hosting its AGM on August 26th in Summerside.  
They also promoted the following Awareness Days in June and July:
  - June 11- **International Day of Play**
  - June 21- **National Indigenous People's Day**
  - July 25 - **National Drowning Prevention Day**
  - July 19 - **Canada's Parks Day**.
- iv. June 16 – Municipal Affairs sent the **Provincial Funding Agreement** contract to be signed and returned. Miltonvale Park will receive an estimated \$23,300 in municipal tax credits and \$34,800 in equalization grants, distributed monthly, and \$1700 in planning tax credit grants and a \$15,000 Rural Municipality Grant upon signing, and then annually. The municipality is not eligible for a Hospital Grant.
- v. UPEI is looking for **Co-Op Placements** for the fall term, in the areas of Business – (accounting, finance, administration, human resources, marketing, communications, research, project management, banking) or Computer Science and Statistics – (programming, software engineering, data analysis, data science, IT support, machine learning, AI, research, any IT/computer science-related work experience).

Motion 2025:64 - Moved by Councillor Andrew Frizzell, seconded by Councillor Rose Ramsay, that **the Miltonvale Park budget up to \$12,000 to hire a UPEI Co-op Student in the fall term**. Motion carried, 4-0.

*Councillor MacDonald arrived at 7:21 p.m.*

- vi. **Canada Summer Jobs (CSJ)** – The CSJ program randomly selected Miltonvale Park to be monitored to ensure the terms and conditions of the agreement are being met, via a telephone interview in early July and a review of financial documents, project activities, and health and safety information.
- vii. Barbara Delva-Katalayi with the **Canada Community-Building Fund (CCBF)** project in PEI noted that the Park Upgrades project was selected for a potential public announcement by the province and wanted to know the status of project (solar/heat pumps, propane) or any upcoming milestones. Both the province and Housing, Infrastructure and Communities Canada (HICC) must be notified 15 business days in advance of any public announcements/events related to funding announcements, or milestone announcements for ongoing projects. Updates should be sent to Ms. Delva-Katalayi and Dan Hodgson, at [danmhodgson@gov.pe.ca](mailto:danmhodgson@gov.pe.ca).
- viii. The **Time for Change** program, from First Book Canada and Ashoka Canada, empowers young people to lead meaningful change, and has launched an elementary classroom poster for early learners. It introduces empathy, leadership, teamwork, and action through colourful visuals and simple conversation starters. Park staff will be asked to get one for the shelter.
- ix. **Recreation PEI** sent a letter of good standing regarding the municipality's membership.
- x. Gabrielle Kenny, research assistant with Dalhousie University is seeking individuals to complete a **survey** on their experiences with **cardiac rehabilitation** in Atlantic Canada.
- xi. **Kathy Murphy** on June 9, 2025, wrote "to express concern about the many vehicles who are speeding near the community park and entrance to meadowvale park. I walk that road daily and it is extremely dangerous for pedestrians and children in the area. I am wondering if perhaps a couple of speed bumps may help to solve this problem. I have made several calls to RCMP regarding this issue, and I strongly feel that someone may be injured."  
The municipality intends to order a speed sentry sign for that area. It was noted the RCMP seem to have recently increased surveillance on Rte. 2 and Rte. 7.
- xii. **Unearthing Carbon Storage Opportunities in Eastern Canada** -On June 10-11, there was a webinar about Canadian Discovery Ltd. (CDL)'s new project initiative in partnership with carbon removal project developer Deep Sky: the Geological Carbon Storage Atlas of Eastern Canada. This Atlas will deliver a comprehensive regional analysis, cataloging opportunities, economics, and risks associated with carbon capture and storage (CCS) in Eastern Canada.
- xiii. **Emma Giberson**, a graduate student in clinical psychology at UNB is conducting an anonymous online study to improve **access to mental health services** for individuals living in rural communities and attached a poster.
- xiv. The CAO received information and forms to complete regarding the **UPEI Co-op Term** for Zachary Addison.
- xv. GCDonate, one of **GCSurplus's** service lines, reminded the municipality to review and update profile information. Current donations can be seen at [GCSurplus website](https://www.gcsurplus.ca), at [info@gcsurplus.ca](mailto:info@gcsurplus.ca) or call 1-844-991-1385 (toll-free).
- xvi. **New Horizons for Seniors** - Shelley Hillier confirmed the "Touch Base Call" for the Chat GB&T New Horizons for Seniors Program project on June 3/2025. She provided a PDF of the Final Report template which is due within 60 days of the project end date of March 30/2026.
- xvii. **Central Development Corporation** are holding their Annual General Meeting on June 17 at 4:30 p.m.

- xviii. **Association of Municipal Administrators (AMA)** and the **Municipal Affairs Division (MA)** are holding networking events on June 9 at the Lower Montague Community Centre and June 23 at the O’Leary Town Complex.
- xix. The office received a copy of the **Confidentiality Agreement** used in North Rustico - although they suggested also including that confidentiality must also be maintained after employment. *I, \_\_\_\_\_, do hereby declare that all information obtained by me regarding Town of North Rustico, during my employment with Town of North Rustico is strictly confidential. I understand that maintaining this confidentiality is a critical aspect of my employment and failure to do so will result in immediate dismissal.*
- xx. A thank-you was received from **Michele Gallant** for the card and gift of money from her exercise class.
- xxi. FPEIM -A municipality was looking for information regarding **computer backups and laptops**.
- What do you use to back up your computers/files/accounting software etc.?
  - If the backup is done by an external entity, how much does it cost?
  - Are laptops locked when not in use?
  - Are laptops password protected?
- xxii. Municipal Affairs provided follow up information to the **Election Meeting** and noted that they have existing ballot paper and would be happy to provide it to municipalities on a first come, first served basis. They have noted the complaint that table top voter screens are too small, and Elections PEI will order larger screens once the existing inventory is gone. Regarding if municipalities could list information about candidates, Municipal Affairs stated, “While no promotional material can be promoted by staff or the office for candidates, if the municipality asks for and receives an overview provided by candidates from all candidates they can post this information. Municipalities are required to post who is running. A short overview for **all** candidates can be posted, as long as, it is fair and equitable.”
- xxiii. **Women in Leadership** shared resources and information after their workshop, including the feedback from the Coalition and the Advisory Council on the Status of Women on the Municipal Government Act, documents to create a municipal flag policy for days of recognition and inclusion, [Link to Stats Canada census from the Rural Municipality of Miltonvale Park](#), [Link to the full population report from the Department of Finance](#), and information on **The Barrier's Project** ([localrepresentation.ca](http://localrepresentation.ca)) to document the experiences of women and gender minorities serving in local governments. Future **Fostering Resilience in Women Municipal Leaders** events are a Summer Social in Borden-Carleton - Thursday, August 28<sup>th</sup> and a Municipal Women's Workshop - Saturday, September 27<sup>th</sup> (Location TBD) [kari@peiwomensleadership.ca](mailto:kari@peiwomensleadership.ca).
- xxiv. **New contact for GEDI program** - Becky Mullen will be taking over the GEDI program, and can be reached at [GEDi@gov.pe.ca](mailto:GEDi@gov.pe.ca).
- xxv. **Jenna Arbing** (Seniors Navigator) passed along her thanks for the cheque she received as a token of gratitude for a presentation; however, government employees are not permitted to accept any cash or cheques.
- xxvi. **Citizenship Week** - Citizenship Week took place from May 26-June 1, 2025. [Immigration, Refugees and Citizenship Canada’s website](#).
- xxvii. **FPEIM Newsletter - How to Complete a Tree-Planting Funding Application: Virtual Workshop** -The [Green Municipal Fund](#) (GMF) of the Federation of Canadian Municipalities hosted a workshop on tree-planting funding applications on June

18. Through the GMF's [Growing Canada's Community Canopies](#) initiative, municipalities can obtain up to \$10 million to help support urban forests.
- xxviii. **Canadian Interagency Forest Fire Centre Inc.** FireSmart Canada has new and updated products including '[Home Ignition Zone for Indigenous and northern communities](#)', '[Don't feed the wildfires](#)' campaign, updated FireSmart Landscaping Guide and soon will release the Developers Best Practise Guide. The municipality will share information with residents.
- xxix. **PEI Volunteer Symposium:** Building a Roadmap for the Future of Volunteerism, took place on Monday, June 16 at the Rodd Charlottetown with the Community Sector Network. Volunteerism is the heart of community resilience, and the symposium explored practical solutions for reversing the decline in volunteerism and building a more inclusive and sustainable culture of engagement across our Island. The ARCH student attended.

## 8. REPORTS FROM STANDING AND AD HOC COMMITTEES

### 1. Environment and Community Living

- a. **Cornwall & Area Watershed Group** - The Cornwall and Area Watershed Group held their AGM on May 28. The PEI Invasive Species Council spoke about managing invasive species on properties, and provided information on [Japanese knotweed](#), which has been found on several sites in Miltonvale Park, including Strathrae Park. He noted that is not always the recommended option to cut these weeds, and that the websites have valuable information. There were fifteen in attendance. Chair Ryan Mahoney gave a brief synopsis of CAWG and highlighted that CAWG has been actively managing the local watershed for 15 years. Guest speaker Chase Guindon of the PEI Invasive Species Council presented on "**How to Manage Invasive Species**" and discussed definitions, what makes a species invasive, how they get there, management, types of control (manual, mechanical, covering, disposal) and resources, including <https://peiinvasives.com/> and <https://www.ontarioinvasiveplants.ca/>

Coordinator Hannah MacLean introduced her team and the highlights of the past year:

- HR Policy
- Bass Fishing Derby
- Bio Blitz
- Hyde Pond Project
- Membership Increase
- New Logo
- Agri-Watershed project in Miltonvale Park (Blaine Diamond)
- Fish Habitat Management Data & Report

Hannah thanked CAWG's funders and provided an overview of this year's Loyalist Road Project in Miltonvale Park and upcoming events:

- Wildflowers For Waste
- Bass Fishing Derby
- Guided tour of the Naturalization Gallery
- Canada Day
- Review of high-level goals

Treasurer Karlie Fitzpatrick reviewed the financial statements, noting a year-end surplus of \$32,751.77.

At the June 11 monthly meeting, CAWG welcomed newly appointed board member Sally MacDonald and reviewed the AGM, and the successful Wild Flowers for Waste event, where 85 packages of seed were handed out. They collected seeds from native wildflowers. They do not have access from trees from the PEI Nursery for Canada Day giveaways. Residents can contact CAWG to possibly get trees.

- b. **CRIS – Climate Ready Infrastructure Service Webinar** -Councillor Taylor attended the June 11<sup>th</sup> webinar on the program which connects municipalities and partnering organizations to subject matter experts to research, study and present a feasibility study to be used for planning and funding. The Development Officer intends to look in to this program.
- c. **The Gentle Density Network – Small Housing** -Councillor Taylor also attended a May 28<sup>th</sup> 2025 [webinar](#), which focused on Halifax’s action plan to:
  - Increase height
  - Legalize dwellings up to 4 storeys for all residential areas
  - Increase density near post-secondary institutions
  - Remove minimum parking requirements
  - Increase as-of-right development approvals
  - Legalize 4 units as-of-right city-wideThese changes allowed permits to be issued for 5,829 new units from June 13– December 31, 2024, that would otherwise not been allowed.
- d. **Projects**
  - i. **StrathRae** – The deeds were received for the Strathrae properties on June 11. DNS Grasscutting was asked to cut the grass on the properties.
  - ii. **Community Garden** – The construction of the new greenhouse has not yet begun. Ryan Ritskes made a large compost bin. Garden workbees are held every Tuesday morning. Veseys donated plants/shrubs in return for borrowing the BBQ. Councillor Taylor’s cousin has offered that a beehive be placed at the community garden for the season.
  - iii. **New Horizons for Seniors Program (NHSP) Community 2024-25 Miltonvale Park – Life in the Movies** The final report was submitted.
  - iv. **New Horizons for Seniors – 2025-26 (\$11,793) Miltonvale Park Seniors Chat &GBT-Growing Better Together** – The next supper club is being planned for June 24. The project includes eight supper club meals and speakers, the creation of garden and pole walking clubs, with the purchase of six sets of poles, nine food presentations, the purchase of rhythmic gymnastic ribbons, Mi'kmaq basket weaving, an art class, and an improv series and show.
  - v. The **Garden Club** met on June 10 for a plant and seed swap, and will continue to meet the second Tuesday of each month for the season. The collective garden is now 95% planted, and off to a great start. There are 13 gardeners, and all but two have got their plots planted.
  - vi. **Supper Club** – The first meal on May 29 saw about 50 enjoy a pulled pork meal. There are currently 14 residents and 11 non-residents registered for June 24. Other meals are scheduled for September 12, October 23, November 27, January 13, February 12, and March 12.

- vii. **Food Presentations** - Meatless meals was held on April 25. Cooking for One or Two is now scheduled for Tuesday, July 22. Other presentations with Margaret Prouse are all on Tuesdays, including Zucchini - August 5; Potatoes –September 23; Apples –October 21; Instapots/Slow Cookers –November 18; Healthy Snacks –December 2; 2026 - Air Fryers – January 20; and Quick Meals - February 17.
- e. **PEI Seniors Secretariat Funding** - The municipality is still waiting to hear whether the 2025-26 grant request was approved.
- f. **PEI Senior Meal Grant** – The municipality was not funded for its request to fund four meals for 110 people each. The Milton Community Hall received funding, so the municipal application was denied, as the residents would be served.
- g. **Active Transportation -Funding** – There was no response to the request for funding, and it is now assumed the funding for three bicycle repair stations, metal benches, bicycle racks and a washroom was not approved.
- h. **Gender | Equity | Diversity | Inclusion and Community Enhancement Program** There were 17 people at the international cooking presentation on May 27. Two movie nights were held with -Crazy Rich Asians on May 25 and the Secret Life of Bees on June 8. Other events to be planned include a Dumpling Making Party, two Drum Circles, Gender Diverse Trivia Night, Dream Catcher Workshop, Welcome Supper, and a Newcomer Panel.
- i. **ParticipACTION Grant** – The municipality received \$1000 for activities held during June. These include line dancing on the first four Monday nights in June 6:30, hip hop on Fridays, June 13,20 and 27; Waltz classes on Fridays at 5 p.m., Learn to Play Pickleball- on June 21 at 1, a group bicycle ride on June 14, pole walking classes on June 9 and 13. Other activities include exercise and yoga classes, and the Move More than the Mayor Contest and a Virtual Walk to Mount Milton, BC. Residents can [pledge](#) to be more active (nothing further required) or [sign up](#) for the virtual walk or the Move More than the Mayor. Miltonvale Park is currently first in PEI and 36th in Canada.
- j. **Car Show** – The car show was held at CMP on Saturday, June 14, from 12-4 p.m. The proceeds were designated for the Upper Room Food Bank, who volunteered at the canteen. There were 362 people who filled out door prize tickets, and 83 cars were registered. There were sponsors for all the plaques. There were drone shots and photos taken, and these and the results will be posted on the [website](#) and Facebook. Councillor Poole committed to donating funds to cover the cost of magnets and the incidental expenses. Income from the door and registrations was about \$2500, and \$1558.70 was earned at the canteen. Other costs included the groceries, performers, ice, propane, toy cars, printing, and prizes for Best in Show and People’s Choice. Attendance appears to have been lower than previous years.

Motion 2025:65 - Moved by Councillor Paul Poole, seconded by Councillor Rose Ramsay, that **the Miltonvale Park donate funds to the Upper Room Hospitality Ministry to total \$2500 from the Car Show.** Motion carried, 5-0.

- k. **Family Violence Prevention Week** – The report was submitted to the funders.

- l. **Canada Day** – The municipality received a grant of \$1,060 from Heritage Canada. The bouncy castle, face painter, musicians John MacAllar, Bryson Guptill and Denis Larocque have been booked. Mayor Parker will now be available for here for Canada Day. Confirmed volunteers include Norm Birt, and Pat Cosh, as well as Councillors Pole, Doucette, Ramsay and Taylor. The staff need to order the food, and finalize volunteers, who will be needed about 9:30 a.m. for the celebration which is scheduled for 11:30-2:30. The rain location is Milton Community Hall. The office will circulate detailed information before the event. MP Heath MacDonald has been invited; however, there is currently no MLA. The North River Fire Department confirmed they will be able to send a fire truck and two firefighters for the event, and the FireSmart Display. CAWG will also be attending with a display and wildflower seeds.
- m. **Volunteer of the Year Award and Good Neighbour** will be discussed in a closed meeting, near the end of the meeting,
- n. **Island Community Food Security Grant** – The municipality was approved for a grant of \$10,000 to hold four preserving workshops, a Community Meal Box Giveaway and two Community Meals, including one pancake breakfast) and enhancements for the garden, and a large salad spinner, as Ryan Ritskes hopes to grow leafy greens until November.

#### d. Activities

1. **Yoga** -Municipal yoga continues on Tuesday mornings at 8:45 for mat and 10:15 for chair.
2. **Exercise** -The municipality is providing space for exercisers to do virtual exercise classes together on Mondays and Fridays at 9 a.m. for \$1/person, and hosting about 9-10 people daily.
2. **Line Dancing** – finished on May 19 for the season, and Margot Postma is currently leading four Monday night classes in June for ParticipACTION.

#### e. Park

- i. **Park Supervision:** Full-time supervised hours will begin Thursday, July 3 at the park at 413 Sleepy Hollow Road. The park will be staffed from 9-6 Mon-Fri for a drop-in day program for school-age children. Weekend hours are 12-4. Park staff will not be supervising children during their half hour lunch break each day. The last day for park supervision is expected to be August 29. Park hours may change (e.g. illness) and will be posted on Facebook and on the website - [www.miltonvalepark.com](http://www.miltonvalepark.com). The park is open for use until dusk daily. The phone number at the park is 902 -368-7587, and residents are asked to confirm that the park is supervised before children (aged 6-12) arrive at [miltonvalepark.staff@gmail.com](mailto:miltonvalepark.staff@gmail.com) or by phone. Preschool children should always be supervised by their own caregiver at the park, as the park students are not responsible for their safety. This year events for the park are as follows, weather permitting: Special Friday Events: Lego Day July 4; Tie Dye Day - July 18; Scavenger Hunt Day- August 1; School Yard Games -August 15; Board/Puzzle/Card day-August 22 There will be three event weeks, with activities happening each day: Sports Week, July 7-11; Crafts Week, July 21-25 and Splash Week, August 4-8.
- ii. **Enabling Accessibility Fund-** The office still needs to develop a Request For Proposals (RFP). The deadline for the work to be completed is before the end

of September, 2025. The grant of \$100,000 is to pay for 80% of costs for paving the trail and the path to access the washroom, and install four light poles and lights to improve the lighting and safety at the park.

- iii. **Canada Community Building Fund** – Infrastructure approved \$32,270.50 for the Capital Investment Plan for a propane range, propane water heater, propane tank, solar panels, a heat pump, and the installation of grill for air exchange to the exterior washroom. [Estimates for heat pumps](#) were circulated. The committee will meet next week to approve a provider.
- iv. **Ballfield** - Charlottetown Minor Ball has booked the ballfield for Monday-Thursday evenings and Saturday mornings. Coach Cory Gaudet has also booked Friday evenings for his team. The municipality is still working on the field to have it in good shape.
- v. **Security Camera** – There were additional cameras approved in the budget. The CAO will obtain prices.
- vi. **Pickleball**- The office is still working on the wording of the policy regarding the use of the courts. Councillors confirmed that the Pickleball players do not have priority on the basketball court during Pickleball times, if a resident wants to use the basketball court.
- vii. **Clean up** –Charlie Larter fixed several picnic tables and benches and built two new tables and benches. The park sign which had fallen was removed. The Mayor has contact information for a company which will install screw piles, and suggested Chandlers Welding construct fittings to attach the sign to the screw piles. Eastern Fence will be called to have the gates adjusted. There are still some trees to remove including alders, as discussed at the last two meetings.
- viii. **DNS Grasscutting**

Motion 2025:66 - Moved by Councillor Andrew Frizzell, seconded by Councillor Spencer MacDonald, that **Miltonvale Park accept the quote from DNS Grasscutting to cut the grass at Miltonvale Community Park and inside the dog park for \$195 + HST per cut, and for the land at Strathrae, on Applecross Road by the entrance and at the new park for \$65 +HST per cut.** Motion carried, 5-0.

- f. **APM Centre** – Trevor MacNeill and Rob MacAdam, co-chairs of the expansion committee, have resigned from the Communities 13 Inc. Board, as they believe they have taken the expansion project as far as they can.
- g. **Speed Signs** – The CAO has been in contact with company, who are putting together a quote. The model has been updated since the previous purchase. Council would prefer single-sided models.

### iii. **Emergency Measures**

- a. **Emergency Shelter kits**– The lease agreement for the 25-person shelter kits was received, and can be approved by Council, at a cost of \$1/year. The items come in a solid wall container with wheels, which is 59” h x 48” w x 28” d. They contain 25 portable cots, polar fleece blankets, 50 inflatable pillows, a 312-piece first aid kit, emergency weather alert radio and 25 personal hygiene pouch kits. There was concern that the kit may not fit in the basement of the hall. The CAO will find out if they need to be stored inside. The lease cost is \$1/year.
- b. **Reception Centers** –The municipality still needs to formalize an agreement with the Hall.

- c. **Disaster Financial Assistance Program for Municipalities** -The CAO will submit claim for Fiona when time permits, before Sept 2025.
- d. **Radios** –The CAO did not get another price yet. She hopes to apply for Emergency Center Resiliency Fund.
- e. **Generators** –The office will finalize the generator instructions and details The CAO has been regularly checking generator for its green “ready” light.
- f. **Wildfire Community Preparedness Day Funding** – The municipality received a \$500 grant for a Fire Smart booth at Canada Day. North River Fire Department will attend Canada Day. A box of handouts has arrived.

**iii Personnel Committee - Councillor Frizzell**

- a. **CAO contract** -The CAO will revise the contract as per suggestions from the AMAPEI Human Resources (HR) workshop, before the September meeting.
- b. The office will also draft an employee **code of conduct** from the HR Workshop template.
- c. **Development Officer – Shared Services Agreement** – There is no update regarding the agreement.
- d. **Canada Summer Jobs** –Jason Blaisdell started on June 16, and is returning to the park, with funding for 8 weeks at 35 hours for half of the minimum wage. It is expected he will be working approximately 11 40-hour weeks. The **Post-Secondary Student Position (PSSP #93037)** is funding Zachary Addison for 12 weeks of funding (plus vacation pay), but he is expected to work for 16 weeks work). The **Jobs for Youth** position for eight weeks is being filled by resident Sadie Rollins whose official start date is June 23. She is expected to be working 10 weeks.

Motion 2025:67 - Moved by Councillor James Taylor, seconded by Councillor Rose Ramsay, that **Zachary Addison’s wages be increased to \$1.50 over minimum wage.** Motion carried, 5-0.

**iv Finance/Payment of Accounts -Councillor Ramsay**

- a. **Remittance** –The municipality is a quarterly remitter, with the next payment due by July 15. Councillor Ramsay will visit the Credit Union this week to increase the electronic bill payment threshold for payment of the remittance.
- b. **Reports and Payment of Accounts** –Councillor Ramsey reviewed the circulated, but unreconciled financial statements. The value of the municipality’s current assets is \$733,520; while there are Capital assets of \$461,950, and other assets of \$16,905, for total assets of \$1,212,375. Current liabilities total \$318,085, but include over \$285,000 of deferred revenue. The municipality has equity of \$894,290.

	<b>May 2025</b>	<b>YTD 2025</b>
<b>REVENUE</b>		
Grants	33,909.84	65,570.07
Development Fees	250.00	350.00
MCEG	18,394.38	18,394.38
<b>TOTAL REVENUE</b>	<b>\$52,554.22</b>	<b>\$84,314.45</b>
 <b>EXPENSE</b>		
Admin Expenses	5,958.72	13,409.66

Facilities & Public Property	2,663.48	3,733.71
Fire Protection	11,347.88	11,347.88
Planning and Zoning	1,248.00	2,871.81
Community Development	1,951.75	12,742.32
Prof. Services & Memberships	862.28	3,350.17
Recreation and Parks	5,962.00	9,790.20
<b>TOTAL EXPENSE</b>	<b>\$29,994.11</b>	<b>\$57,245.75</b>
<b>NET INCOME</b>	<b>\$22,560.11</b>	<b>\$27,068.70</b>

It was noted that the electric vehicle chargers are not being used much. There is an app that shows locations of EV chargers.

c. **Capital Investment Plan (CIP)** for Canada Community Building Fund – The CAO has not yet requested the remainder of the allotment go to the hall elevator project, which could be done at any time, or for sentry signs, which would require a new CIP. The deadline for new CIPs is sometime in the fall. A local architect suggested that it would not be possible to put an elevator on the parking lot side of the building as it needs to open into a lobby, not the main room.

d. **AER** -The hard copy or the Annual Expenditure Return was submitted to Infrastructure.

h. The **Property taxes** have been paid.

i. **Audit** –MRSB has been booked for July 10 and 11 for the 2024-25 audit.

**9. REPORT FROM CAO** – The CAO attended the Women Municipal Leaders Workshop on May 24, the Association of Municipal Administrators AGM and workshop on May 31, and the Gordon McIntosh Leadership Workshops on June 5. While all were very valuable, they did take time away from the office. There were several events held, and the office is beginning to organize events for the new projects. Students have been hired, and are being oriented. The CAO attended meetings regarding the IRAC hearing for the appeal for the rezoning of PIDS 283325 and 658799, and along with the Mayor, met with the Minister, Deputy Minister and Director of Lands about this rezoning. The Car Show also took significant time. **Reports done** -New Horizons for Seniors. **Reports to do**- Fiona Grant (September 2025). The CAO will create a newsletter in the next few days, and other items on the “To Do” list include organizing/overseeing events (GEDI, NHS, ParticipACTION), completing the Code of Conduct Policy for Employees (s 86-2-f), a lease with Hoopers for garden, the agreement for Hall EMO warming Center; generator agreements, Shared services project for Planning, and preparations are underway for Canada Day.

**10. PLANNING** – Mayor Parker delivered the Planning Report:

a. **Permit Issued**

i. **MP-25-09** was issued on 2025-06-10 to PID 281519 at MacKenzie Road, North Milton to install approx. 2000 sq. ft. of Ground Mounted Solar Panels.

b. **Application Denied**

The owners of **PID 782516** applied for a change of use to a Tourist Establishment, and submitted a floor of the structure in the A1 Zone on the

Rustico Road, which contains three dwelling units (1 main home and 2 apartment units). According to the Bylaw, Tourist Establishments can only exist in a single unit dwelling (4.33.1). An e-mail was sent denying the application. It may still be possible to rent the dwelling as a long-term rental. According to the municipal records, the property was approved for a duplex, and a garage was subsequently approved (MP-304 to erect a Private Garage on 17/11/90.). The garage appears to have been converted to an apartment long ago, prior to the current owner acquiring the property. The applicant said the apartment extension was built and approved as a triplex in 1984, but the municipality has no record of this. The applicant was notified that she had the right to apply to amend the bylaw, and says she intends to pursue that option. Planning Board can review the requirement that a Tourist Establishment be in a Single Unit Dwelling during the next Development Bylaw Review.

### **c. Application Withdrawn**

**PID 800771** - Application #MP 1247 for a deck, and sign for a wholesale business and café "Coffee Merchant" was withdrawn prior to the last Council meeting. The existing sign does not comply with the requirements for signage for a home occupation (6 sq. ft), as it is currently 19.83 sq. ft. The retail store is an existing non-conforming use, and cannot be intensified. The municipality does not regulate signage, other than stating a maximum size of 6 sq. ft. for home occupations and tourist establishments. The Province also does not regulate signage within Miltonvale Park. It was noted that if the maximum size of a sign is a bylaw requirement, it should be enforced. Municipalities have the right to determine the level of enforcement. Planning Board suggested the Development Officer send written notice of the maximum size permitted for signage to the owner and that the Province be notified that Miltonvale Park does not regulate signage. Council was in agreement with Planning Board's recommendation.

### **d. Official Plan and Bylaw Amendment**

The CAO and Mayor met with Minister Myers, Deputy Minister Jamie MacDonald, and Glenda MacKinnon Peters on June 5, 2025. The Province's Planner had recommended that the rezoning of Parcels 283325 and 658799 not be approved. The Province sent the rezoning application to an independent third-party planner, who agreed with the Provincial planner. The reason given was that it contravened the Special Planning Area (SPA) regulations **63.3. b. and c.**

*Councillor Frizzell left the meeting at 8:03 p.m. to avoid any conflict of interest.*

*The specific objectives for development within the... Charlottetown Region Special Planning Area...*

- (a) to minimize the extent to which unserviced residential, commercial and industrial development may occur;*
- (b) to sustain the rural community by limiting future urban or suburban residential development and non-resource commercial and industrial development in order to minimize the loss of primary industry lands to non-resource land uses; and*
- (c) to minimize the potential for conflicts between resource uses and urban residential, commercial and industrial uses.*

It was noted that the Province's planner's interpretation of the Special Planning Area regulations differed from the opinion of the municipality's well-respected planner, who had previously worked for the province.

Glenda MacKinnon-Peters said at the meeting that since 2019 an industrial use has not been permitted in the Special Planning Area. The Provincial representatives said they intend to remove some SPA regulations in the near future, after public consultations. This would allow municipalities more control over planning within their boundaries. They committed to forwarding a proposed timeline, although at the meeting they suggested it could be done in the fall. The Province had no issue with any of the procedures followed during the municipality's process, but did remark upon the lag between the first public meeting and the submission of the amendments, and noted they had identified several issues they intend to fix in the Planning Act.

The CAO has followed up with Ms. MacKinnon-Peters to see if the denial also applies to the Future Land Use Map (FLUM) amendment in the non-appealable Official Plan, but has not yet had a response. If not, both maps could both be addressed simultaneously after the removal of the SPA. Municipal Affairs has suggested that any Bylaw that did not receive approval from the Minister should be rescinded, by Bylaw, to avoid confusion in the future. It was suggested that this be done after the notice of a decision for the Official Plan amendment to the FLUM.

The removal of the SPA could have significant impacts on the municipality's Official Plan and Development Bylaw. The municipality's next review is scheduled for 2026.

It is possible to appeal the Minister's decision; however, this would be costly, and the Minister believed that the Special Planning Area regulations would no longer apply to Miltonvale Park by the fall of 2025. This commitment was made with the Deputy Minister and Director of Lands.

Planning Board recommended Council adopt a Bylaw to rescind [Development Bylaw Amendments 2024-14-A02 Rezoning](#). The CAO will prepare a Bylaw for Council's next meeting.

e. **Appeals** – LA-24011 -The CAO and lawyer met virtually with developer and his lawyer, Sean Kelly, IRAC (Jessica Gillis and Phil Rafuse) and two of the appellants and a representative on June 4. IRAC suggested mediation; however, the appellants refused twice. The Developer and the municipality asked for clarification on the grounds for appeal, as the notice of appeal mentions the amendments to the Official Plan and the Development Bylaws approved by Council on May 15. IRAC seemed to suggest the rezoning was the only decision to be considered. IRAC advised the appellants that the advice of a professional planner would help them determine if sound planning principles were violated, as that was a point in their notification of appeal. Mediation, noted IRAC, could allow the neighbours to develop a path forward to peacefully live in the same area. IRAC is planning for a late summer or September appeal. Staff recommended to Planning Board that the appeal be abandoned, as the rezoning is not receiving Ministerial approval, and the proposed changes to the Special Planning would make it impractical to challenge the Minister's decision in court.

Motion 2025:68 - Moved by Councillor Paul Poole, seconded by Councillor James Taylor, that **Miltonvale Park inform the IRAC of the municipality's intent to repeal [Development Bylaw Amendments 2024-14-A02 Rezoning](#)**. Motion carried, 4-0.

**f. Inquiries**

- i. **PID 280768** -The owner would like to subdivide a lot from the farm property and build a single unit dwelling on the new lot. He requested road frontage on Rte. 2, which Transportation initially denied, as the property also fronts on Colville Road, where Transportation preferred the access be located. Transportation further reviewed the application and is now prepared to approve this with access from Rte. 2, subject to the access being relocated away from the start of the climbing lane. The municipality has not yet received a complete application.
  - ii. **PID# 597757** -The Developer had been told by a previous Development Officer that the parcel is already approved for use as a duplex lot. The owner was checking with the office to see if anything else was required and the current Development Officer told him a development application would be needed.
  - iii. **Potential Lot revision** – A resident inquired about revising the boundary between PID 281071, which has no road frontage, and PID 776898, off Rte. 2/Old Rte. 2.
  - iv. **PID 28316** – The office received a query from a realtor about the zoning and details for this parcel on the Sleepy Hollow Road. It is apparently being advertised as a single family dwelling with a tourist establishment.
- g. Municipal Restructuring** – The Mayor and CAO were each approached by Councillors from Cornwall recently. Cornwall would like to strengthen their area from perceived encroachment from Charlottetown, but are hesitant to approach other smaller municipalities. There are several shared services in the area: the APM Centre, which is working towards a 2<sup>nd</sup> ice surface, and the North River Fire Department. Cornwall also has significant agricultural land, similar to Miltonvale Park, and would use different tax rates for areas that receive different services. Municipalities which restructure often are allowed to have a larger number of Councillors during the transition period. West River is on the other side of Cornwall and recently amalgamated. It is not known if there would be interest with them for boundary restructuring. Charlottetown would like to see one capital area water and sewer utility, and currently has an agreement with Stratford for sewer servicing. Cornwall may soon require greater sewer capacity as their population has grown to 8,000. Councillors discussed the possibility of joining with other rural municipalities. If Cornwall were to expand, rural municipalities could have a very small voice. There might no longer be a municipal presence here, and it could be a noticeable loss for Miltonvale Park, which might not be the case if there were an alliance of rural municipalities. It was suggested that Miltonvale Park reach out to other rural municipalities to discuss the possibilities.
- h. Applications in Progress**-In most instances, more information is required to finish processing the following applications:
- i. Application #**MP 1236** -Single unit dwelling on Heather Drive.

- ii. **PID 283739** -The easement has been received by the City, who are now waiting for the payment of the outstanding funds for the lift station before approving the issuing of the next two phases. The deeds for the parkland were received in mid-June. Planning Board members believed the landscaping should be returned to the condition the municipality had it. Electrical equipment and bollards appear to be on municipal parkland, rather than the easement. The light standards appear to be within the easement. It was suggested the developers remediate the gully and swale. Councillors suggested the developer be asked for his plans to remediate the property. The municipality has had to bear significant costs to remove soil contaminated with Japanese knotweed that the developer had trucked into the parkland.
- iii. Application **#MP-1198**-PID 283325 & 658799 -lot revision. The municipality was waiting for approval of the rezoning.
- iv. Application **#MP1207**- PID 241059 for a change of use.
- v. Application **#MP 1208** -PID 922740 for a single unit dwelling.
- vi. Application **#MP 1209** - PID 280792 for a 1-Lot off subdivision.
- vii. Application **#MPS 457 303**- PID 280800 for a 1-Lot off subdivision
- viii. Application **#MPS 306** PID 281865 for a 1-Lot off subdivision
- ix. Application **#MPS 458 304**-PID 280768 for 1 Lot off subdivision.
- x. Application **#MP 1248**- PID 1101070, for an addition to an existing Accessory Structure. The size of the accessory building currently exceeds the maximum gross floor area of an individual accessory building for lots other than Farm or Resource Use property, Commercial Zone, Industrial Zone. In order to consider approving the proposed increase in the size of the accessory building, the applicant has to explain the use of the remaining space in the building and the proposed addition, and how these uses are related to a Farm or Resource Property. Floor plans and photos were requested.

#### **i.Applications Requiring Input/Updates**

- i. **PURD Zone** -There was an application for 39 lots in the former Community Pasture, PID 283226, 371 Sleepy Hollow Road. A public meeting was held on Tuesday, March 25. On April 9, Planning Board recommended the subdivision application be approved, with conditions to allay planning-related concerns received from the public. The planner noted that the specific conditions needed to be attached to the Preliminary approval. On April 15, the Province asked that the application be paused, so Council did not address it at their April or May meetings. On May 26, 2025, Council was asked to continue processing the application. Planning Board proposed specific conditions to be added to the preliminary approval.

It was noted that the volume of traffic expected is well within the capacity of the Sleepy Hollow Road. The planned speed sentry signs should slow the speed of traffic. The shift change at the Correctional Facility is staggered, at 7 a.m. and 7:30 a.m. with administration arriving at 8 a.m.

The shoulder of the Sleepy Hollow Road is currently paved, and Planning Board hoped the shoulders of the road within the development would also be

paved. The former cottages are believed to be destined for the cul-de-sac behind the park ballfield. A Councillor suggested that the municipality be given the opportunity to resume leasing the lands which are not developed. Resident Gloria Wooldridge believed the Province had promised that that area would not be further developed. Miltonvale Park zoned the area for a Planned Unit Residential Development in 2021 (approved in 2022). Goops Wooldridge shared that there were “tons and tons of asbestos and PCBs” in the former landfill, and that the Province’s development is “building for failure”. The land is not part of the former landfill site, which in itself has been decommissioned since November 2002, and there will be municipal services. Mr. Wooldridge also noted that the subdivision was situated on a road that would only have one way in and out, which caused issues in the forest fires outside Halifax in recent years. He noted that there is forest on one side of the road, and the area has many dead trees.

Councillor Taylor would like to see a common building erected at some point; however, at this stage, the development has only 39 lots.

Mr. Wooldridge suggested the municipality ask for underground power servicing, although noted that brick clay can cause cables to short out. Underground power and sewer likely require separate trenches.

*Joanie and Jeff MacKinnon and James and Enid Gallant left the meeting at 9:03 p.m.*

Councillor Poole noted that the Municipality was negotiating with the Province; however, it was noted that the Province does not have to follow the municipality’s bylaws.

**Motion 2025:69 – Moved by Councillor Paul Poole, seconded by Councillor Jamie Taylor that Miltonvale Park attach the following conditions to the Preliminary Approval of the subdivision of PID 283226 into 39 lots for 62 dwelling units:**

**1. Development agreement signed, including, but not limited to the following**

- to address sufficient maintenance staffing levels for the development,
- to address concerns about security and safety,
- to address/clarify the mix of social and affordable housing in the development,
- to address leasing undeveloped portions of the entire proposed development to the municipality for agricultural purposes,
- to address that construction work stops and the Provincial Archeologist be notified if artifacts are found,
- The Developer agree to construct a trail on the property to connect it to the Community Park,
- Trees be planted between the development and the Community Park.

**2. Subdivision Proposal will be approved in phases of a maximum of 20 Lots.**

**3. Land for Phase 1 and 2 of the Development is turned over to PEI Housing**

## Corporation

4. **Design and Location of Open Space Areas and/or Park Use such as: Green Areas, active transportation routes or trails systems, and how much land in % will be deeded to the Municipality. The Development Bylaw requires up 10% of the area of the Lots being subdivided.**

5. **The presentation of Landscape plans and building design/types.**

6. **Survey plan presented that includes where the structures are going to be placed (minimum circle diameter), setbacks for the PURD Zone, and contour topography of the parcel with at least 2m (6.5 ft) contour lines.**

7. **Highway design drawings according to standards and a stormwater management plan prepared by a licensed engineer, involving the construction of new roads and paved shoulders or sidewalks within the development, and the inclusion of fire hydrants.**

8. **Proposed surface water drainage patterns and designed drainage features, and other existing features, including buildings, watercourses, wetlands, buffer zones, wooded areas, and areas subject to flooding or erosion**

9. **Delineation of heritage burial(s) site(s).**

10. **The development be serviced with underground electricity.**

11. **Submission of seven (7) copies of a legal survey plan showing the subdivision of 39 Lots off PID#283226 (55.87 Acres), located at 371 Sleepy Hollow Rd, Milton Station, as shown on the plan prepared by CBCL DWG No 2422605 dated February, 2024.**

12. **The survey plan must be certified by a licensed Prince Edward Island Land Surveyor.**

Motion carried, 4-0.

### j. Enforcement

**Tourist Establishment** - Planning Board had recommended that Council not enforce the AirBnb operating in a duplex at PID 505172 that was approved by the Province in 2022 (License 4000217). Tourist Establishments can only be approved in single unit dwellings in Miltonvale Park. The concern with tourist establishments is that they do not provide housing, nor do they promote the growth of the municipality.

Motion 2025:70 – Moved by Councillor Spencer MacDonald, seconded by Councillor Jamie Taylor **that the Development Officer send a letter to the owner of PID 505172, notifying them that they are contravening the Development Bylaw and ordering that they cease operating a Tourist Establishment.** Motion carried, 4-0.

### k. Other

- i. **Climate Ready Infrastructure Service (CRIS) Webinar** on June 11 shared information about free expertise to help make your infrastructure more climate-resilient, energy efficient, and cost-efficient. Councillor Poole was unable to attend the webinar but has the recording. The Development Officer and Councillor Taylor attended. It was suggested the municipality speak to the province regarding the potential of using the former wellfield site as a solar farm, and it was suggested that the solar farm in Summerside be investigated. Solar panels were felt to be inoffensive. Mr. Wooldridge noted that a solar farm could be tied into the West Royalty Substation, and that Maritime

Electric may be looking for places to put battery storage. Councillor Taylor noted he was registered for Maritime Electric's event on June 19, in which they were sharing their plans for the future.

Motion 2025:71 – Moved by Councillor Paul Poole, seconded by Councillor Jamie Taylor **that the Miltonvale Park, contact the Province and potentially explore Climate Ready Infrastructure Service (CRIS) with respect to the creation of a solar farm on site of the former landfill.** Motion carried, 4-0.

- ii. **Climate Hazard and Risk Information System (CHRIS) Webinar**  
June 3 – The Development Officer was not able to attend.
- iii. **Maritime Electric** invites municipal councils and staff to an in-person discussion on the Island's energy needs on Thursday, June 19, 6-8 pm at the Rodd Charlottetown. On-Island Generation Development Plan. The Company will share its proposed application with IRAC to address the urgent need for additional on-Island dispatchable generation to meet the growing demand for electricity and address energy security for customers.
- iv. Anjuli Solanki, Program Director at [STEPS Public Art](#), a national charity and social enterprise specializing in public art projects, cultural plans, hoarding exhibits, and artist capacity programs, frequently works with municipalities on a variety of community-building initiatives, such as cultural plans, creative placemaking projects, and temporary or permanent public art installations. Projects have included [Town of Stouffville Public Art Murals](#)—They managed the first-ever public art installations, including a dynamic ground mural leading to a new landmark mural in the downtown area, the [City of Stratford Cultural Plan](#)—where they developed a five-year strategy to cultivate culture and diversity across the city and the [Airdrie Multi-Use Facility and Library Public Art Competition](#)—where they were hired by to manage a national call for artists that will bring interior and exterior public art to the forthcoming facility.
- v. **Design, Permits and Tenders Webinar** -The CAO attended and shared resource materials. Zoom Recording: [video1714983378.mp4](#)  
Presentations: [Sam Sanderson Presentation.pptx](#), [Scott MacNeill Presentation.pptx](#), [Jon MacDonald Presentation.pptx](#)
- vi. **Building Permit Update** –No report of building permits issued has been received from the Province since January, 2025, although there have been development permits issued for Strathrae, which should have received building permits. The municipality with check with the Province regarding the lag time of their permitting process.
- vii. **Other** – There might be interest in partnering to do a 10-megawatt solar project on the former landfill site. The CRIS program might help with the research. This could enable the municipality to become a utility and gain significant income. The CRIS program hopes to facilitate environmentally friendly projects.

## 11. INQUIRIES BY MEMBERS OF COUNCIL

- i. **Emergency Animal Response Team (EART)** -Councillor Taylor noted that Council had agreed to sponsor the cost of meetings of EART on the upper

level of the Milton Community Hall in the past, and asked if they would agree to extend this sponsorship.

Motion 2025:72 – Moved by Councillor Rose Ramsay, seconded by Councillor Spencer MacDonald **that the Miltonvale Park extend their support of hosting meetings of the Emergency Animal Response Team on the upper level of the Milton Community Hall.** Motion carried, 4-0.

- ii. **Development Permit** - A councillor asked if a neighbour had received a permit for a new deck and porch. The Development Officer will be notified.

## 12. OTHER

Motion 2025:73 – Moved by Councillor Jamie Taylor, seconded by Councillor Spencer MacDonald **that the Miltonvale Park moved to a Closed Meeting under the authority of the Municipal Government Act. 119.1. (e) to discuss a matter still under consideration, on which the council has not yet publicly announced a decision, and about which discussion in public would likely prejudice a municipality’s ability to carry out its negotiations.** Motion carried, 4-0 at 9:30 p.m.

*Gloria Wooldridge and Goops Wooldridge left the meeting at 9:30 p.m.*

Motion 2025:74C – Moved by Councillor Paul Poole, seconded by Councillor Spencer MacDonald **that the Volunteer of the Year be presented to Claire Matheson and the Good Neighbour Award be presented to Linda Sullivan.** Motion carried, 4-0.

Motion 2025:75 – Moved by Councillor Paul Poole seconded by Councillor Spencer MacDonald **that the meeting return to an open meeting.** Motion carried, 4-0 at 9:33 p.m.

**13. INTRODUCTION AND READING OF BYLAWS** – There were no bylaws to read or approve.

## 14. ADJOURNMENT

Motion 2025:76 – Moved by Councillor Spencer MacDonald **that the meeting be adjourned, and Mayor Parker declared it so at 9:34 p.m.**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

Date approved July 16, 2025

Regular Council Meeting- July 16 at 7 p.m. if required

Committee Meetings – Planning Board – Thurs July 3, 7 p.m. if required